



REVISED:            Submitted:  
 07/01/2024        03/26/2024  
 05/08/2024        05/07/2024

JOB TITLE:	INTERVENER ECE
DIVISION	<del>EXCEPTIONAL CHILD EDUCATION</del> SCHOOLS
SALARY SCHEDULE/GRADE:	IA, GRADE 11
WORK YEAR:	187 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8393
BARGAINING UNIT:	CLAA

**SCOPE OF RESPONSIBILITIES**

Assumes responsibility for enhancing access to instruction and the learning environment, facilitates communication, and promotes social emotional development for students with deaf blindness. Assists in implementation of the student’s Individual Education Plan (IEP). Helps establish and maintain a pleasant, safe, and structured learning environment.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Completes ongoing specialized training in deaf blindness
- Completes ongoing training in American Sign Language and/or total communication strategies
- Assists with the set-up, operation, and maintenance of assistive equipment and listening devices
- Reads, understands, and assists in implementing, recording, and monitoring student’s Individual Education Plan (IEP)
- Serves as a liaison between the students, peers, and staff to promote meaningful interaction
- Collaborates with team members to plan for needed modifications and services
- Assists in the educational and social development of students under the direction and guidance of the teacher
- Serves as a member of the educational team to provide direct support to students with deaf blindness
- Communicates effectively with students and staff
- Maintains confidentiality of student records/information
- Attends to basic student personal care/hygiene when applicable
- Utilizes research-based methods and techniques to maximize access for students with deaf blindness
- Performs health services, if needed, for which training will be provided
- Completes all trainings and other compliance requirements as assigned by the designated timeline
- Strives to further knowledge and skills
- Performs other duties assigned by supervisor

**PHYSICAL DEMANDS**

The work is performed while standing, walking or sitting. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull medium weights.

MINIMUM QUALIFICATIONS
Associates Degree or successfully completed two years of study at an institution of higher education
Within twelve months of employment the employee will be required to have completed approved training in deaf blindness training and participate and complete thereafter in ongoing training in deaf blindness
Knowledge in a variety of techniques to be used to support a student with combined vision and hearing losses
Experience working with individuals with hearing loss and/or vision loss

DESIRABLE QUALIFICATIONS
Knowledge of and/or experience with deaf blindness
Experience in a diverse workplace
Proficiency in American Sign Language
Safe Crisis Management Certification or willing to get



REVISED: 05/08/2024  
Submitted: 05/07/2024

JOB TITLE:	INTERVENER ECE
DIVISION	SCHOOLS
SALARY SCHEDULE/GRADE:	IA, GRADE 11
WORK YEAR:	187 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8393
BARGAINING UNIT:	CLAA

**SCOPE OF RESPONSIBILITIES**

Assumes responsibility for enhancing access to instruction and the learning environment, facilitates communication, and promotes social emotional development for students with deaf blindness. Assists in implementation of the student’s Individual Education Plan (IEP). Helps establish and maintain a pleasant, safe, and structured learning environment.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Completes ongoing specialized training in deaf blindness
- Completes ongoing training in American Sign Language and/or total communication strategies
- Assists with the set-up, operation, and maintenance of assistive equipment and listening devices
- Reads, understands, and assists in implementing, recording, and monitoring student’s Individual Education Plan (IEP)
- Serves as a liaison between the students, peers, and staff to promote meaningful interaction
- Collaborates with team members to plan for needed modifications and services
- Assists in the educational and social development of students under the direction and guidance of the teacher
- Serves as a member of the educational team to provide direct support to students with deaf blindness
- Communicates effectively with students and staff
- Maintains confidentiality of student records/information
- Attends to basic student personal care/hygiene when applicable
- Utilizes research-based methods and techniques to maximize access for students with deaf blindness
- Performs health services, if needed, for which training will be provided
- Completes all trainings and other compliance requirements as assigned by the designated timeline
- Strives to further knowledge and skills
- Performs other duties assigned by supervisor

**PHYSICAL DEMANDS**

The work is performed while standing, walking or sitting. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull medium weights.

