



**BULLITT  
COUNTY  
PUBLIC  
SCHOOLS**

**DEPARTMENT OF SCHOOL NUTRITION SERVICES**

**TODD CRUMBACKER, DIRECTOR**

STEPHANIE NORRIS, PROGRAM ASSISTANT

ANNETTE MURPHY, ADMINISTRATIVE ASSISTANT

MICHELLE LOUDERMILK, ACCOUNTS PAYABLE SECRETARY

*AK*  
*5-7-2024*

DATE: May 8, 2024  
TO: Jesse Bacon, Superintendent *JTB*  
FROM: Todd Crumbacker, Director of School Nutrition Services  
RE: Staffing Requests for SY 24-25

In order to support internal operations in each of our kitchens for SY 24-25 I am requesting the following additional staffing hours/positions for the kitchen locations specified below. Labor analysis data has been collected each month at these locations during SY 23-24; our current "Meals Per Labor Hour" analysis (MPLH) supports these additions. Funding for these staffing additions will come from Fund 51: School Nutrition Services.

MPLH data will be provided upon request.

- Requesting 1.5 cook/baker labor hours for Mt. Washington Elementary School to be posted internally
  - Requesting 2.75 cook/baker labor hours for Shepherdsville Elementary School to be posted internally
  - Requesting 30 minutes of cook/baker labor for Pleasant Grove Elementary School to be posted internally
  - Requesting 3.25 cook/baker labor hours for Overdale Elementary School to be posted internally
  - Requesting 1.5 cook/baker labor hours for Bullitt Lick Middle School to be posted internally
  - Requesting 1 cook/baker labor hour for Eastside Middle School to be posted internally
  - Requesting a 4 hour cook/baker position for Brooks Elementary School
- Total positions being requested: 1 (4 hour cook/baker)  
→ Total internal labor hours being requested: 10.5 hrs.

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**

School:

Program:

Project #:

Prepared By:

Principal Signature:

Date Submitted:

Approved By (Program Director):

Balanced (YES/NO)

10.5 ADDITIONAL HOURS

STEP 23

5/1/2024

**SORRY, BACK TO DRAWING BOARD!!**

ORG	ACCOUNT DESCRIPTION	AMOUNT	DESCRIPTION
0130	CLASSIFIED REGULAR SALARY	38,698.91	
0213	GROUP LIABILITY INSURANCE	1,011.34	
0221	FICA	2,399.33	
0222	EMPLOYER MEDICARE CONTR.	561.13	
0231	KTRS (Fed. Prog. Only)	-	
0232	CERS	9,032.32	
0251	STATE UNEMPLOYMENT INS.	60.00	
0260	WORKMANS COMPENSATION	158.67	
	Total Expenses	\$ 51,921.70	

Adjustments

51,921.70

Total Grant Amount

**Balanced When this is ZERO**

(51,922.00)

If a needed **expense** object line isn't listed, feel free to make changes

Call Sherry Sweat, 502-869-8011 with questions or for assistance.

School:

Program:

Project #:

Prepared By:

Principal Signature:

Date Submitted:

Approved By (Program Director):

Balanced (YES/NO)

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COOK/BAKER

STEP 10

5/1/2024

**SORRY. BACK TO DRAWING BOARD!!**

<b>ORG</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
0130	CLASSIFIED REGULAR SALARY	11,935.72	
0213	GROUP LIABILITY INSURANCE	1,011.34	
0221	FICA	740.01	
0222	EMPLOYER MEDICARE CONTR.	173.07	
0231	KTRS (Fed. Prog. Only)	-	
0232	CERS	2,785.80	
0251	STATE UNEMPLOYMENT INS.	60.00	
0260	WORKMANS COMPENSATION	48.94	
Total Expenses		<b>\$ 16,754.88</b>	

Adjustments

16,754.88

Total Grant Amount

**Balanced When this is ZERO**

**(16,755.00)**

If a needed **expense** object line isn't listed, feel free to make changes

Call Sherry Sweat, 502-869-8011 with questions or for assistance.