

**RECORD OF BOARD PROCEEDINGS  
BOARD MEETING MINUTES**

The Hopkins Co. Board of Education met at 320 South Seminary Street, Madisonville, KY, at 5:30 o'clock P.M. on the 16<sup>th</sup> day of April, 2024, with the following members present:

(1) John Osborne, Chairman	(2) Kerri Scisney, Vice Chairman	(3) Nicholas Foster
(4) Steve Faulk	(5) Shannon Embry	Keith Cartwright, Board Attorney

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John Osborne, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.**

Board members led the pledge to the flag.

**B. Adoption of Agenda**

**Order #99 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Steven Faulk and a second by Ms. Kerri Scisney.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

**A. Superintendent and Staff**

**Amy Smith, Superintendent**

Presented the "Remember Your Why" Award to Rhianwen Lowbridge, Teacher, WBES, Jennifer Plunkett and Jonathan Britt, Custodians, WBES

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)**

**A. School Calendar**

**HOPKINS COUNTY SCHOOLS ACADEMY GRADUATION**

HCSA Graduation, Thursday, May 16, 2024, 6:00 p.m. at Hopkins County Central High School

**MADISONVILLE NORTH HOPKINS GRADUATION**

Baccalaureate, Sunday, May 19, 2024, 5:00 p.m. at Victory Church

Awards Ceremony, Monday, May 20, 2024, 1:00 p.m.

Graduation, Thursday, May 23, 2024, 7:00 p.m.

**HOPKINS COUNTY CENTRAL HIGH SCHOOL GRADUATION**

Awards Ceremony, Sunday, May 19, 2024, 2:00 p.m.

Baccalaureate, Wednesday, May 22, 2024, 7:00 p.m.

Graduation, Friday, May 24, 2024, 7:00 p.m.

**LAST DAY FOR STUDENTS**

May 24, 2024

**CLOSING DAY FOR TEACHERS**

May 28, 2024

**COMMUNICATION**

**Public Comment**

**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #100 - Motion Passed:** Approval of the listed consent items passed with a motion by Ms. Kerri Scisney and a second by Mr. Steven Faulk.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes

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Mr. Nicholas Foster Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of March 18, 2024, board meeting and the bills and salaries for the month of April 2024.

**B. Approval of Treasurer's Report**

The Board approved the Treasurer's report for the month of March 2024.

**C. Approval of Leaves of Absence**

The Board approved the following leaves of absence.

1. Employee #8307, CIA, HES, Amended Extended Disability Leave effective March 20, 2024 not to exceed 2023/2024 school year.
2. Employee #7562, Bus Monitor, Transportation, Extended Disability Leave ended March 19, 2024.
3. Employee #5302, Teacher, ADT, Intermittent FMLA effective February 28, 2024
4. Employee #8209, Teacher, HCCHS, Return to work from FMLA on April 8, 2024.

**D. Approval of Out of District/Overnight Trips**

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. HCCHS, FBLA, Louisville, KY, State Competition, April 8-10, 2024. Travel by school vehicle.
2. HCCHS, 11th & 12th Grade, Santa Claus, IN, Reward Trip, May 17, 2024. Travel by school bus.
3. JMMS, BETA, Santa Claus, IN, Annual/Reward Trip, May 22, 2024. Travel by school bus.
4. MNHHS, FBLA, Louisville, KY, State Competition, April 8-10, 2024. Travel by school vehicle.
5. MNHHS, Science Students, Lexington, KY, State Competition, April 12-13, 2024. Travel by school vehicles.
6. MNHHS, Culinary Class, Evansville, IN, Culinary Service Demonstration, April 17, 2024. Travel by school bus.
7. MNHHS, 10th, 11th & 12th Grades, Santa Claus, IN, Reward Trip, May 17, 2024. Travel by school bus.
8. SHMS, BETA, Nashville, TN, Study Physics, May 20, 2024. Travel by school bus.
9. BSMS, 7th Grade, Evansville, IN, May 24, 2024. Travel by school bus.

**E. Approval of Payment of Invoice(s)**

The Board approved to pay the following invoice(s).

1. American Engineers, Inc., \$813.00, Geotechnical/Inspections and Testing at High School Auxiliary Gyms, to be paid from BG22-408.
2. Sherman Carter Barnhart Architects, PLLC., \$7,931.25, Professional Services for New Central Board Office, to be paid from BG23-121.
3. Sherman Carter Barnhart Architects, PLLC., \$5,402.25 Professional Services for Southside Elementary Renovation and Addition, to be paid from BG23-030.
4. Sherman Carter Barnhart Architects, PLLC., \$4,829.20 Professional Services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.
5. Danco Construction, \$490,817.24, Construction for New High School Auxiliary Gymnasiums, to be paid from BG22-408.
6. IMI, \$47,591.50, Construction services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.
7. Scotty's Contracting & Stone, LLC., \$4,176.41, Construction services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.
8. Lee Masonry Products, Inc, \$34,706.85, Construction services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.

