

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** VIIC **DATE:** May 6, 2024

**TOPIC/TITLE:** Travel Requests

**PRESENTER:** Administrator

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

**BACKGROUND INFORMATION:**

As per Board policy the attached travel requests must be approved by the Board.

**SUMMARY OF MAJOR ELEMENTS:**

Attached: WCHS/WCMS Girls Soccer Students/Coach, Life Adventure Center (Versailles, Kentucky 8/03/24-8/04/24); WCHS Cheerleaders Students/Coach, NHSCC cheer Nationals (Orlando Florida 2/6/25-2/12/25); Simmons Administration/Staff ISTE Denver (Colorado 6/23/24-6/27/24); Administrative Retreat/KASA Conference, All Administrators and one Administrative Assistant (Louisville, Kentucky 7/23/24-7/26/24); District Mental Health Therapist Internal Family Systems Therapy Training Program (St. Charles, Illinois 9/5/24-9/8/24 and 1/9/25-1/12/25); WCHS Chorale Students and Teachers Clinic/Performance with Vanderbilt University (Nashville, Tennessee 4/17/25-4/19/25); WCHS Technology/Engineering Students/Staff (Japan 4/2/27-4/12/27); District Librarians, Librarian Summer Refresher (Owensboro, KY 7/8/24-7/9/24).

**IMPACT ON RESOURCES:** Please see attached documentation.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended  Not Recommended

*Danny Adkins Jr.*

---

**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Brandon Cummons Girls Soccer Head Coach
<b>DATES OF TRIP:</b>	08/03/2024 – 08/04/2024 (5PM-9AM)
<b>TRIP TO:</b>	Life Adventure Center
<b>METHOD OF TRANSPORTATION:</b>	Players parents will bring them & pick them up.
<b>ACCOMMODATIONS:</b>	Bunkhouse that accommodates players & chaperones. Will also have the Assembly Hall for team activities, dinner & breakfast.
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	Our annual Team Bonding event to start our season
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	WCHS & WCMS students that are selected to the Girls Soccer team for 2024. Estimated 40 kids, 4-5 coaches & 3-4 chaperones. (Coaches do not stay overnight)
<b>TOTAL ESTIMATED COST:</b>	\$1,800
<b>COST INCLUDES:</b>	Bunkhouse for sleeping Assembly Hall for dinner & breakfast
<b>FUNDING SOURCE:</b>	Each parent will pay for their child(ren)
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Patterson</i> <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Tom</i> <input type="checkbox"/> Not Recommended <i>Fiske</i>
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Day</i> <input type="checkbox"/> Not Recommended



**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Tasha Richardson
<b>DATES OF TRIP:</b>	2/6/2025 – 2/12/2025
<b>TRIP TO:</b>	NHSCC Cheer Nationals, Orlando Florida
<b>METHOD OF TRANSPORTATION:</b>	Flight
<b>ACCOMMODATIONS:</b>	All Star resort Hotel
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	The Cheerleaders will be traveling to compete in The National High School Cheerleading Championships. Pending receiving a bid to attend.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	48
<b>TOTAL ESTIMATED COST:</b>	\$1200.00 per athlete
<b>COST INCLUDES:</b>	Rooms, Competition fee, Airfare, 1 meal
<b>FUNDING SOURCE:</b>	Parent funded and fundraising
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Patterson</i> <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>4-30-24</i> <input type="checkbox"/> Not Recommended <i>Rhe</i>
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Dan y Adey</i> <input type="checkbox"/> Not Recommended

RECEIVED

MAY 1 2024

WOODFORD COUNTY  
BOARD OF EDUCATION

**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Joe Albert
<b>DATES OF TRIP:</b>	6/23/24-6/27/24
<b>TRIP TO:</b>	ISTE - Denver, CO
<b>METHOD OF TRANSPORTATION:</b>	Flying
<b>ACCOMMODATIONS:</b>	Holiday Inn - Denver East
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	To learn and discover new advancements in educational technology.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	Joe Albert, Ryan Wilson, Kendra Wadsworth, Liz Williams
<b>TOTAL ESTIMATED COST:</b>	~\$7,000
<b>COST INCLUDES:</b>	Flights, hotel rooms, conference registration, food
<b>FUNDING SOURCE:</b>	9600 & 15FX
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>DW</i> <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>JA</i> <i>RW</i> <input type="checkbox"/> Not Recommended
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Darryl Adley</i> <input type="checkbox"/> Not Recommended

RECEIVED  
APR 22 2024

WOODFORD COUNTY  
BOARD OF EDUCATION



## Saturday, June 22: Preconference activities



## Sunday, June 23: Select content and Opening Mainstage



- 7 a.m.-6:30 p.m. Registration open
- 8 a.m.-1 p.m. Leadership Exchange
- 8:30 a.m.-3:30 p.m. Preconference content
- 8:30 a.m.-3:30 p.m. Trips, tours and museum visits (details, registration coming in February)
- 12:30-3:30 p.m. Concurrent sessions: Includes ed talks, creation labs, posters, playgrounds and interactive sessions (varied start times and durations)
- 4-5:30 p.m. Opening Mainstage
- 5:30-6:30 p.m. Welcome Reception

## Monday, June 24: Conference Day 1



Full day of content and the expo hall is open

- 7 a.m.-5:30 p.m. Registration open



Contact Us

8 a.m.-6 p.m. Content-related trips, tours and museum visits (1.5 hours or less)

8:30 a.m.-5:30 p.m. Concurrent sessions: Includes ed talks, creation labs, posters, playgrounds and interactive sessions (varied start times and durations)

9:30 a.m.-5:30 p.m. Expo hall open

## Tuesday, June 25: Conference Day 2



Mainstage session, full day of content and the expo hall is open

7:30 a.m.-6 p.m. Registration open

8:30-9:45 a.m. Tuesday Mainstage

9:30 a.m.-5 p.m. Expo hall open

10:30 a.m.-6 p.m. Concurrent sessions: Includes ed talks, creation labs, posters, playgrounds and interactive sessions (varied start times and durations)

10 a.m.-6 p.m. Content-related trips, tours and museum visits (1.5 hours or less)

## Wednesday, June 26: Conference Day 3



Content and expo hall continues until Closing Mainstage

7:30 a.m.-3:30 p.m. Registration open



Contact Us

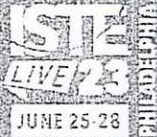


8:30 a.m.-2:30 p.m. Concurrent sessions: Includes ed talks, creation labs, posters, playgrounds and interactive sessions (varied start times and durations)

9:30 a.m.-2:30 p.m. Expo hall open

2:45-4 p.m. Closing Mainstage

## See What We Discovered at ISTE Live 23!



ISTELive 23: The Edtech...



Check out the learning and discovery that took place at ISTE Live 23 in Philly, then register for ISTE Live 24 in Denver, June 23-26!

## ISTELive 23 Inspired Attendees!

Last year's conference got rave reviews from teachers, coaches, librarians and education leaders who attended this action-packed event!



**17,658+**  
In-person and virtual attendees



**1,535**  
Learning opportunities



**2,098**  
Presenters



**1,170**  
Expo booths




Educators and Leaders Count on ISTE Live



Contact Us



**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Ryan Asher (CAO)
<b>DATES OF TRIP:</b>	7/23/24-7/26/24
<b>TRIP TO:</b>	Louisville, KY for annual Administrative Retreat and KASA Conference
<b>METHOD OF TRANSPORTATION:</b>	Car
<b>ACCOMMODATIONS:</b>	Hotel
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	Administrative Retreat: Establish expectations and initiatives for both instructional and operational aspects of WCPS. KASA Leadership Institute: Join colleagues from across the state for three full days of powerful networking, thought-provoking education sessions, and innovative business solutions. During these three days of learning, growing, and finding inspiration, attendees will leave equipped with a year's worth of support in their daily responsibilities as educational leaders.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	Attached
<b>NUMBER OF PARTICIPANTS/SCHOOLS:</b>	All administrators from both district and school levels as well as one administrative assistant. Approximately 38 people.
<b>TOTAL ESTIMATED COST:</b>	Approx. \$12,000
<b>COST INCLUDES:</b>	Registration Hotel Meals Travel
<b>FUNDING SOURCE:</b>	Both district and school level funds
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended



[SIGN IN](#)[CART](#)[Leadership Development](#) / [Signature Events](#) / [Annual Leadership Institute](#)

