

**G.C. BURKHEAD SITE BASED COUNCIL  
MARCH MEETING MINUTES  
March 19<sup>th</sup> , 2:45pm**

The meeting was called to order by the co-chairperson, Heather Korrell, with the following members present: Mary Horn, Alisa Nichols, Dannya Mora and Erica Nichols. Hal Bender participated via phone.

Members Absent –Erica Nichols, Dannya Mora

**RECOGNITION OF VISITORS – Emily Ott, Shannon Stewart**

Mary Horn made a motion to approve the agenda. Erica Nichols seconded. Motion carried by consensus.

Alisa Nichols made a motion to approve the February minutes. Mary Horn seconded. Motion carried by consensus.

Shannon Stewart went over the instructional update. Ms. Stewart gave an update on the school’s PBIS program. Ms. Stewart went over behavior data compared to the previous year. She also discussed fundraisers and PBIS budget. Ms. Stewart has received positive feedback on the Bruin Store. She also discussed the work done in tier two and tier three with MTSS.

Emily Ott, Professional Development coordinator, went over the PD plan for the 24-25 school year. Certified staff will have one school-required PD for grades 1-5, “Instructional Strategies” set for July 25<sup>th</sup>. Kindergarten and pre-school teachers will have a district mandated PD on that same day. Ms. Ott noted that the number of staff lacking the required hours is very low compared to years past. Ms. Nichols made the suggestion that classified staff completing in-class hours be divided up among certified staff for equity purposes.

Council discussed staffing allocations for the 24-25 school year. Council members shared feedback that they had received from each grade level that provided it. After discussion, all members agreed that the second provided option was the best choice moving forward. Mr. Bender stated that he will share with staff. He will then solicit feedback from staff who may be desired a change in placement

Mr. Bender discussed staffing.

New business – None

**ADJOURNMENT** – There being no further business Alisa Nichols motioned to adjourn the meeting. Erica Nichols seconded. Motion carried by consensus.

Signed \_\_\_\_\_  
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