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9. YKK, \$28,800.00, Construction services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.
10. Floored, \$47,295.00, Construction services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.
11. Winsupply, \$4,865.00, Construction services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.
12. Trane Company, \$261,013.91, Construction services for New High School Auxiliary Gymnasiums, to be paid from BG22-408.

**F. Approval for Schools to Apply for Grants**

The Board approved for schools to apply for grant(s).

1. PES, AdoptAclassroom Social Emotional Well Being Leadership Grant, \$1,500, to be used for books and supplies for social emotional well being and outdoor garden.
2. MNHHS, Living to Serve Grant, National FFA, \$1,200.00, to be used for the renovation of the shipping container.
3. Districtwide, Department of Education, School Based Mental Health Services Grant Program, in agreement partnership with WKEC, undetermined amount, to be used for support and needs of the district.

**G. Approval of School Activity Fundraiser(s)**

The Board approved the following activity fundraiser(s).

1. GES, PTA, Leprechaun Loot, proceeds will be used for student needs and school playground.
2. GES, Yearbook Sales, proceeds will be used for student needs.
3. GES, PBIS, Snow cone sales, proceeds will be used for student needs.
4. GES, PBIS, Ice Cream Sales, proceeds will be used for student needs.
5. GES, PBIS, Cookie Decorating, proceeds will be used for student needs.
6. WBES, PTO, Classroom Change War, proceeds will be used for end of year activities.

**H. Approval of the 2024-2025 Hopkins County Schools Technology Plan  
A copy can be found in abstract file #120**

The Board approved the 2024-2025 Hopkins County Schools Technology Plan.

**I. Approval of Change Order #5 for the High School Auxiliary Gyms/Storm Shelters Project BG22-408  
A copy can be found in abstract file #121**

The Board approved Change Order #5 for the high school auxiliary gyms/storm shelters project BG22-408.

**J. Approval that Granting an Easement to Kentucky Utilities for Utility Relocation for the South Hopkins School Project BG23-030 will not Affect the Integrity of Property Crucial to the Educational Needs of the District  
A copy can be found in abstract file #122**

The Board approved that granting an easement to Kentucky Utilities for utility relocation for the South Hopkins School project BG23-030 will not affect the integrity of property crucial to the educational needs of the district.

**K. Approval of Easement Request from Kentucky Utilities for Utility Relocation for the South Hopkins School Project BG23-030, contingent on KDE approval  
A copy can be found in abstract file #123**

The Board approved the easement request from Kentucky Utilities for utility relocation for the South Hopkins School project BG23-030, contingent on KDE approval.

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**L. Approval of Contract with Kentucky Utilities for Utility Relocation Work for the South Hopkins School Project BG23-030**

**A copy can be found in abstract file #124**

The Board approved the contract with Kentucky Utilities for utility relocation work for the South Hopkins School project BG23-030

**M. Approval of Proposal for Surveying Services from BFW Engineering for the New Central Office Renovation Project BG23-121.**

**A copy can be found in abstract file #125**

The Board approved the proposal from BFW Engineering for surveying services for the New Central Office Renovation project BG23-121

**N. Approval of Emergency, Adjunct Instructors and Substitute Teachers for the 2024-2025 School Year**

The Board approved to declare an emergency exists for the availability of certified and qualified applicants for substitute teachers, special education teachers, adjunct instructors and teachers for the 2024-2025 school year. This action will enable the Board to apply to the State Department of Education for re-certification of emergency substitute teachers employed for the 2024-2025 school year, for future adjunct instructors and emergency teachers if necessary to maintain a satisfactory number of qualified teachers and substitutes for the district.

**O. Approval to Revise the Mental Health Professional Job Descriptions**

**A copy can be found in abstract file #126**

The Board approved to revise the Mental Health Professional Job Descriptions

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Personnel**

The Board approved the personnel changes made by the Superintendent since March 18, 2024.

**BOARD CALENDAR**

**Review Board Meeting Dates**

Monday, May 6, 2024, HCBOE Board Meeting, Central Administration Office, 5:30 pm.

Monday, May 20, 2024, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.

Monday, June 3, 2024, HCBOE Board Meeting, Central Administration Office, 5:30 pm.

Monday, June 17, 2024, HCBOE Board Meeting, Central Administration Office, 5:30 pm.

**After a short break, the Board will move into a work session. No action will be taken.**

**CLOSED SESSION PER KRS 61-810**

**Order #101 - Motion Passed:** Approval to enter into CLOSED SESSION per KRS 61.810, subsection (1)(f) discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret, passed with a motion by Mr. Nicholas Foster and a second by Mr. Shannon Embry.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

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**OPEN SESSION**

**Order #102 - Motion Passed:** Motion to return to OPEN SESSION, passed with a motion by Ms. Kerri Scisney and a second by Mr. Steven Faulk.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

**ADJOURNMENT**

**Order #103 - Motion Passed:** Motion to adjourn until the next scheduled meeting on May 6, 2024, passed with a motion by Ms. Kerri Scisney and a second by Mr. Shannon Embry.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

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John Osborne, Chairman

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Amy Smith, Superintendent