July 24-26, 2024 • Galt House Hotel, Louisville

## REGISTRATION

**School Administrators**

**Exhibitors**

## SCHEDULE, SPEAKERS, AND MORE

### Plan Your Day

[Schedule](#)

[Mobile App](#)

### General Sessions

[Keynote Speakers](#)

[Moments of Inspiration](#)

[Adopted Charity](#)

### Learning Opportunities

[Education Sessions](#)

[Pre-Event Sessions](#)

[Featured Presenters](#)

### Meals and Networking Opportunities

[Exhibit Hall](#)

[Fun, Food and Networking](#)

[Meals Included with Registration](#)

### Lodging Reservations

[Event Location & Lodging](#)

[Future Dates](#)

[KASA Home](#)

## EXHIBIT

[Become an Exhibitor/Sponsor](#)

## Monday, July 22

8:00 a.m. - 9:00 p.m. District Administrative Retreats

## Tuesday, July 23

8:00 a.m. - 9:00 p.m. District Administrative Retreats

## Wednesday, July 24

8:00 a.m. - 5:00 p.m.	District Administrative Retreats
12:00 p.m. - 7:30 p.m.	General and Premier Registration Open
2:00 p.m. - 3:00 p.m.	Past President's Legacy Circle Meeting
1:00 p.m. - 4:00 p.m.	Pre-event Workshops
2:00 p.m. - 5:00 p.m.	Exhibit Hall Open
5:30 p.m. - 7:30 p.m.	Opening General Session with Keynote Alison Levine
7:30 p.m. - 9:00 p.m.	President's Celebration Reception

## Thursday, July 25

7:15 a.m. - 4:30 p.m.	Registration Desk and Information Desk Open
7:10 a.m. - 8:00 a.m.	Breakfast
7:15 a.m. - 8:15 a.m.	Early Bird Education Sessions
8:15 a.m. - 10:00 a.m.	General Session with Keynote Horacio Sanchez
11:00 a.m. - 12:00 p.m.	Concurrent Education Sessions
12:00 p.m. - 1:15 p.m.	Lunch Options and Exhibit Hall Activities
12:15 p.m. - 1:30 p.m.	Principal/Assistant Principal's Luncheon
12:30 p.m. - 1:10 p.m.	Lunch-N-Learn Sessions
1:30 p.m. - 2:30 p.m.	Concurrent Education Sessions
2:30 p.m. - 3:30 p.m.	Exhibit Hall Closing Activities
2:45 p.m. - 3:45 p.m.	Concurrent Education Sessions
4:00 p.m. - 4:30 p.m.	Survivor Session
4:45 p.m. - 5:30 p.m.	KY Women in Education Leadership Reception
4:45 p.m. - 5:30 p.m.	Fred Finalists Reception
8:00 p.m. - 11:00 p.m.	Casino Night and More



7:30 a.m. - 9:30 a.m.  
8:30 a.m. - 11:30 a.m.

Registration and Information Desk Open, Pick-Up Prizes!  
Closing General Session Breakfast & Business Meeting



Kentucky Association of School Administrators  
87 C. Michael Davenport Blvd.  
Frankfort, KY 40601  
(800) 928-5272

Resources

Communities

Partnerships

SIGN IN

CART

SEARCH




Leadership Development

Events

About

Copyright 2021 • KY Association of School Administrators

**WOODFORD COUNTY SCHOOLS  
OUT OF STATE  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Hannah Phillips
<b>DATES OF TRIP:</b>	Sept 5-8, 2024 and Jan 9-12, 2025
<b>TRIP TO:</b>	St. Charles, IL
<b>METHOD OF TRANSPORTATION:</b>	
<b>ACCOMMODATIONS:</b>	Hotel to be determined
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	This training is for a therapy technique/method for our district mental health specialist
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	See Attached
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	District Employee who services multiple schools
<b>TOTAL ESTIMATED COST:</b>	\$6,000
<b>COST INCLUDES:</b>	Registration/Certification Flight Hotel
<b>FUNDING SOURCE:</b>	Stronger Connections Grant
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended

RECEIVED

APR 17 2024

WOODFORD COUNTY  
BOARD OF EDUCATION



**Internal Family Systems Therapy  
Level 1 IFS Training Program (962)  
September 2024 – January 2025  
Hybrid Training  
On-Site Sessions: St. Charles, IL  
Online Sessions (Live/Real Time):  
U.S. Central Time Zone  
Nickname: Bear Mountain**

---

## **Hybrid Format**

- On-site sessions of this training are only available on-site (St. Charles, IL), and all training members attend the on-site sessions.
- Online sessions of this training are only available online (live, real time), and all training members attend the online sessions.

## **Table of Contents**

- [The Internal Family Systems Model](#)
- [Diversity, Equity, and Inclusion](#)
- [Curriculum](#)
- [Training Schedule](#)
- [Certificate of Completion and Attendance Requirements](#)
- [Tuition and Fees](#)
- [Withdrawal/Refund](#)
- [Scholarships and Other Financial Resources](#)
- [Trainers](#)
- [Required Reading and Other Materials](#)
- [Continuing Education Contact Hours](#)
- [Health and Safety](#)
- [Site and Travel Information](#)
- [ADA](#)
- [Substance Use at Trainings](#)
- [Code of Conduct](#)



## **The Internal Family Systems Model**

IFS is at the forefront of a movement toward a more collaborative therapeutic approach that relies on clients' intuitive wisdom. IFS offers a clear, non-pathologizing, and empowering view of human cognitive and emotional life and provides a dynamic therapeutic approach that allows both therapist and client to enter into a transformational relationship in which healing can occur. For more information about the IFS model and its founder, Dr. Richard Schwartz, PhD, visit the [IFS Institute Website](#).

### **Internal Family Systems: An Evidence-Based Practice**

Internal Family Systems is posted on the National Registry for Evidence-Based Programs and Practices (NREPP). Interventions listed in NREPP have been subject to independent, rigorous scrutiny, and are deemed to show significant impact on individual outcomes relating to mental health. For more information about IFS as an evidence-based practice, please visit the [Foundation for Self Leadership Website](#).

## **Diversity, Equity, and Inclusion**

Our goal at IFS Institute is to create learning environments and a community that teach and support the internal welcoming of parts that have been exiled, shamed, or marginalized within our systems so that they may be seen, heard, valued, and ultimately healed. Our hope is that this work will lead to greater Self leadership where all of us are more connected, curious, and compassionate with ourselves and with each other. For more information about IFS Institute's commitment to diversity, equity, and inclusion, please visit: [IFSI Diversity, Equity, and Inclusion](#).

## **Curriculum**

**Overview:** The Level 1 Training Program is a comprehensive, professional, continuing education training in which participants can develop an understanding of the conceptual basis of IFS and learn how to apply IFS techniques to various clinical populations.

**Scope of Practice:** Materials and methods included in this course may include interventions or practices that are beyond your scope of practice. As a professional in your given field, you are responsible for reviewing the scope of practice, including activities that are defined by applicable law as beyond the boundaries of your practice, and applying your learning in compliance with your professional standards.

**Learning Objectives** are listed on IFS Institute's website: [Level 1 IFS Training Learning Objectives](#).

**Format and Program Hours:** The training includes lecture, discussion, demonstration, video review, experiential exercise, and small group practice. This training comprises three, 4-day sessions totaling 80 program hours (26.5 or 27 hours per session), plus two separate Bridge Days totaling 9.5 program hours (4.75 program hours per day).

This training has sessions that meet online only (live, real time) and sessions that meet on-site only (St. Charles, IL). Session dates and daily schedules are listed below.

- **On-site sessions of the training are only available on-site.** All training members attend the on-site sessions. Site information is listed later in this brochure.
- **Online sessions and Bridge Days of the training are only available online (live, real time).** All training members attend the online sessions. **Online sessions use the U.S. Central Time Zone** in effect during each online session of the training. Please refer to [www.24timezones.com](http://www.24timezones.com), [www.timeanddate.com](http://www.timeanddate.com), or a similar resource to determine how this relates to your own time zone. Be sure to account for Standard vs. Daylight Savings time. **For U.S. Central Time Zone use Chicago, IL as a reference location to determine how it relates to your time zone.**
  - **Online sessions and Bridge Days meet on Zoom.** Please visit the [Zoom website](#) for information about how to access a Zoom account before the training begins.

