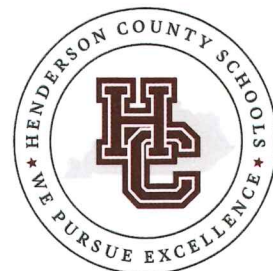


# HENDERSON COUNTY SCHOOLS

1805 Second Street, Henderson, Kentucky 42420  
(270) 831-5000 | Fax: (270) 831-5009  
www.henderson.kyschools.us  
Dr. Bob Lawson, Superintendent



To: Bob Lawson, Superintendent  
And School Board Members

From: Cindy Cloutier  
Director of Finance *Cloutier*

Date: May 20, 2024

Re: Bid Recommendations

## **Bid Recommendations:**

### **RFP Auditing Services: Audit 24**

Information regarding the bid was placed in the newspaper and on our website. We received no response.

### **Fleet Insurance Bid # 5-24-5-5**

### **Liability Insurance Bid # 6-24-5-5**

### **Property Insurance Bid # 7-24-5-5**

Information regarding the bid was placed in the newspaper and on our website. Invitations were also sent to EM Ford Insurance and Field & Main Insurance. Provisions were included in the RFP as recommended by the Department of Insurance stating all agents and/or companies were welcome and encouraged to submit proposals. EM Ford was the only company that returned a bid. We are recommending the contract for Fleet, Liability, and Property Insurance be awarded to EM Ford.

### **Fleet Vehicles 3-24-5-4**

Bid notifications were sent to six vendors. We received bids from Kate Faupel Ford, Henderson Chevrolet, Paul Miller Ford, and Town & Country Ford. The bid meets all the specifications the district required. We recommend the bid be awarded to Kate Faupel Ford as indicated on the attached tabulation sheet.

## **Bid Renewal Recommendations:**

### **Library Books and Supplies Bid # 3-21-5-5**

The contract for Library Books and Supplies is due to expire May 31, 2024. Renewal letters were sent to all seventeen of the vendors that renewed last May. We received letters back from every vendor. We recommend you renew the contract with all seventeen vendors responding with their agreement.

**Henderson County Board of Education  
 1805 Second Street  
 Henderson, KY 42420**

**Auditing Services  
 RFP Tabulation Sheet  
 AUDIT 24**

|   |                        |  |  |
|---|------------------------|--|--|
| <b>Audit Cost</b>                                       |                        |  |  |
| 2024  | <b>NO BID RECEIVED</b> |  |  |
| 2025  |                        |  |  |
| 2026  |                        |  |  |
| 2027  |                        |  |  |
| 2028  |                        |  |  |
| Acknowledgement of General and Special Conditions pg.10 |                        |  |  |
| Audit Personnel Sheet pg. 11                            |                        |  |  |
| References pg. 12                                       |                        |  |  |
|   |                        |  |  |
| <b>Contact</b>  |                        |  |  |
| <b>Address</b>  |                        |  |  |
|   |                        |  |  |
| <b>Phone</b>  |                        |  |  |
| <b>Fax</b>  |                        |  |  |
| <b>E-mail</b>   |                        |  |  |

**Henderson County Board of Education  
1805 Second Street  
Henderson, Kentucky 42420**

**TABULATION SHEET FLEET INSURANCE  
BID # 5-2-5-5**

|  |  |  |
|--|--|--|
| VENDOR   | <b>E.M.Ford</b>  | <b>Field &amp; Main</b>  |
| <b>INSURANCE COMPANY NAME</b>                        | <b>Liberty Mutual</b>  | <b>No Bid</b>  |
| <b>Auto Liability Combined Single Limit Coverage</b> |  |  |
| \$2,000,000 Limits                                   | included   |  |
| <b>Non-Owned Liability</b>                           |  |  |
| \$2,000,000 Limits                                   | Included   |  |
| <b>Hired Liability</b>                               |  |  |
| \$2,000,000 Limits                                   | Included   |  |
| <b>Personal Injury Protection</b>                    |  |  |
| \$20,000 Limits                                      | Included   |  |
| <b>Uninsured Motorists</b>                           |  |  |
| \$500,000 Limits                                     | Included   |  |
| <b>Underinsured Motorists</b>                        |  |  |
| \$500,000 Limits                                     | Included   |  |
| <b>Comprehensive</b>                                 |  |  |
| \$500 Deductable                                     | Included   |  |
| <b>Collision</b>                                     |  |  |
| \$1,000 Deductable                                   | Included   |  |
| <b>Hired Car Physical Damage</b>                     |  |  |
| \$50,000 Limits                                      | Included   |  |
| <b>Auto Extension Endorsement</b>                    |  |  |
| Total Number of Insured Units - 145                  |  |  |
| <b>Grand Total Automobile Premium</b>                | <b>\$304,522.00</b>  |  |
|  |  |  |
| Contact  | Mike Hazelwood   | Megan McCarnan Whitledge   |
| Address  | 2111 US Hwy 41 N<br>Henderson, KY 42420                          | 140 N. Main St<br>Henderson, KY 42420  |
| Phone  | 270-830-8877   | 270-827-3542   |
| Fax  | 270-826-1065   | 270-831-2432   |
| E-mail   | <a href="mailto:mhazelwood@emford.com">mhazelwood@emford.com</a> | <a href="mailto:Mwhitledge@fieldandmaininsurance.com">Mwhitledge@fieldandmaininsurance.com</a> |

