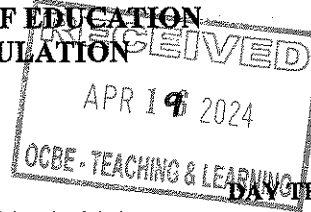


OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION

FIELD TRIP BUS REQUEST FORM

Related to: Policy 8005, 4055, 8005AR; 8005.001F

8005.01F



OVERNIGHT ☒

EXTENDED DAY ☐

(Same day but extends beyond the school day)

DAY TRIP ONLY ☐

School: NOMS

Employee(s) In Charge: Peter Williams

Group: Science Olympiad

Destination: Michigan State University

Date(s) of Trip: 05/23/2024 - 5/26/24 Time of Departure: 8:30am 5/23 Time of Return: 1:00pm 5/26

Approximate Mileage (one way): 378 *

Approximate Number of Students: 15

Number of Chaperones/Adults: 5

TOTAL TRANSPORTED: 20 *

Number of Buses: 1

*(44 Person Maximum for MS/HS) (60 Person Maximum for ELEM)

*These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)

Method of Transportation (if not by school bus): Charter Bus/Shuttle

Common Carriers must be Board approved and should have the 8005.02F accompanying this form

*All tolls are the responsibility of the school or group requesting the trip.

Trip Required or Optional: Optional

If optional, indicate student charges:

Transportation (mileage, driver)	\$ 6,000 - 9,000
Admissions	\$ 0
Other	\$ 4,000
Total Charges	\$ 10,000 - 13,000

Number of Instructional Days Lost: 2

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?

Our Science Olympiad team qualified for the National Tournament at Michigan State University.

Requested by: Peter Williams

Date: 04/18/2024

APPROVAL/DISAPPROVAL

Approved/Disapproved: Allison Steichen, Principal Date: 4/19/24

Approved/Disapproved: M. Arnold, Level Director Date: 4/19/24

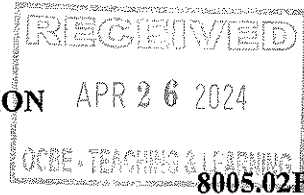
Approved/Disapproved: _____, Superintendent Date: _____

*Field trips in excess of a 60-mile radius of the Board office require the approval of the Superintendent.

*ALL Overnight Field Trips and trips using Common Carriers must be approved by the school board and Superintendent.

Upon approval, the school will receive an approved form from the Superintendent. *

OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION



APPLICATION FOR USE OF COMMON CARRIER

References: 702 KAR 5:060

Related to: Policy 8005, 4055, 8005AR-8005.04AR; 8005.01F, 8005.06F

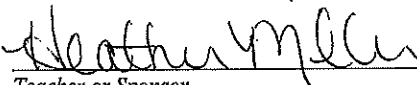
This application is to be completed only when transportation of students will be other than by school bus.

702 KAR 5:060 - Section 6: Item (2)

School districts may, in their reasonable discretion and with due regard to the safety and required supervision of the school children to be transported, utilize appropriately certificated common carriers, in regular or charter service, to transport school children to or from school-related events, as long as the vehicles so utilized are not significantly used as school buses. Such use of common carrier service, in lieu of qualifying school buses, shall be on a case-by-case basis, and the reasons believed by the board to justify such shall be cited in the board minutes. (SBE 24.225; 1 KY.R 1052; eff. 6-11-75; Am. 9 KY.R 1309; eff. 7-6-83; 12 KY.R 1634; eff. 5-6-86)

School: NOMS Date: 4/25/24
Employee(s) In Charge: Peter Williams Group: Science Olympiad
Date of Trip: 5/23 - 5/26 Destination: Michigan State University
Main Mode of Travel: Bus/Shuttle
Name of Major Carrier: Jefferson Tours Phone: (502) 267-4007
Address: 1117 Decoral Dr. Louisville, KY 40299
Method of transportation to the departure point: _____
Type of transportation upon destination arrival: _____
Company name: _____ Phone: _____
Contact person if available: _____
Why have you selected these transportation methods? _____
Science Olympiad qualified to compete
at Nationals.


Principal


Teacher or Sponsor

(Attach a regular Field Trip Request Form (8005.01F) and the Common Carrier Insurance Certificate for Board approval.)