- Please ensure that your computer, any related equipment, and your internet connection are sufficient to attend a live Zoom event.
- Training members will receive Zoom links close to the start of the training to access the online portions of the training.
- The training is only for training members. Please attend the training in a private space.
- IFS Institute cannot provide technical support related to your device, internet service, or Zoom account.

**Training Schedule**

- Session 1: September 5-8, 2024 (on-site)
- Bridge Day: October 1, 2024 (online)
- Session 2: October 31-November 3, 2024 (online)
- Bridge Day: December 9, 2024 (online)
- Session 3: January 9-12, 2025 (on-site)

<b>SESSION 1 On-Site</b>	<b>Morning Meeting</b> Includes 15-minute break	<b>Lunch</b>	<b>Afternoon Meeting</b> Includes 15-minute break	<b>Training/CE Hours</b>
September 5, 2024	9:00am - 12:15pm	12:15pm	1:30pm - 6:00pm	7.25
September 6, 2024	9:00am - 12:15pm	12:15pm	1:30pm - 5:45pm	7.0
September 7, 2024	9:00am - 12:15pm	12:15pm	1:30pm - 5:45pm	7.0
September 8, 2024	9:00am - 12:15pm	12:15pm	1:15pm - 4:00pm (no break)	5.75
				<b>Total: 27</b>
<b>BRIDGE DAY Online</b> Includes (3) 15-minute breaks	<b>Start Time</b>		<b>End Time</b>	<b>Training Hours (No CE)</b>
October 1, 2024	10:00am		3:30pm	<b>Total: 4.75</b>
<b>SESSION 2 Online</b>	<b>Morning Meeting</b> Includes 15-minute break		<b>Afternoon Meeting</b> Includes 15-minute break	<b>Training/CE Hours</b>
October 31, 2024	9:00am - 12:15pm		1:30pm - 5:45pm	7.0
November 1, 2024	9:00am - 12:15pm		1:30pm - 5:45pm	7.0
November 2, 2024	9:00am - 12:15pm		1:30pm - 5:45pm	7.0
November 3, 2024	9:00am - 12:15pm		1:15pm - 3:45pm (no break)	5.5
				<b>Total: 26.5</b>
<b>BRIDGE DAY Online</b> Includes (3) 15-minute breaks	<b>Start Time</b>		<b>End Time</b>	<b>Training Hours (No CE)</b>
December 9, 2024	10:00am		3:30pm	<b>Total: 4.75</b>
<b>SESSION 3 On-Site</b>	<b>Morning Meeting</b> Includes 15-minute break	<b>Lunch</b>	<b>Afternoon Meeting</b> Includes 15-minute break	<b>Training/CE Hours</b>
January 9, 2025	9:00am - 12:15pm	12:15pm	1:30pm - 5:45pm	7.0
January 10, 2025	9:00am - 12:15pm	12:15pm	1:30pm - 5:45pm	7.0
January 11, 2025	9:00am - 12:15pm	12:15pm	1:30pm - 5:45pm	7.0
January 12, 2025	9:00am - 12:15pm	12:15pm	1:15pm - 3:45pm (no break)	5.5
				<b>Total: 26.5</b>



## **Certificate of Completion and Attendance Requirements**

A Certificate of Completion (non-CE) is awarded by IFS Institute for the completion of the training. Participants must complete 75 of the 89.5 program hours offered to be eligible to earn this certificate.

- Over the course of the entire training participants may miss a maximum of 14.5 training hours due to illness or other reasons.
- No recordings or transcripts are available for missed training hours.
- Participants are responsible for ensuring that they attend the required number of training hours to earn the Certificate of Completion.

**IFS Certification:** Earning the Certificate of Completion for this training is not the same as being IFS Certified. IFS Certification is a separate, advanced process that individuals can undertake to demonstrate IFS skills. To become IFS Certified, one must meet the prerequisites for, and successfully complete the IFS Certification process. Please visit [IFS Institute Certification](#) for details about prerequisites and other important information.

## **Tuition and Fees**

**All amounts are in U.S. Dollars (USD).**

**Application Fee:** The \$15 non-refundable, non-transferrable application fee is charged when you apply for the training.

**Program Tuition: \$4,900**

**Tuition Deposit:** The \$500 non-refundable, non-transferrable tuition deposit is due and charged at the time you are accepted into the training. It is required to hold your place in the training.

**Tuition Balance: \$4,400** (\$4,900 Tuition - \$500 Tuition Deposit) **due and charged on July 1, 2024.**

- This is a single, one-time payment. IFS Institute does not offer payment plans.

The tuition for hybrid trainings reflects additional costs associated with organizing and running these trainings. We encourage you to consider one of our fully online trainings if that option better suits your financial circumstances.

**Late Payment:** There is a \$20 fee for each late payment. If an amount due isn't paid in full within 7 calendar days of the due date IFS Institute reserves the right to withdraw a participant from the training.

**Lunch and refreshments during breaks at the on-site location are included in the tuition.** All other lodging, meals, and any other travel-related expenses are not included in tuition. Except for lunch and refreshments during breaks at the on-site location, IFS Institute does not provide any other meals or lodging or make any travel arrangements for this training.

**Questions about billing, receipts, credit/debit card matters:** Contact [Finance@IFS-Institute.com](mailto:Finance@IFS-Institute.com).

## **Withdrawal/Refund**

**Participants who wish to withdraw from the training program must do so in writing by emailing [Training@IFS-Institute.com](mailto:Training@IFS-Institute.com).**

**Application Fee:** The \$15 application fee is non-refundable and non-transferrable.

**Tuition:**

- Tuition Deposit: The \$500 tuition deposit is non-refundable and non-transferrable.
- Tuition Balance: 75% of tuition paid (minus the \$500 tuition deposit) is refundable if written notice of withdrawal is received by IFS Institute on or before July 31, 2024.
- No refunds are issued if written notice of withdrawal is received by IFS Institute on or after August 1, 2024.

- Scholarship applicants will be given the chance to withdraw from the training when they receive their scholarship notification, at which time the \$500 tuition deposit will be refunded. Withdrawals after that time are subject to the remaining terms of the withdrawal/refund policy.

**Refund Processing Fee:** There is a \$50 processing fee for all refunds.

**Travel, Lodging, Incidental Expenses:** At no time is IFS Institute responsible for training participants' travel, lodging, or incidental expenses.

- IFS Institute reserves the right to postpone, cancel or otherwise change any training program schedule prior to its beginning.

**Admission/IFSI-Initiated Withdrawal:** Internal Family Systems Institute, Inc. reserves the right to deny acceptance to any training program applicant and to withdraw a training participant from all or part of a training program at any time if IFS Institute determines a participant's behavior could damage the quality of a training program. IFS Institute, in its sole discretion, may terminate a participant's participation at any time and, in such event, will refund tuition paid to IFS Institute for portions of the training the participant will not attend as a result of their termination. If IFS Institute terminates a participant's participation, the participant is not eligible for a Certificate of Completion from IFS Institute.

## **Scholarships and Other Financial Resources**

**Scholarships:** IFS Institute acknowledges the personal, professional, and financial investment that each person makes in order to participate in a training. Though we cannot significantly reduce all costs associated with participating in a training, we can offer the gift of a modest scholarship to those who may be eligible. The current average scholarship gift, if awarded, is \$250. Scholarships are not available for travel-related expenses. Scholarship information, including the application form and deadline are available here: [Scholarships – North American Trainings](#)

**Costs for the training may be tax-deductible.** Please consult with your tax advisor.

**Employers can be a source of continuing education funding.** Please check with your supervisor and/or human resources department.

## **Trainers**

For information about IFS trainers, including their biographical statements, please visit: [Our Team: Trainers](#).

**Paul Ginter, Ed.D, IFS Certified**

**Dawn Balcazar, PHD, IFS Certified**

## **Required Reading and Other Materials**

**Reading Materials:** All books listed below are available at IFS Institute's website store [www.IFS-Institute.com/store](http://www.IFS-Institute.com/store). Bundle pricing may be available. If you need assistance, please contact [Info@IFS-Institute.com](mailto:Info@IFS-Institute.com).