Henderson County Board of Education  
 1805 Second Street  
 Henderson, KY 42420

Tabulation Sheet Liability Insurance  
 Bid # 6-24-5-5

| Vendor  | EM Ford  | Field & Main   |
|---|--|--|
| <b>Insurance Carrier Name</b>                       | Liberty Mutual   | No Bid   |
| General Liability Insurance Annual Premium          | \$76,501.00  |  |
| Educator's Legal Liability Insurance Annual Premium | \$120,603.00   |  |
| Umbrella Liability Insurance Annual Premium         | \$100,964.00   |  |
|   |  |  |
| TRIA \$2,040.00                                     |  |  |
| Rate Guaranteed Annually                            |  |  |
| Annual Installment                                  |  |  |
| Rate Guaranteed 3 years                             |  |  |
| 3 Year Installment                                  |  |  |
|   |  |  |
| <b>Grand Total Liability Insurance</b>              | <b>\$298,068.00</b>  |  |
| Contact   | Mike Hazelwood   | Megan Whitledge  |
| Address   | 2111 US Hwy 41 N<br>Henderson, KY 42420                          | 140 N. Main St<br>Henderson, KY 42420  |
| Phone   | 270-830-8877   | 270-827-3543   |
| Fax   | 270-826-1065   | 270-831-2432   |
| E-mail  | <a href="mailto:mhazelwood@emford.com">mhazelwood@emford.com</a> | <a href="mailto:mwhitledge@fieldandmaininsurance.com">mwhitledge@fieldandmaininsurance.com</a> |

Henderson County Board of Education  
 1805 Second Street  
 Henderson, KY 42420

Tabulation Sheet Property Insurance  
 Bid # 7-24-5-5

| Vendor  | EM Ford  | Field & Main   |
|---|--|--|
|   |  | No Bid   |
| <b>Insurance Carrier Name</b>                     | Liberty Mutual   |  |
| Property Insurance Annual Premium                 | \$499,438.00   |  |
| Boilwe/Machinery Breakdown Insurance              | Included   |  |
| Inland Marine                                     |  |  |
| Mine Subsidence                                   | Included   |  |
| TRIA (Terrorism Risk Insurance Act)               | Included   |  |
| Property Coverage                                 |  |  |
| Crime   |  |  |
| General Liability Coverage                        |  |  |
| Inland Marine                                     |  |  |
| Automobile  |  |  |
| Umbrella  |  |  |
| TRIA (Terrorism Risk Insurance Act) Total         | \$2,500.00   |  |
| Earthquake Insurance (\$25 Million Minimum Limit) | TBD  |  |
| <b>GRAND TOTAL PROPERTY INSURANCE</b>             | \$499,438.00   |  |
| RATES GUARANTEED ANNUALLY                         |  |  |
| ANNUAL INSTALLMENT                                |  |  |
| YEARS   |  |  |
| 3 YEAR INSTALLMENT                                |  |  |
| Contact   | Mike Hazelwood   | Megan Whitledge  |
| Address   | 2111 US Hwy 41 N<br>Henderson, KY 42420                          | 140 N. Main St<br>Henderson, KY 42420  |
| Phone   | 270-830-8877   | 270-827-3542   |
| Fax   | 270-826-1065   | 270-831-2432   |
| E-mail  | <a href="mailto:mhazelwood@emford.com">mhazelwood@emford.com</a> | <a href="mailto:Mwhitledge@fieldandmaininsurance.com">Mwhitledge@fieldandmaininsurance.com</a> |

Henderson County Board of Education  
1805 Second Street  
Henderson, KY 42420  
Fleet Vehicle  
Bid # 3-24-5-4

