# WOODFORD COUNTY BOARD OF EDUCATION <br> AGENDA ITEM 

ITEM \#: VII B DATE: April 22, 2024
TOPIC/TITLE: School Fundraiser Requests
PRESENTER: Danny Adkins
ORIGIN:
TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.) ACTION REQUESTED AT THIS MEETING
ITEM IS ON THE CONSENT AGENDA FOR APPROVAL ACTION REQUESTED AT FUTURE MEETING: (DATE) BOARD REVIEW REQUIRED BY


STATE OR FEDERAL LAW OR REGULATION BOARD OF EDUCATION POLICY OTHER:

## PREVIOUS REVIEW, DISCUSSION OR ACTION:

NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION PREVIOUS REVIEW OR ACTION$\square \quad$ DATE:

## BACKGROUND INFORMATION:

As per Board policy, all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.
SUMMARY OF MAJOR ELEMENTS:
Attached Fundraisers: Southside Encore Club (Back to School Fun Run \& 5K, service project); Simmons $5^{\text {th }}$ Grade (Run for DC 5K, service project); Northside Academic Dean (Parents to donate Treat bags, service project); WCMS $8^{\text {th }}$ Grade (Dairy Queen-Dine \& Donate); WCHS Band Boosters (Car Wash)

IMPACT ON RESOURCES: None
TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.


## Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Southside Elementary
Date: Mar 20, 2024
Person/Club/Organization: Encore Club (Southside Fine Arts)
Fund-Raiser Requested: Back-to-School Fun Run \& 5K
Is this a Service Project per Board Policy 09.33? Yes a Vo
Product to be Sold: Registration Fees for Race/Walk, Concessions, T-shirts
Number of Students Participating: All students will take home forms advertising race. (approximately 600)
Expected Beginning Date: Collection of Registration fees/Sponsorships Pledges beginning approval by Board of Education
Race Date: August 23, 2024 (Beginning date cannot be prior to the Board Meeting.)
Expected Ending Date: August 25, 2024

| 1. Gross Sales: | PROJECTED | ACTUAL |
| :--- | :--- | :--- |
| 2. Expenses/Cost of Goods Sold: | $\underline{S} 2500$ | $S$ |
| 3. Total Profit: | $\underline{S} 500$ | $S$ |

4. Please attach a copy of your organization's budget for this academic year.
5. Please specify below how the funds raised by this event are to be spent.

ITEMS TO BE PURCHASED FROM PROFIT
Funds will be used to purchases items related to fine arts programs $\$ 2.000$
PROJECTED
and performances. This could include things such as props.. scripts as well as activities for students participating in fine arts sponsored events (Grand Event etc.)
6. Sponsor's Signature:
 Date:

7. As Principal, $\square$ recommend $\square$ do not recommend this project.
$\square$ Form is typed Budget report is attached $\square$ Dates are not prior to Board Meeting.
Principal's rationale for not recommending this request:


Superintendent's rationale for not recommending this request:


Date sent: $\qquad$ Signature of Superintendent: $\qquad$
WOODFORD COUNTY PUBLIC SCHOOLS
YEAR-TO-DATE BUDGET REPORT


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All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fundraising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.
School: Simmons
Date: $3 / 21 / 24$
Person/Club/Organization: Kendra Wadsworth
Fund-Raiser Requested: Run For DC 5K
Is this a Service Project per Board Policy 09.33 ?
Product to be Sold:
$\square$ No

Number of Students Participating: 150
Expected Beginning Date: 5/1/24
(Beginning date cannot be prior to the Board Meeting.)
Expected Ending Date: 10/1/24

|  | $\underline{\text { PROJECTED }}$ | $\underline{\text { ACTUAL }}$ |
| :--- | :--- | :--- |
| 1. Gross Sales: | $\underline{\$ 14,000}$ | $\$$ |
| 2. Expenses/Cost of Goods Sold: | $\underline{\$ 2,500}$ | $\$$ |
| 3. Total Profit: | $\underline{\$ 11,500}$ | $\$$ |

4. Please attach a copy of your organization's budget for this academic year.
5. Please specify below how the funds raised by this event are to be spent.