### **Required reading before the training begins:**

- Schwartz, RC and Martha Sweezy (2019). [Internal Family Systems Therapy](#) (2nd edition).
- Goulding, RA, and Schwartz, RC (2002). [The Mosaic Mind: Empowering the Tormented Selves of Child Abuse Survivors](#), Oak Park IL: Trailheads Publications, The Center for Self Leadership, ISBN 0-9721480-1-9.

### **Suggested reading before the training begins:**

- Schwartz, RC (2001), [Introduction to the Internal Family Systems Model](#), Oak Park IL: Trailheads Publications, The Center for Self Leadership, ISBN 0-97211480-0-0. **This book is required reading for those with no prior experience with the IFS model.** Class content is designed on the assumption that the reading is completed.

### **Other suggested reading:**



- Anderson, Frank G., Sweezy, Martha, and Schwartz, Richard C. (2017). Internal Family Systems Skills Training Manual: Trauma-Informed Treatment for Anxiety, Depression, PTSD and Substance Abuse, Eau Claire, WI: PESI Publishing & Media, ISBN-10: 1683730879, ISBN-13: 978-1683730873.

**Required Training Materials:**

- Small box of crayons or sharpened colored pencils
- Several sheets of unlined paper
- Notebook (for journaling and taking notes)

**Additional Training Materials:** Trainers from each program may ask participants to purchase up to \$20 in additional training materials. If additional training materials are required, participants will be notified by the trainers as the starting date of the training approaches.

## **Continuing Education Contact Hours**

- This training program is co-sponsored by IFS Institute and The Institute for Continuing Education (ICE). For continuing education credit questions, contact The Institute for Continuing Education at 800-557-1950 or [instconted@aol.com](mailto:instconted@aol.com).
- Continuing education contact hours are offered for the professional disciplines as listed.
- The course offers a total of 80.00 contact hours - 27.00 contact hours for Session 1; 26.50 contact hours for Sessions 2-3. Continuing education credit is offered only for the multi-day sessions of this course. Continuing education credit is not offered for Bridge Days.
- CE hours are awarded on a session-by-session basis, with full attendance required at sessions attended. Partial session CE credit is not offered.
- Attendees must complete all CE materials, comply with attendance monitoring requirements, and complete a session evaluation.
- Applications for continuing education contact hours will be provided by IFS Institute at the initial course session, along with other pertinent continuing education information.
- **If you would like CE credit for this training, you should sign up for it at the first session. You will need your license information (as applicable) to complete the CE forms.**
- CE verification is mailed to participants by ICE (the CE sponsor) following each session that is eligible for CE (within 30 days of receipt of completed CE materials).
- There is no additional fee to apply for CE credit.
- It is the responsibility of attendees to contact their state licensing/certification board to determine if CE credit offered by The Institute for Continuing Education meets the regulations of their state licensing/certification board.
- Non-U.S. Professionals: The Institute for Continuing Education holds no CE provider status with any Canadian or other non-U.S. licensing/certification boards. It is your responsibility to check the regulations of your licensing/certification board to determine CE requirements for training activities.
- Learning objectives are listed on the IFS Institute website: [Level 1 IFS Training Learning Objectives](#).
- Instruction Methodology: May include didactic, lecture, audio-visuals, demonstrations, experiential exercises, case examples, small and large group discussions.

**Psychology:** The Institute for Continuing Education is approved by the American Psychological Association to sponsor continuing education for psychologists. The Institute for Continuing Education maintains responsibility for this program and its content. **New York:** The Institute for Continuing Education is recognized by the New York State Education Department's State Board for Psychology as an approved provider of continuing education for licensed psychologists #PSY-0043.

**Counseling:** For counselors seeking CE credit, The Institute for Continuing Education will submit a co-sponsorship application to NBCC for this program. **New York:** The Institute for Continuing Education is recognized by the New York State Education Department's State Board for Mental Health Practitioners as an approved provider of continuing education for licensed mental health counselors. Provider MHC-0016.

**Social Work:** This program has been approved for 80.00 social work continuing education hours for re-licensure, in accordance with 258 CMR, NASW-MA Chapter CE Approving Program. Authorizations: D-91233-1; D-91233-2; D-91233-3. **New York:** The Institute for Continuing Education is recognized by the New York State Education Department's State Board for Social Work as an approved provider of continuing education for licensed social workers, Provider SW-0025. **New Jersey:** This program has not been submitted for pre-approval to the New Jersey State Board of Social Work Examiners. **Ohio Board Counseling/ Social Work:** Ohio Board of Counseling and Social Work Board, Provider RCS 030001. **Illinois Dept. Professional Regulation:** Social work provider 159-000606. **Florida Dept. Health,** Division Social Work, Counseling, MFT, Provider BAP 255.

**Marriage/Family Therapy:** The Institute for Continuing Education is recognized as a provider of continuing education in marriage-family therapy by New York State Education Department's State Board for MFT, Provider MFT-0012. **California:** The Institute for Continuing Education, Provider 56590, is approved by the California Association of Marriage and Family Therapists to sponsor continuing education for LMFTs, LCSWs, LPCCs. The Institute for Continuing Education maintains responsibility for this program and its content. This Course meets the qualifications for continuing education credit for LMFTs, LCSWs, LPCC, as required by the California Board of Behavioral Sciences. **Ohio Board MFT:** Provider RTX 100501. **Illinois Dept. Professional Regulation:** MFT Provider 168-000108.

## **Health and Safety Protocols**

### **On-Site Sessions:**

- IFS Institute follows COVID and other health and safety protocols as required by the training site and relevant government entities, and all training participants and staff must comply with any such protocols that are in effect at the training site, for example, masking, vaccination, testing, reporting, social distancing, etc.
- Required protocols can be imposed or lifted at any time, whether before a training starts, before individual sessions start, or while a training is actively meeting.
- Training members are welcome to wear masks at any time but are not required to do so except as above.
- On-site sessions are available only in the site's designated meeting space while the training is meeting. On-site sessions are not available via online platforms, and recordings and transcripts are not available.
- Each participant may miss up to a certain amount of training time due to illness or other reasons. Attendance requirements, daily schedules, and information about withdrawals and refunds are in this brochure.
- Each training includes about 50 people.

**We understand that there is uncertainty about things such as COVID, and that an individual's comfort level about on-site, in-person meetings can change**, especially as levels of COVID or other illnesses change, as protocols change, and as personal circumstances change, sometimes unexpectedly.

### **Given your own situation, please do not apply for this training if you...**

- Cannot or may not want to attend on-site sessions where protocols are not required.
- Are or may become uncomfortable with the possibility of protocols being imposed or lifted at any time.



- Cannot or may not want to abide by protocols that may be required, or if you may need something other than these protocols.

#### **Current Protocols for This Training:**

As of this writing, April 2024, the Q Center will follow the guidelines of the CDC. The IFS Institute Onsite Programs Team at [Onsiteprograms@ifs-institute.com](mailto:Onsiteprograms@ifs-institute.com) will contact people enrolled in the training if that changes.

Out of respect for all training members and in order for the training group to remain in compliance with required protocols that may exist, IFS Institute expects that everyone attending the training will abide by requirements in effect for this training.

#### **If Moving an On-Site Session to an Online Platform Is Required**

IFS Institute is eager and intends to run this training's on-site session(s) at the site listed. However, if circumstances change and COVID or other health and safety restrictions are imposed by the site or government entity with authority, it may be necessary to move on-site session(s) to an online platform. If this occurs, IFS Institute will act as quickly as possible to keep training members informed.

#### **Online Sessions & Bridge Days:**

- Online sessions and Bridge Days are only available live, in real-time, and no recordings or transcripts are available.
- Each participant may miss up to a certain amount of training time due to illness or other reasons. Attendance requirements, daily schedules, and information about withdrawals and refunds are in this brochure.

## **Site and Travel Information**

#### **Training Site: Q Center**

1405 North Fifth Avenue

St. Charles, IL 60174

(630) 377-3100

<https://qcenter.com/>

#### **Questions about the site:**

- Please review all relevant sections of this brochure.
- Training site websites often have information about site amenities, parking, etc.
- If you need additional information about the site, please contact the IFS Institute Onsite Programs Team at [Onsiteprograms@ifs-institute.com](mailto:Onsiteprograms@ifs-institute.com)

**COVID-19 health and safety protocols:** Please see earlier parts of this brochure and note that there may be no COVID-19 protocols in effect.

**Pets are not permitted, even if the training site allows them.** This is for the benefit of everyone involved with the training and to ensure that no issues arise due to the presence of pets.

