

**DATE:**

April 26, 2024

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the disposition of district portable buildings and kitchen equipment as surplus in accordance with the attached spreadsheet, offer the portable buildings for sale to the public through PublicSurplus.com, award to the highest/best bidder(s), complete the sale and properly dispose of any buildings not sold through this process. The kitchen equipment has been deemed unusable and will be properly disposed.

**APPLICABLE BOARD POLICY:**

Fiscal Management 04.8 Disposal of School Property

**HISTORY/BACKGROUND:**

The district requests that previously purchased property, that is not longer needed and/or is unusable, be dispositioned as surplus. The kitchen equipment has been deemed unusable and will be properly disposed of by the awarded companies for the replacement kitchen equipment in accordance with state and local guidelines.

**FISCAL/BUDGETARY IMPACT:**

None

**RECOMMENDATION:**


Approval to dispose of district portable buildings and kitchen equipment as surplus in accordance with the attached spreadsheet, offer the buildings for sale to the public through PublicSurplus.com, award to the highest/best bidder(s), complete the sale and properly dispose of any buildings not sold through this process. The kitchen equipment has been deemed unusable and will be disposed.

**CONTACT PERSON:**

Cinda Roberts, Purchasing Agent

  
Principal/Administrator

  
District Administrator

  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*

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