6. As Principal, I recommend do pot recommend this project.
$\boxed{\square}$ Dates are not prior to Board Meeting.
Principal's rationale for not recommending this request:


Superintendent's rationale for not recommending this request:

Superintendent's Signature:
 Date $4-16-24$
A copy of this form was sent to the Countyclerk as a notice for subscription sales.
Date sent: $\qquad$ Signature of Superintendent: $\qquad$
WOODFORD COUNTY PUBLIC SCHOOLS

WOODFORD COUNTY PUBLIC SCHOOLS


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School: NORTHSIDE ELEMENTARY
Date: 4/10/24
Person/Club/Organization: ROBIN TAYLOR - Hcadervic Dean
Fund-Raiser Requested: STATE TESTING TREAT BAGS
Is this a Service Project per Board Policy 09.33?
Product to be Sold: Parent Donation of Treats
Number of Students Participating: 180
Expected Beginning Date: 4/23/24
(Beginning date cannot be prior to the Board Meeting.)
Expected Ending Date: 5/10/24
ACTUAL

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\$ $\qquad$
4. Please attach a copy of your organization's budget for this academic year.
5. Please specify below how the funds raised by this event are to be spent.

ITEMS TO BE PURCHASED FROM PROFIT
CANDY TREAT BAGS
$\longrightarrow$

PROJECTED $\$ 300.00$ S \$ \$ $\$$ \$ Date: $\qquad$
6. Sponsor's Signature:


ACTUAL
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7. As Principal, $1 \square$ recommend $\square$ do not recommend this project.
$\square$ Form is typed 四Budget report is attached
0 Dates are not prior to Board Meeting.
Principal's rationale for not recommending this request:


1. Gross Sales:
2. Expenses/Cost of Goods Sold:
3. Total Profit:No

| 1. Gross Sales: | $\frac{\text { PROJECTED }}{\$ 300.00}$ |
| :--- | :--- |
| 2. Expenses/Cost of Goods Sold: | $\frac{\$ 3}{\$ 0}$ |
| 3. Total Profit: | $\frac{\$ 300.00}{\$ 3}$ |







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WOODFORD COUNTY PUBLIC SCHOOLS
GENERAL
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School: WOODFORD CO MIDDLE SCHOOL
Person/Club/Organization: $8^{\text {th }}$ Grade Class
Fund-Raiser Requested: DAIRY QUEEN - DINE \& DONATE
Is this a Service Project per Board Policy 09.33? $\square$ Yes
Date: 4/10/2024

Product to be Sold: N/A
Number of Students Participating: 275
Expected Beginning Date: May 1 (Beginning date cannot be prior to the Board Meeting.)
Expected Ending Date: May I

4. Please attach a copy of your organization's budget for this academic year.
5. Please specify below how the funds raised by this event are to be spent.

| ITEMS TO BE PURCHASED FROM PROFIT | $\underline{\text { PROJECTED }}$ | $\underline{\text { ACTUAL }}$ |
| :--- | :--- | :--- |
| $\underline{8} \underline{\text { Grade End of School Celebrations }}$ | $\$ 500.00$ | S |
|  | S | S |
|  | S | S |

6. Sponsor's Signature: MamRethuthetweek

Date:

7. As Principal, I recommend $\square$ do not recommend this project.
$\square$ Form is typed Budget report is attached
$\square$ Dates are not prior to Board Meeting.
Principal's rationale for not recommending this request:

Principal's Signature:
 Date

8. As Superintendent, I recommend $\square$ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature:
 Date $4-16-24$
A copy of this form was sent to the Countr)Clerk as a notice for subscription sales.
Date sent: $\qquad$ Signature of Superintendent: $\qquad$
WOODFORD COUNTY PUBLIC SCHOOLS
budget


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School:
WCHS
Date: April 1, 2024
Person/Club/Organization: WCHS Band Boosters
Fund-Raiser Requested: Car Wash
Is this a Service Project per Board Policy 09.33?
$\square$ Yes ख No
Product to be Sold: car washes
Number of Students Participating: 20-25
Expected Beginning Date: 5/11/24
(Beginning date cannot be prior to the Board Meeting.)
Expected Ending Date: 5/11/24
PROJECTED

1. Gross Sales:
2. Expenses/Cost of Goods Sold:
3. Total Profit:
4. Please attach a copy of your organization's budget for this academic year.
5. Please specify below how the funds raised by this event are to be spent.

Principal's Signature: Date $3-8-24$
6. As Superintendent, I a tecommend a do not recommend this project.

Superintendent's rationale for not recommending this request:


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Date sent: $\qquad$ Signature of Superintendent: $\qquad$




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