**Lodging and meals:** We realize that this training, which has some online-only sessions and some on-site-only sessions, may have training members who live locally and others who may come from a distance. We also know that people have different budgets, needs, and preferences for lodging and meals, especially since COVID entered our lives. For these reasons, IFS Institute does not provide lodging or meals for this training, and training members are responsible for their own lodging and meal arrangements, **except lunch will be available for all training members during each on-site training day at no extra charge;** training members requesting Kosher lunch will be charged a fee determined by Q Center for external catering – contact please contact the IFS Institute Onsite Programs Team at

Onsiteprograms@ifs-institute.com for details. Lunches will be served in the Q Center's open-seating dining room(s). All food and beverages must be prepared (except for Kosher lunch as noted above) and supplied by the Q Center. You are also welcome to go off-site for lunch if you prefer.

#### **Q Center reservations and information:**

- If you wish to stay overnight at the Q Center, IFS Institute's Site Specialist will send a "Facility Online Reservation" link for training members to make and guarantee their own reservations (you must use a valid credit card). **IFS Institute cannot make, manage, or pay for overnight reservations.**
- The Q Center is offering rooms on an availability basis until August 2, 2024, for the September Session, and until December 6, 2024 for the January Session.
- **Lodging and use of the Q Center's facilities during each on-site training session are reserved for training members only.** Some training members may wish to bring a spouse, partner, friend, or children to stay overnight with them, but we don't recommend this and cannot accommodate them at the Q Center. The training schedule can be an intensive undertaking and, while you will have free time after each training day is over, you may prefer to spend it on your own or socializing with other training members who may also be staying at the Q Center. If you wish to have a non-training member stay with you in overnight accommodations, you are welcome to explore other lodging options.

#### **Room Rates:**

- Standard Room (single occupancy): \$145 per person per day, plus applicable state and local taxes that will be added to the rate. Overnight accommodations at the Q Center include a full breakfast buffet, buffet meals are served in the facility dining room.
- Q Center sets its own policies and prices and bills you directly. If you would like to know more about the Q Center, please visit their website or call them directly.
- Reservation Cancellation: If you need to cancel your reservations, please contact the Q Center directly.
  - o September Session: On August 5, 2024, you will be charged by the Q Center in full for your stay, and these charges will be non-refundable as of August 5, 2024.
  - o January Session: On December 9, 2024, you will be charged by the Q Center in full for your stay, and these charges will be non-refundable as of December 9, 2024.
- **Site Parking**: Parking at the Q Center is free and self-park.
- **Travel information**: Please visit your favorite travel websites or contact a travel agent for information about airlines, rental cars, restaurants, alternative lodging options, and other travel needs.
- **Site affiliations**: IFS Institute training programs occasionally meet at sites that have religious affiliations, though IFS Institute is not, itself, religiously affiliated, and does not, as an organization, espouse any religious point of view. If you need information about the site before choosing to apply to the training, please visit the training site's website and/or contact them directly (see above for their website address).
- **Individual requests**: IFS Institute offers professional training programs and, while we make reasonable efforts to enhance your experience at the training site, it may not be possible to address each person's unique or individual needs or requests as may be possible when on a vacation, visiting a spa, or going on a personal retreat experience.

#### **ADA**

For ADA accommodations, please contact Eryca Rockwell [Eryca@IFS-Institute.com](mailto:Eryca@IFS-Institute.com) as soon as you are accepted into this training.



## **Substance Use at Trainings**

IFS Institute understands that many people have had positive therapeutic experiences with psychedelics, however, due to health and safety concerns for all of our participants, please refrain from taking psychedelics or any other consciousness-altering substances during IFS Institute's trainings.

## **Code of Conduct**

Please review the IFS Institute Code of Conduct in the General FAQ section of the IFS Institute website [here](#), or on your copy of the training program application.

## SCHOOL RELATED STUDENT TRIP REQUEST FORM

Group Requesting Trip:	WCHS Chorale
Dates of Trip:	April 17-19, 2025
Trip to:	Nashville, TN
Method of Transportation:	Charter Bus
Accommodations:	N/A
Educational Objective and Curriculum Objective:	Clinic with Vanderbilt University, Performance
Trip Highlights:	Clinic with Vanderbilt University, Performance, African-American History Museum, Grand Ole Opry
Number of Students Predicated to Participate:	45
Number of Chaperones:	10
Name of Individual Dispensing Medications:	Taylor Strickland
Total Estimated Cost:	\$48,950
Cost Includes:	Travel, Hotel, All activities, all meals (except for two lunches)
Cost to Each Student:	\$890
Funding Assistance:	N/A
Fund Raisers Incorporated:	N/A
Principal Recommendation:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
Superintendent Recommendation:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

Reviewed/Revised: 05/19/03

*[Handwritten Signature]*  
 5/3/24  
*[Handwritten Signature]*





**WOODFORD COUNTY HIGH SCHOOL CHOIR**

**DIRECTOR: TAYLOR STRICKLAND**

**DESTINATION: NASHVILLE, TN**

**DATES: APRIL 17-19, 2025**

**SUGGESTED ITINERARY**

**AS OF APRIL 16, 2024**

*Alyssa Hosking, Travel Consultant*

*Stephanie Anderson, Travel Coordinator*

**THURSDAY, APRIL 17**

- 9:00 AM **One (1) 56-pax motor coach arrives at Woodford County High School**  
180 Franfort St., Versailles, KY 40383
- AM Begin loading
- 10:00 AM<sub>EST</sub> Depart for **Nashville, TN** (202 miles, 3.5 driving hours allotted, plus gain 1 hr time change)
- 12:30 PM Arrive in **Nashville at Assembly Hall Food Court**  
**\*Meet your Professional Bob Rogers Travel Tour Director upon arrival**
- PM Enjoy lunch at **Assembly Hall Food Court** (student cost)
- 2:30 PM Meet as a group at the **National Museum of African American Music**  
*Take a self guided tour through the NMAAM, the only museum of its kind dedicated to preserving and celebrating the history of Black music in America. The museum's expertly curated collections share the story of the American soundtrack by integrating history and interactive technology to bring musical heroes of the past into the present.*
- 5:00 PM Enjoy some free time in Downtown Nashville
- 6:00 PM Meet as a group at **Ole Red**
- 6:15 PM Enjoy a **group dinner buffet**  
*Menu to include: corn bread with honey butter, house greens garden salad with BBQ vinaigrette, Alabama white BBQ glazed grilled chicken, hickory smoked pulled pork, cheddar and sour cream loaded smashed potatoes, chef's choice vegetable of the day, Mississippi Mud Oreo cake, tea, water, and coffee.*
- 7:45 PM Load motor coach; depart for your **Nashville area hotel**
- 8:30 PM Check in to the hotel and get settled for the night

**One (1) Private Nighttime Security Chaperone on duty (10:30 PM – 5:30 AM)**



## FRIDAY, APRIL 18

- 7:30 AM Enjoy **breakfast** at your hotel
- 8:30 AM Load motor coach; depart for **Vanderbilt University** (or similar)

**AM Woodford County HS Choir participates in a clinic at Vanderbilt University**  
(based on availability and scheduling, \$500 honorarium included)

- 11:00 AM Load motor coach; depart for **Madame Tussauds**
- 11:30 AM Free time to explore the wax museum  
*Experience the only all music themed Madame Tussauds right here in Music City. Take a musical journey through time and get immersed in the melodies of legends and Icons from the worlds of Rock, Pop, Blue, Jazz and Country.*
- 12:30 PM Free time at **Opry Mills Mall**  
PM Lunch at the mall (student cost)  
*Opry Mills brings "Shoppertainment" to life in Nashville! Enjoy time exploring and shopping!*
- 2:00 PM Walk as a group to the **Grand Ole Opry**
- 2:30 PM Enjoy a **Backstage Tour**  
*A tour of the Opry House provides a behind-the-scenes look at country's most famous show and a true entertainment business phenomenon, complete with great stories about the Opry and its members as well as enough photo opportunities to fill any Nashville scrapbook*
- 4:00 PM Load motor coach; depart for **Paula Deen's Family Kitchen** (or similar)
- 4:30 PM Enjoy a **group dinner**  
*Dinner is served family style and will include fried chicken, meatloaf, mac and cheese, creamed potatoes, tossed salad, green beans, and Paula's signature gooey butter cake.*
- 6:00 PM Load motor coach; depart for the **Grand Ole Opry**