**MINIMUM QUALIFICATIONS**

Associates Degree or successfully completed two years of study at an institution of higher education
Within twelve months of employment the employee will be required to have completed approved training in deaf blindness training and participate and complete thereafter in ongoing training in deaf blindness
Knowledge in a variety of techniques to be used to support a student with combined vision and hearing losses
Experience working with individuals with hearing loss and/or vision loss

<b>DESIRABLE QUALIFICATIONS</b>
---------------------------------

Knowledge of and/or experience with deaf blindness
Experience in a diverse workplace
Proficiency in American Sign Language
Safe Crisis Management Certification or willing to get



NEW: Submitted:  
05/08/2024 05/07/2024

JOB TITLE:	PERSONAL CARE ASSISTANT ECE
DIVISION	SCHOOLS
SALARY SCHEDULE/GRADE:	IA, GRADE 5
WORK YEAR:	187 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAA

**SCOPE OF RESPONSIBILITIES**

Recognizes that all responsibilities are basically supportive. Assists in implementing each student's individual education plan. Assists with student access and engagement- physically, mentally, socially, and emotionally. Assists one or more students in accomplishing daily activities, including health-related functions, redirection of behavior and other tasks identified on the IEP. Monitor's student safety, redirects negative behavior, implements de-escalation strategies, and implements crisis prevention and behavior intervention plans. Displays willingness and aptitude to work with students with disabilities and complex needs.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Reads, understands, and assists in implementing, recording and monitoring student's individual education plan
- Assists with the implementation, recording, and monitoring of the student's behavior management program
- Assists with paperwork and record keeping as necessary
- Assists with the operation/use and maintenance of all classroom material and equipment
- Communicates effectively with students and school staff
- Maintains confidentiality of student records/information
- Safeguard students by observing and responding appropriately in emergency situations
- Adheres to medical precautions when assisting with positioning, lifting, or carrying students when applicable to specific categorical programs/classrooms
- Follows District guidelines for appropriate procedures based on the School Health Handbook, e.g., handling and disposing of body fluids, assists in lifting, transferring, evacuating, and/or transporting students when applicable to specific categorical programs/classrooms
- Assists in loading and unloading students onto and off regular and lift buses when applicable to specific categorical programs/classrooms
- Demonstrates willingness to attend to basic student personal care/hygiene when applicable to specific categorical programs/classrooms
- Performs assigned duties in an accurate and timely manner, and demonstrates flexibility in meeting the needs of students
- Assists with the set-up, operation, and maintenance of assistive/prosthetic devices and/or medically prescribed equipment when applicable to specific categorical programs/classrooms
- Models and reinforces positive and age-appropriate social behavior when applicable to specific categorical programs/classrooms when applicable to specific categorical programs/classrooms
- Assists with use of equipment needed to meet student needs (e.g., braces, PAL machines, auditory trainers, speech devices, computers, magnifiers, braille writers, closed circuit television systems) when applicable to specific categorical programs/classrooms

Assists with the operation and use of medically prescribed equipment, e.g., ventilators, suctioning devices, or hearing aids when applicable to specific categorical programs/classrooms
Performs health services, if needed, for which training will be provided
Completes all trainings and other compliance requirements as assigned by the designated deadline
Assumes duties of a personal care nature that will allow the student to participate to their maximum ability in the least restrictive environment
Performs other duties assigned by supervisor
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to the assigned JCPS worksite for collaboration, customer support, and team interaction

### PHYSICAL DEMANDS

The work is conducted in a school setting. This position has environmental conditions with protection from weather conditions but not necessarily from temperature changes or atmospheric conditions while working on performance responsibilities.

This position requires the following physical activities frequently (more than 85% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, reaching, lifting, pushing, pulling, standing, and walking. Repetitive motions and visual acuity are required constantly (up to 100% of the workweek), feeling, grasping, hearing, and talking are required (up to 100% of the workweek).

### MINIMUM QUALIFICATIONS

High school diploma or G.E.D.
Demonstrates the ability to work collaboratively with a team of providers
Aptitude to work with students with disabilities and complex needs
Physical ability and willingness to assist with physical needs of students such as positioning, toileting, and lifting
Effective communication skills

### DESIRABLE QUALIFICATIONS

Knowledge of and/or experience with individuals with disabilities and complex needs
Demonstrated ability to operate and maintain appropriate machines and/or equipment
Experience in a diverse workplace
Safe Crisis Management (SCM) certified