



2023-2024 Phase Four: Non-Traditional Instruction Continuation of Learning Plan for Districts (Implemented 2024-25 School Year)_12182023_09:20

2023-2024 Phase Four: Non-Traditional Instruction Continuation of Learning Plan for Districts (Implemented 2024-25 School Year)

Marion County Public School District

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2023-24 Phase Four: Non-Traditional Instruction Continuation of Learning Plan for Districts (Implemented 2024-25 School Year)

The purpose of this diagnostic is to support the district in designing and implementing a plan for a continuation of learning during times when non-traditional instruction may need to be implemented in order to prevent a loss of learning. The basis of the continuation of learning plan comes from [KRS 158.070\(9\)](#) and [701 KAR 5:150](#), which state the following:

KRS 158.070(9):

Notwithstanding any other statute, each school term shall include no less than the equivalent of the student instructional year in subsection (1)(f) of this section, or a variable student instructional year in subsection (1)(h) of this section, except that the commissioner of education may grant up to the equivalent of ten (10) student attendance days for school districts that have a non-traditional instruction plan approved by the commissioner of education on days when the school district is closed for health or safety reasons. The district's plan shall indicate how the non-traditional instruction process shall be a continuation of learning that is occurring on regular student attendance days. Instructional delivery methods, including the use of technology, shall be clearly delineated in the plan. Average daily attendance for purposes of Support Education Excellence in Kentucky program funding during the student attendance days granted shall be calculated in compliance with administrative regulations promulgated by the Kentucky Board of Education.

701 KAR 5:150, Section 1(5):

"non-traditional instruction plan" means the strategy approved by the commissioner and implemented by a local school district to ensure instruction on non-traditional instruction days is a continuation of learning that is occurring on regular student attendance days as required by KRS 158.070(9).

Based on the most critical areas for improvement identified in the completed needs assessment per [703 KAR 5:225](#), Section 3(2)(b), what are the district's plans for implementing non-traditional instruction to provide a continuation of learning during times (both short-term and long-term) when in-person instruction may not be feasible and to support continuous improvement?

District Assurances for Continuation of Learning Plan:

The District assures:

1. Instruction on days designated as Non-Traditional Instruction (NTI) Days when the school

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district is closed to in-person instruction will be a continuation of the learning occurring on in-person student attendance days.

2. It utilizes a learning management system to make instructional design more adaptable for NTI Days.
3. It's primary delivery method on NTI days shall be digital. The district further assures that it will make every effort to ensure all students have both access to a device and to the internet.
4. Agreements have been reached with other educational entities that service the district's students (i.e. area technology centers, other dual credit institutions, regional schools) to ensure that the district's students are not penalized when the district uses an NTI day.
5. The district will continue instruction, support and communication with all students on NTI days to ensure academic progress as well as social and emotional well-being are not negatively impacted on NTI days.
6. All teachers have received adequate professional learning to ensure they are prepared to facilitate instruction on NTI days.
7. All staff will follow their normal work schedules on NTI days.
8. Agreements have been reached with community partners (i.e. libraries, community centers, churches) to enhance delivery of services on NTI days.
9. Participation will be recorded for all students on NTI days.
10. Has a written plan in place to communicate information related to NTI days.

Please enter the name of the district superintendent and date below to certify.

Chris Brady

April 23, 2024

1. What is the district's plan to ensure a continuation of learning will occur when in-person instruction is not feasible and non-traditional instruction is implemented?

The Marion County Public Schools Non-Traditional Instruction program will continue to focus on standards mastery and spiraling of instruction. This model helps to strengthen our guaranteed, viable curriculum and ensures standards-mastery performance among all students. The ultimate goal of this district is to provide students with a continuation of the learning progress.

The MCPS District uses a combination of digitally-based instruction, various web-based programs, teacher-created lessons, and paper packets, all aligned with the Kentucky Academic Standards. This combination addresses the diverse needs of our students and families.

All NTI information will be communicated to staff, parents, and students via districtwide email, one-calls, district/school websites, social media outlets, and classroom apps.

To further elaborate on the district NTI plan, K-5 students will utilize paper packets. This method promotes fine motor skills that are crucial in the early learning cycle. In addition, it ensures that students continue to work towards mastery of the Kentucky

Academic Standards, as well as spiral unmastered content. School staff will be available for parent/student communication during the normal school hours. Students will have up to one week to complete NTI work, and student samples will be kept in the district's Google Shared Drives for documentation.

2. How will the district ensure a continuation of learning on non-traditional instruction days for students with Individual Education Plans (IEPs) when in-person instruction is not feasible? Please also address how the Admissions and Release Committee (ARC) will be involved for students with IEPs.

Students with IEPs will continue receiving accommodations and modifications per their prescribed learning plans. Additionally, specially designed instruction will be key to meeting individual student needs. Special education and homeroom teachers will be available to address specific needs and any other areas of concern. ARC meetings will proceed during NTI to promote the continuation of the learning process.



3. How will the district ensure a continuation of learning on non-traditional instruction days for other special populations of students, including, for example, English Language Learners with a Program Services Plan (PSP), students with a Gifted Student Services Plan (GSSP), and students placed in alternative education programs served by the district?