**PM Woodford County HS Choir performance** (based on availability, outdoor location)

- 8:00 PM Enjoy a performance at the **Grand Ole Opry**  
*During any given Opry show, audiences can expect the best in country, bluegrass, comedy, gospel, and more performed by Country Music Hall of Famers, Opry members who helped establish the Opry as the home of country music, revered superstars, and rising rookies just starting to make names for themselves.*
- 9:30 PM Load motor coach; return to the hotel

**One (1) Private Nighttime Security Chaperone on duty (10:30 PM – 5:30 AM)**





## SATURDAY, APRIL 19

- 7:30 AM    Enjoy breakfast at the hotel
- AM    Check out of hotel; begin loading
  
- 8:30 AM    Load motor coach; depart for downtown Nashville
- 9:30 AM    Enjoy a **Honky Tonk Party** at the **Stage on Broadway** or **Legends Corner**  
*The honky tonk will be open privately for your group and will feature a working bar band playing traditional and contemporary country music and Southern rock. A bar back will be serving complimentary soft drinks!*
  
- 11:00 AM    Load motor coach; depart for the **Nashville Farmer's Market**
- 11:30 AM    Lunch in the market (student cost)  
*The Market House consists of 14 locally owned restaurants and shops offering cuisines that span the globe, from Neapolitan wood-fired pizzas to gyro sandwiches to Jamaican jerk chicken and Korean bibimbap.*
  
- Afterward    Walk over to the **Tennessee State Museum** end explore
  
- 2:00 PM    Load motor coach; depart for the **Musicians Hall of Fame & Museum**
- 2:30 PM    Free time to explore  
*The Musicians Hall of Fame honors all musicians regardless of genre or instrument. The MHOFF timeline starts with the beginning of recorded music. Exhibits feature music from L.A., Motown, Stax, Nashville, Muscle Shoals, and more. The GRAMMY Museum Gallery is an interactive facility that allows guests to explore the history of the GRAMMY Awards.*
  
- 4:00 PM    Load motor coach; depart for **Nashville Palace**
- 4:45 PM    Enjoy a **group dinner and line dancing lesson** at **Nashville Palace**
  
- 7:00 PM<sup>CST</sup> Load motor coaches; depart for **home**  
*(202 miles, 3.5 driving hours allotted, plus lose 1 hr time change)*
  
- 11:30 PM    Approximate arrival back at **Woodford County HS**

**WELCOME HOME!**

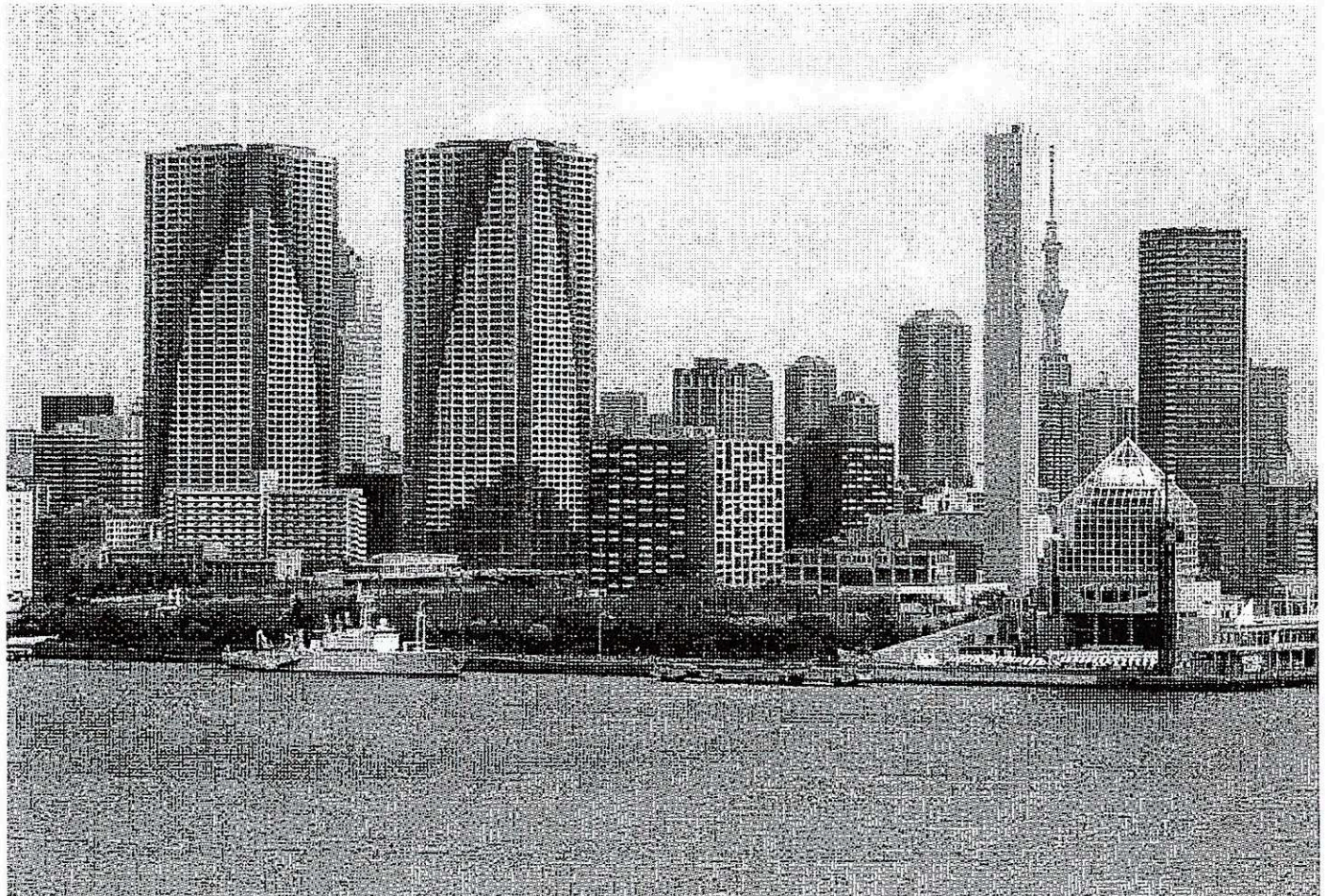
**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Arlene Crabtree
<b>DATES OF TRIP:</b>	April 2-12, 2027
<b>TRIP TO:</b>	Japan
<b>METHOD OF TRANSPORTATION:</b>	Plane, Bus
<b>ACCOMMODATIONS:</b>	Various Hotels
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	<b>In Japan, the technology fueling tomorrow's cities is on display today.</b> Home to countless organizations specializing in robotics and engineering, this island country is at the forefront of innovation in sustainability and human mobility. From highspeed superconducting magnetic trains to Hybrid Assistive Limb technology, students see how the future of cities is closer than you think in the experimental wonderland that is Japan.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	See attached
<b>NUMBER OF PARTICIPANTS/SCHOOLS:</b>	Dependent upon number of students who sign up.
<b>TOTAL ESTIMATED COST:</b>	\$5700/student: Trip is not until Spring of 2027. Students are permitted to make no interest payments of approximately \$156/month for 2.5 years. Trip announcement would be in Aug. 2024
<b>COST INCLUDES:</b>	Transportation, lodging, guided tours, and food
<b>FUNDING SOURCE:</b>	Fundraising and student families
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Crabtree</i> <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Ms. 5/3/24</i> <input type="checkbox"/> Not Recommended
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Dany Adhy</i> <input type="checkbox"/> Not Recommended





/ EDUCATIONAL  
TOURS



EF STEM

## Robotics, Engineering, and the Future of Cities in Japan

In Japan, the technology fueling tomorrow's cities is on display today. Home to countless organizations specializing in robotics and engineering, this island country is at the forefront of innovation in sustainability and human mobility. From high-speed superconducting magnetic trains to Hybrid Assistive Limb technology, see how the future of cities is closer than you think in the experimental wonderland that is Japan.



# Explore a world built on STEM

Science, Technology, Engineering, and Math shape communities across the globe. Our STEM-focused tours showcase the value of diverse ways of thinking and building while also highlighting the powerful universality of STEM subjects. At EF, we've spent over 55 years witnessing the power of educational travel, and we know how it can transform STEM learners. Each STEM tour challenges travelers to think critically and helps students develop innovative solutions to global problems.

