

KENTUCKY DEPARTMENT OF EDUCATION STAFF NOTE

Topic: Annual In-service Training of District Board Members

Date: June 2024

Action Requested: Review Action/Consent Action/Discussion

Held In: Full Board Curriculum, Instruction and Assessment Operations

SUMMARY OF ISSUE BEFORE THE BOARD:

Approval of the 2023 Report, 2023 Exceptions, and 2025 Plan as Required by 702 KAR 1:115, Annual In-service Training of District Board Members

COMMISSIONER'S RECOMMENDATION:

The Commissioner recommends approval of the 2023 Report, 2023 Exceptions and 2025 Plan.

APPLICABLE STATUTE OR REGULATION:

KRS 160.180 (with references to KRS 156.031; KRS 156.070)

BACKGROUND:

Existing Policy:

Existing Policy. Kentucky Revised Statute 160.180 requires that school board members complete annual (calendar year) in-service training. For board members in office as of December 31, 2014, twelve hours are required during each of the first four years of district board service; eight hours during each of the second four years; and four hours each year thereafter. For board members beginning service on or after January 1, 2015, twelve hours are required during each of the first eight years of district board service and eight hours each year thereafter. Additionally, board members are required to obtain training in the areas of finance, ethics and superintendent evaluation as follows:

For board members with 0 – 3 years of experience, annual training must include:

- Three (3) hours of school finance
- One (1) hour of ethics
- One (1) hour of superintendent evaluation training each year

For board members with 4 - 7 years of experience, annual training must include:

- Two (2) hours of school finance
- One (1) hour of ethics training
- One (1) hour of superintendent evaluation training each year

For board members with 8 or more years of experience, annual training must include:

- One (1) hour of school finance training each year
- One (1) hour of ethics training each year
- One (1) hour of superintendent evaluation training biennially

Summary of Issue:

These items are attached. The annual in-service training plan for 2024 is also attached for information only (Attachment E). Additionally, the board needs to be aware that 702 KAR 1:115 says in Section 3: "Subject to extensions granted under Section 4 of this administrative regulation, the names of all district school board members who fail to complete the required hours of in-service training shall be transmitted by the Department of Education to the Attorney General." For these individuals, see Attachment D.

Budget Impact:

There is minimal impact to the P-12 budget for legal review and staff time to enforce training requirements for those local board members not meeting minimum requirements.

GROUPS CONSULTED AND BRIEF SUMMARY OF RESPONSES:

The Kentucky School Boards Association (KSBA) collects and keeps corresponding records and is recognized as the provider of eight of the twelve hours required during each of the first four years of service. 702 KAR 1:115 requires the KSBA to submit to the Kentucky Board of Education for review and approval the following:

- in-service training summary on an annual basis (Attachments A, B and C);
- a request for an extension of time for completing required in-service training hours in individual cases where warranted (Attachment D); and
- annual in-service training plan for 2025 (Attachment F).

CONTACT PERSON(S):

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Category: <input type="checkbox"/> Educator Workforce Diversity <input type="checkbox"/> Portrait of a Graduate Partnerships <input type="checkbox"/> Racial Equity Commitment <input type="checkbox"/> Student-Centered Accountability System <input type="checkbox"/> Early Childhood <input type="checkbox"/> District Support
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