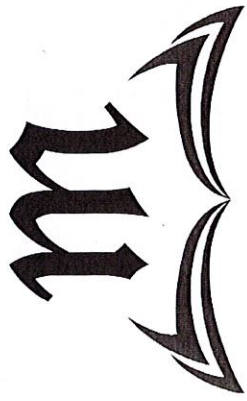
Appropriate KDE guidance will be implemented for students with PSPs and 504 plans. EL and general education teachers will collaborate to implement accommodations during NTI days. The district GT teacher will be required to reach out to all students during NTI and provide additional content/support for students. This content will be developed and provided to students based on the needs outlined in their individual service plans.

4. How does the above non-traditional instruction plan providing for a continuation of learning relate to district goals?

This district's goal is to mirror NTI to a regular day in the classroom. Paper packets will be utilized at the K-5 grade levels. Secondary students will use Chromebooks to continue their learning. Paper packets will be sent home before winter break, including content-based assignments that spiral classroom instruction. Assignments at the secondary level will be housed on Google Classroom, including digital programs, literacy/math resources, and digital textbooks for core instruction. In addition to academic instruction, students will also receive support services in the areas of social-emotional health, counseling, and other related services.

Attachment Summary

Attachment Name	Description	Associated Item(s)
 NTI Daily Schedule	This document outlines the daily NTI schedule for students in grades K-12.	•
 NTI Teacher Communication	This document outlines specifications for staff on NTI days. It also describes the procedures for uploading NTI artifacts.	•



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The table below outlines the daily NTI schedule for Marion County Public Schools. After day four, the schedule repeats. Elementary students are assigned to homeroom teachers and will communicate throughout the day via direct teacher communication (K-2: Dojo, Remind, or phone). Each NTI day begins at 8:30 a.m.

	NTI Day 1	NTI Day 2	NTI Day 3	NTI Day 4	Day 5
Primary Grades K-2	<u>Paper Packets</u> ONE ELA & ONE Social Studies lesson, ONE Related Arts lesson.	<u>Paper Packets</u> ONE MATH & ONE Science lesson, ONE Related Arts lesson.	<u>Paper Packets</u> ONE ELA & ONE Social Studies lesson, ONE Related Arts lesson.	<u>Paper Packets</u> ONE MATH & ONE Science lesson, ONE Related Arts lesson.	← Repeat Days 1-4 →
	Intermediate Grades 3-5	<u>Paper Packets</u> ONE ELA & ONE Social Studies lesson, ONE Related Arts lesson.	<u>Paper Packets</u> ONE MATH & ONE Science lesson, ONE Related Arts lesson.	<u>Paper Packets</u> ONE ELA & ONE Social Studies lesson, ONE Related Arts lesson.	
Middle School Grades 6-8	<u>Chromebooks</u> ONE assignment EACH for Math, ELA, Science, Social Studies, & ONE Exploratory Class	<u>Paper Packets</u> ONE assignment EACH for Math, ELA, Science, Social Studies, & ONE Exploratory Class	<u>Paper Packets</u> ONE assignment EACH for Math, ELA, Science, Social Studies, & ONE Exploratory Class	<u>Paper Packets</u> ONE assignment EACH for Math, ELA, Science, Social Studies, & ONE Exploratory Class	
	High School Grades 9-12	<u>Chromebooks</u> ONE lesson for periods 1-5.	<u>Chromebooks</u> ONE lesson for periods 1-5.	<u>Chromebooks</u> ONE lesson for periods 1-5.	

*Paper packets will be sent home before winter break.



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Teachers,

As the cooler months approach, we want to remind you about the Non-Traditional Instruction option in which the Marion County Public School District participates.

The Non-Traditional Instruction Program (NTI) is a program that encourages the continuation of learning on days when students are not on campus due to health or safety reasons. MCPS is **committed** to teaching and learning in person. However, if weather conditions or health reasons are unsafe for student transportation, an NTI day can be issued instead of in-person instruction. Please note that notification of NTI will be given to parents, staff, and students as soon as important decisions are made at the district level.

The following plan has been developed for student NTI days. Kindergarten through eighth grade will utilize paper packets and teachers will check in with students using Dojo, Remind, or direct phone calls. These packets ensure that students continue regular classroom instruction or review critical standards outlined in the Kentucky Academic Standards.

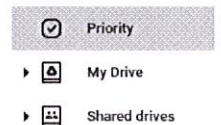
When the district calls an NTI day, teachers are expected to report to their buildings for that work day unless circumstances are such that travel may be hazardous. You may also bring your personal children. Staff are to physically sign in at their designated location. Sign-in sheets must be uploaded to the District/School Admin **Shared Google Drive**.

In addition, NTI days are an essential tool at our disposal to ensure the integrity of the school calendar. For an NTI day to be counted as an official school day, we must meet certain participation requirements – we are counting on this experience to be useful and appropriate. Your encouragement to students to complete and submit NTI assignments on time is appreciated.

The following procedures outline the specifications for uploading student work:

Staff Procedures:

- For each NTI day, a teacher must upload one paired teacher-student artifact for **each** grade level (K-12) covering core content areas and district-chosen electives.
- Teachers must upload teacher assignments **OR** lesson plans along with a completed student work sample. The uploads must be associated/linked with one another.
- Samples and teacher assignments/lesson plans should be submitted to your school's **Shared Google Drive**.
- Teachers are to find their names and upload them accordingly.
- Teachers will have **ONE week** after the student submission deadline to upload Student Work samples.



NTI Student Work:

- Work assigned to students should be a continuation/spiraling of daily instruction.
- Students will have **ONE week** to complete and submit assignments.

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