## What to expect on a STEM tour

### EXPERIENTIAL LEARNING

Apply STEM principles by participating in project-based learning that goes well beyond theory.

### INNOVATIVE LOCATIONS

Tour exciting international destinations that host some of the world's most advanced laboratories, universities, and companies, or are simply perfect global "classrooms" to study analytical issues of the day in real life.

### INDUSTRY EXPERTS

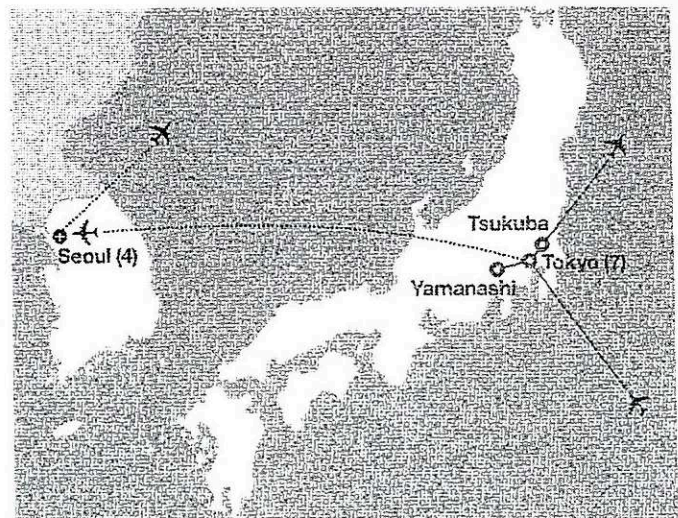
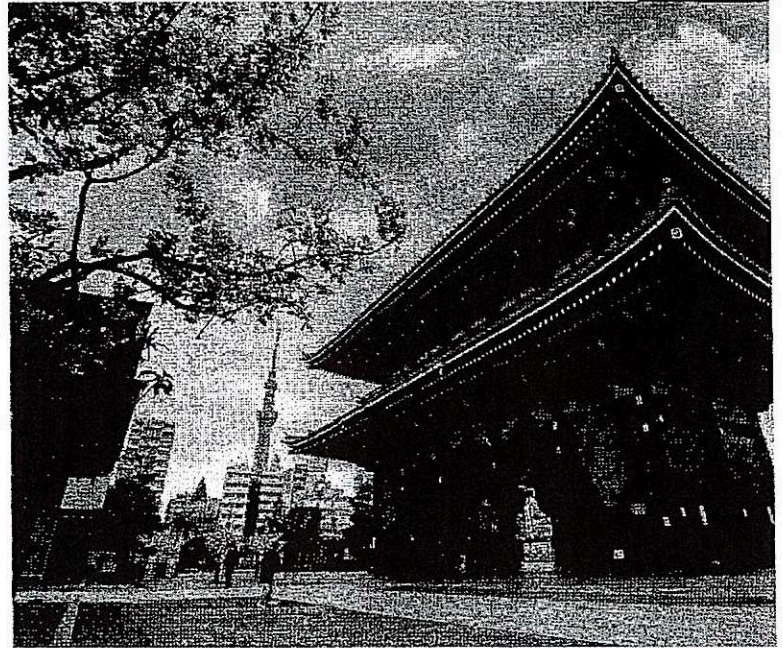
Collaborate and learn with scientists, engineers, researchers, and other STEM practitioners in the field.

### YOUR EXPERIENCE INCLUDES

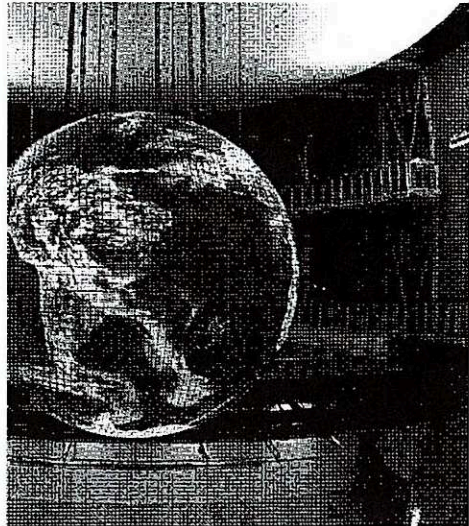
Full-time Tour Director; sightseeing tours; entrance fees for Tokyo Skytree, Miraikan - The National Museum of Emerging Science and Innovation, Rinkai Disaster Prevention Park, cooking class, AIST Science Square, guided tour of a research facility, JAXA Space Dome, Cyberdyne Studios, tea ceremony, Asakusa Kannon Temple, Hamarikyū Gardens, Maglev Exhibition Center, Japanese village visit, teamLab Planets (with extension: Gyeongbokgung Palace, cooking class, Bukchon Hanok Village, Hyundai Motorstudio, the National Aviation Museum of Korea, Suwon Hwaseong Fortress, N Seoul Tower); 7 overnight stays in hotels (11 with extension); breakfast and dinner daily

Old meets new everywhere  
you look in Tokyo.

✓

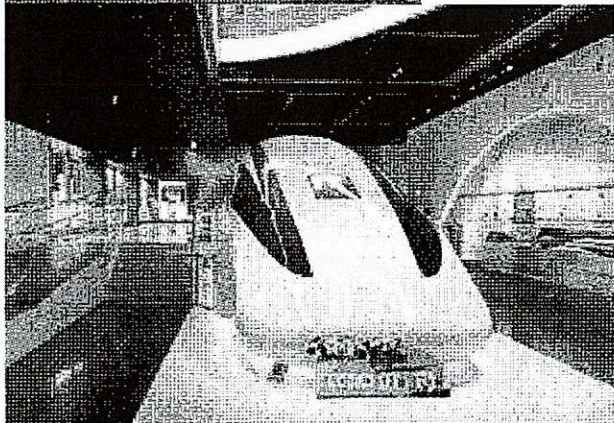
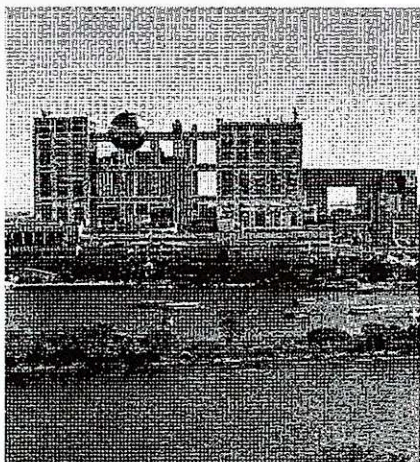






Miraikan - The National Museum of Emerging Science and Innovation.

See the future come to life in Odaiba.



#### Day 1: Fly overnight to Japan

#### Day 2: Tokyo

Meet your Tour Director at the airport in Tokyo, the capital of Japan and a city of contrasts. Here, see how old meets new as you discover ancient temples and learn about the creation of modern technologies that will shape our future.

#### Day 3: Tokyo

Take a guided tour of Tokyo led by a STEM expert, including stops at the Shibuya District and Tokyo Skytree, Japan's tallest building. Visit Miraikan - The National Museum of Emerging Science and Innovation, where you'll explore exhibits on sustainable growth and evolution and ponder a future built by robot technology.

#### Day 4: Tokyo | Odaiba

Spend the day in Odaiba, a collection of man-made islands that serves as a futuristic residential and business district. Take a guided tour of the Rinkai Disaster Prevention Park, where you'll experience an earthquake simulation and learn how to survive different natural disasters. Next you'll tour Akihabara Electric Town, a cultural center for fans of anime and manga. Later, try your hand at preparing authentic Japanese food during a cooking class.

#### Day 5: Tokyo | Tsukuba

Take a day trip to Tsukuba, nicknamed the "Science City" of Japan. Start off with a visit to Science Square, a showroom for research from the National Institute of Advanced Industrial Science and Technology (AIST). Then, enjoy a guided tour of one of Tsukuba's premier research facilities. Later, you'll visit the Space Dome at the Japan Aerospace Exploration Agency (or JAXA, for short) to learn about the country's current efforts in space exploration. Before traveling back to Tokyo, see Hybrid Assistive Limb (HAL) technology in action at Cyberdyne Studios—you may even get to test out the arm portion of a working HAL suit!

