

Lincoln Trail Elementary
Site Base Decision-Making Council
March 12, 2024
Meeting Minutes

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:50 pm. Members present were Lindsey Garerich and Casey Robichaud. Jenny Hack and Tracy Hardeman were present via video call. WKU student visitors present were Betty Kim, Hannah Robbins, Cadence Padgett, Taylor Stapelton, Sydney Lance, and Katelyn Good.

Casey Robichaud made the motion to approve the meeting agenda.

Lindsey Garverich seconded. **Motion 24-32** Carried.

Casey Robichaud made the motion to approve the February 2024 meeting minutes and the Call to Meet minutes. Lindsey Garverich seconded the motion. **Motion 24-33** Carried.

Good News Report- Pre K and Kindergarten pre-registration went well.

Student Achievement-I Love to Read Week was very successful! The Spring Book Fair and Family Night had amazing turnout. Every student had their work on display to show their families.

Reviews/Approvals- The site base reviewed the school's Textbook Policy 05.04 it was recommended to abolish the old policy since it is irrelevant and the school no longer uses textbooks. Jenny Hack made the motion to remove the Textbook Policy 05.04. Tracy Hardeman seconded. **Motion 24-34** Carried.

The site base had a second review of the school's 2023-24 Staff Allocations.

The 2023-24 PD Plan was reviewed. Tracy Hardeman made the motion to approve. Lindsey Garverich seconded the motion. **Motion 24-35** Carried.

Reports- The school's Enrollment Reports, PBIS Data, Accident Report and Student Activity Funds for the month of February were reviewed by the council.

Upcoming Deadlines/Events- Spring break April 1-8.

The school's Spring Festival hosted by the PTA will be held on April 12.

Career Day will also be held on April 12.

SBDM Parent Chair nominations and elections will be underway next month per PTA.

SBDM Teacher Chair will also be up. A certified teacher committee will be formed to oversee the nominations and election by the end of the school year.

Adjournment- Casey Robichaud made the motion to adjourn. Lindsey Garverich seconded the motion. **Motion 24-36** Carried. The meeting ended at 3:05 PM.