1 - 3/4 Ton Crew Cab 4x4

|   | Meet Specificat ions? | Bachman Chevy  | Meet Specificat ions?                                    | Bob Hook Chevrol et | Meet Specificat ions?   | Kate Faupel Ford        | Meet Specificat ions? | Henderson Chevrolet  | Meet Specificat ions? | Paul Miller Ford  | Meet Specificat ions? | Town & Country Ford  |
|---|-----------------------|--|--|---------------------|---|-------------------------|-----------------------|--|-----------------------|---|-----------------------|--|
| <b>General Vehicle Specifications</b>         |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| 10 Speed Transmission                         |                       | No Bid   | No Bid   | ✓                   |   | ✓                       |                       |  | ✓                     | Standard 99A  |                       |  |
| 6.6 L V8 or equivalent                        |                       |  |  | ✓                   | 6.8 L - V8 Engine   | ✓                       |                       | ✓  |                       | Standard 44F  |                       |  |
| Air conditioning                              |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | Standard  |                       |  |
| Trailer brake control                         |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | Standard  |                       |  |
| Trailer mirrors                               |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | Standard  |                       |  |
| Spray in bed liner                            |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | Spray   |                       |  |
| Power locks                                   |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | Standard  |                       |  |
| XLT or LT trim package                        |                       |  |  | ✓                   |   | ✓                       |                       | ✓  | LT                    | 603A  |                       |  |
| Running boards                                |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | 18B   |                       |  |
| Rearview camera                               |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | Standard  |                       |  |
| Rear window defogger                          |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | 43B   |                       |  |
| Spare tire with jack                          |                       |  |  | ✓                   |   | ✓                       |                       | ✓  |                       | 512   |                       |  |
| Delivery Fee                                  |                       |  |  |                     |   |                         | \$1,995.00            |  | N/A                   |   | N/A                   |  |
| <b>Model of Vehicle</b>                       |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| Model of Vehicle                              |                       |  |  |                     | 4X4 Crew Cab  |                         |                       | 4x4 Crew Cab   |                       |   |                       | 4x4 Crew Cab   |
| Trim Level of Vehicle                         |                       |  |  |                     | XLT   |                         |                       | LT   |                       |   |                       | XLT  |
| Rated MPG: City                               |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| Rated MPG: Highway                            |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| Warranty: Basic                               |                       |  |  |                     | Bumper to Bumper 3 yrs - 36,000 miles / Powertrain 5 yrs - 60,000 miles |                         |                       |  |                       | Bumper to Bumper 3 yrs - 36,000 miles / Powertrain 5 yrs - 60,000 miles |                       |  |
| Delivery Time from Date of Order              |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| <b>Bid Pricing</b>                            |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| <b>Description</b>                            |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| MSRP Price                                    |                       |  |  |                     | \$56,900.00   |                         |                       | \$65,320.00  |                       | \$57,249.00   |                       | \$58,605.00  |
| Dealer Installed Options                      |                       |  |  |                     | N/A   |                         |                       | 0  |                       | 0   |                       |  |
| Other   |                       |  |  |                     | \$349.00 - Doc Fee  |                         |                       | 0  |                       | 0   |                       |  |
| Less: Discount                                |                       |  |  |                     | \$4,984.24  |                         |                       | \$5,502.75   |                       | \$4,830.96  |                       | \$5,845.00   |
| <b>Net Bid Price (must include all costs)</b> |                       |  |  |                     | <b>\$52,264.76</b>  | No Tax/No Title/No Fees |                       | <b>\$59,817.25</b>   |                       | <b>\$52,418.04</b>  |                       | <b>\$52,760.00</b>   |
| <b>Contact Info:</b>                          |                       |  |  |                     |   |                         |                       |  |                       |   |                       |  |
| Address                                       |                       | Charles Hill   | Roger Hoon   |                     | Ivan Lopez  |                         |                       | Joey Marshall  |                       | Sam Simpson   |                       | Terry Hendricks  |
| Phone   |                       | 502-499-6161   | 502-499-0800   |                     | 2530 Hwy 41 N<br>Henderson, KY 42420                                    |                         |                       | 2746 US Hwy 41 N<br>Henderson, KY 42420                                  |                       | 975 E. New Circle Rd<br>Lexington, KY 40505                             |                       | 7720 East Division St<br>Evansville, IN 47715                        |
| Fax   |                       |  |  |                     | 270-827-3566  |                         |                       | 270-826-7600   |                       | 859-697-0022  |                       | 812-401-1160   |
| Email   |                       | <a href="mailto:chill@bachmanautogroup.com">chill@bachmanautogroup.com</a> | <a href="mailto:rhoon@bobhook.net">rhoon@bobhook.net</a> |                     | <a href="mailto:ivanlopez609@hotmail.com">ivanlopez609@hotmail.com</a>  |                         |                       | <a href="mailto:joey@faupelautomotive.com">joey@faupelautomotive.com</a> |                       | <a href="mailto:sam@paulmillergroup.com">sam@paulmillergroup.com</a>    |                       | <a href="mailto:hendrickstcford@aol.com">hendrickstcford@aol.com</a> |