Japan's trains are famous for their speed, and at the Maglev Exhibition Center, you'll learn how superconducting magnetic technology is evolving just as fast.

#### Day 6: Tokyo

Begin your day with a traditional Japanese tea ceremony before visiting Asakusa Kannon Temple. Here, restaurants, theaters, and cinemas surround a five-story pagoda—a perfect symbol of Tokyo's enduring past and ultramodern future. Later, stroll among the greenery and seawater ponds of Hamarikyu Gardens.

#### Day 7: Tokyo | Yamanashi

Hop on your group's private bus and travel to Yamanashi Prefecture, best known as the home of Mount Fuji. Start out at the Maglev Exhibition Center where, through a series of interactive exhibits, you'll see how superconducting magnetic technology will enable Japan's trains to become some of the fastest on the planet. You may even be able to view a test run of the Maglev train as it zooms past the Center. Up next, visit a quaint lakeside village and stop for a photo of the awe-inspiring Mount Fuji before taking Japan's famous bullet train back to Tokyo.

#### Day 8: Tokyo

Immerse yourself in art (literally) on a visit to teamLab Planets, a dynamic museum known for blurring the lines between its visitors and the art itself. Stop by the Unicorn Gundam Statue, then take some time to explore the city or experience Japan's lively karaoke culture.

#### Day 9: Return home or add extension

Depart for home or extend your trip to Seoul, a modern city that stays close to its ancient roots.

#### Day 10: Seoul

Visit the Gyeongbokgung Palace, former residence of the Korean king, where you'll witness a guard-changing ceremony. Next, prepare a traditional Korean meal during a cooking class before visiting the Bukchon Hanok Village. End your day at the Hyundai Motorstudio, where travelers can check out Hyundai's cutting-edge car models and get a peek into the future of mobility.

#### Day 11: Seoul

Travel to Suwon. Marvel at the advanced architecture of the Hwaseong Fortress, a UNESCO World Heritage Site. Then, visit the National Aviation Museum of Korea for a view of the past, present, and future of Korean aviation. From there, venture to the top of N Seoul Tower for a bird's-eye view of the city.

#### Day 12: Seoul

Enjoy a free day in Seoul or take a full-day tour of Korea's Demilitarized Zone.

#### Day 13: Depart for home

# The world leader in international education

For over 55 years, EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence.

## **AFFORDABILITY**

Every student should have the opportunity to travel, which is why we're dedicated to providing the lowest prices.

## **INSIGHT**

We believe in experiential learning at the most important sites. Your Tour Director is with you at every step, providing their own perspective and local tips.

## **SAFETY**

We're committed to your safety. With 600+ schools and offices in over 50 countries, EF staff can react quickly and in person wherever you travel.

## **THE EASIEST WAYS TO ENROLL TODAY**

### **Enroll online**

[eftours.com/enroll](https://eftours.com/enroll)

### **Enroll by phone**

800-665-5364

### **Mai your enrollment form**

EF Educational Tours  
Two Education Circle  
Cambridge, MA 02141



**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:**           **DATE:** May 7, 2024

**TOPIC/TITLE:** Librarian Summer Refresher

**PRESENTER:** Josh Rayburn

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
  - ACTION REQUESTED AT THIS MEETING
  - ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
  - ACTION REQUESTED AT FUTURE MEETING:            (DATE)
  - BOARD REVIEW REQUIRED BY
- 
- STATE OR FEDERAL LAW OR REGULATION
  - BOARD OF EDUCATION POLICY
  - OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
  - PREVIOUS REVIEW OR ACTION
- 
- DATE:
  - ACTION:

**BACKGROUND INFORMATION:**

Board approves overnight travel

**SUMMARY OF MAJOR ELEMENTS:**

This conference is a time for librarians to collaborate with other librarians around the state and get specific training for their role in the school.

**IMPACT ON RESOURCES:**


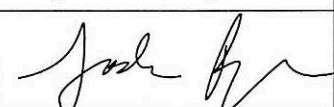
**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended             Not Recommended

*Danny Adkins Jr.*

---

**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Mona Romine, Kim Joyner, Melinda Caldwell, Bailey Slucher, Candy Luttrell, New HT Librarian, Josh Rayburn (All subject to availability of individual)
<b>DATES OF TRIP:</b>	July 8-9
<b>TRIP TO:</b>	Owensboro, KY
<b>METHOD OF TRANSPORTATION:</b>	Car
<b>ACCOMMODATIONS:</b>	Hotel
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	A chance for librarians to collaborate with other librarians in the state.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	<a href="https://www.kasl.us/sr">https://www.kasl.us/sr</a>
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	Up to 7
<b>TOTAL ESTIMATED COST:</b>	\$750/participant
<b>COST INCLUDES:</b>	Hotel, Travel, Registration, Food Per Diem
<b>FUNDING SOURCE:</b>	Technology
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended  <input type="checkbox"/> Not Recommended



**SUPERINTENDENT  
RECOMMENDATION:**

- Recommended
- Not Recommended

*Danny Adkins Jr.*



# Summer Refresher







Use this [website to register and pay](#) for your 2024 Summer Refresher tickets. The conference price is reduced for [KLA members](#).

If you are using a purchase order, please follow the directions on registration page and email Fred Tilsley at [Tilsley.kasl@gmail.com](mailto:Tilsley.kasl@gmail.com) to get PO. POs will be submitted to: Fred Tilsley-KASL, PO Box 331, Berea, KY 40403

## Session Descriptions:

[Monday session information](#).

View a full list of Tuesday sessions in [this Google L. Studio Report](#).

Virtual session descriptions can be found in [this Google Looker Studio Report](#).

## When:

July 8 and 9, 2024

## Where:

Apollo High School (AHS) in [Owensboro, KY \(Google Maps\)](#)

## Schedule

### Monday, July 8

10:00 am -11:15 am KASL July Board Meeting (AHS Library)

1 ⓘ 5 am -11:45 am KASL Board Members Lunch



**5:00 pm - 6:00 pm** Pre-Awards Dinner Social Hour at [Bluegrass Hall of Fame and Museum](#) (separately ticketed event)

**6:00 pm - 8:00 pm** KASL **AWARDS DINNER** with **KEYNOTE [ALAN GRATZ](#)**- Nominations are opening soon!

## Tuesday, July 9

**7:15 am** Registration Desk Opens

**7:15 am - 3:30 pm** Vendor Hall Opens in AHS Connector

**7:15 am - 8:00 am** Light Breakfast Available

**8:00 am - 8:55 am** **OPENING SESSION WITH KEYNOTE [ALAN GRATZ](#)**

**9:00 am - 9:55 am** Session 1

**10:00 am - 10:55 am** Session 2

**11:00 am - 11:55 pm** Session 3

**12:00 pm - 1:30 pm** Lunch and Vendor Hall Dedicated Time (lunch provided)

**1:30 pm - 2:25 pm** Session 4

**2:30 pm - 3:25 pm** Session 5

**3:30 pm** Closing Session/KASL Annual Business Meeting/DOOR PRIZES!

## Pricing

**Monday** - Member \$25

**Monday** - Non-Member \$50

**Awards Dinner** - \$40

**Tuesday** - In-Person Member \$60

**Tuesday** - In-Person Non-Member \$120





**Tuesday** - Virtual Member \$60 (6 hours asynchronous)

**Tuesday** - Virtual Non-Member \$130 (6 hours asynchronous)

(Purchase orders should be mailed/emailed to: Fred Tilsley, KASL, PO Box 331, Berea, KY 40403, Tilsley.kasl@gmail.com)

## Accommodations

**Hampton Inn Downtown** (closer to the Awards Dinner and the Riverfront)

401 West 2nd Street  
Owensboro, KY 42301  
270-685-2005  
Rate: \$129  
[Book here](#)

**Fairfield Inn by Marriott** (closer to Apollo)

800 Salem Drive  
Owensboro, KY 42303  
270-688-8887  
Rate:\$119  
[Book here](#)

## Vendor Information

Summer Refresher 2024 Sponsor [Information](#) and [Contract](#)

## Summer Refresher Contacts

[Claire Lanham](#)

Jr [than Paff](#)







KASL

[Home](#)

[About](#)

[KBA](#)

[Summer Refresher](#)

[Advocacy](#)

[Intellectual F](#)





KASL

Home

About

KBA

Summer Refresher

Advocacy

Intellectual F

© Copyright 2024

