

**Memorandum of Agreement
Bellarmine University & JCPS
Residency Pathway of the MAT Program**

This Agreement is made and entered into as of May 7, 2024 by and between Bellarmine University and Jefferson County Board of Education. Bellarmine University's Annsley Frazier Thornton School of Education agrees to provide a residency pathway of the MAT program to preparing elementary, middle, and high school teachers for Jefferson County Public Schools Louisville Teacher Residency. This collaborative preparation program will consist of academic coursework delivered in a hybrid format, structured clinical experiences, and mentorship and supervision provided by JCPS and Bellarmine. Both parties are motivated by the shared goal of preparing qualified educators with the skills, knowledge, and dispositions to meet the needs of students in K-12 classrooms.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained and intending to be legally bound, the parties agreed as follows:

DUTIES OF BELLARMINE INCLUDE

- Design and deliver the following Master of Arts in Teaching degree programs:
 - Elementary education
 - Middle school math education (math, social studies, English language arts, and science),
 - Middle school English language arts education
 - Middle school science education
 - Middle school social studies education
 - Secondary English education (math, English language arts, social studies, biology, chemistry, physics)
 - Secondary math education
 - Secondary social studies education
 - Secondary biology education
 - Secondary chemistry education
 - Secondary physics education
 - Dual certificate with learning behavior disorders and elementary education
 - Dual certificate with learning behavior disorders and middle school education
 - Dual certificate with learning behavior disorders and secondary education
- Ensure students meet admissions requirements
- Provide course credit for students who successfully complete course requirements
- Monitor student progress towards certification including, but not limited to, Bellarmine policies and Kentucky regulations:
 - Required clinical hours and days
 - Student progress towards meeting certification exams, collaborating and communicating with JCPS to support students

- Student disposition requirements, collaborating and communicating with JCPS leaders to support students
- Student academic performance throughout the program
- Agreement to adhere to the Kentucky Code of Ethics and Technical Standards for Teaching
- Provide certification recommendation for students who successfully complete program requirements
- Provide university supervisors to evaluate students in their clinical and student teaching placement
- Monitor and document student demonstration of communication
- Collaborate with JCPS leaders to support alignment between program requirements, clinical learning, and district needs
- Collaborate with JCPS leaders to document and support student progression throughout the program
- Refer qualified MAT applicants to JCPS LTR recruiters

DUTIES OF JCPS INCLUDE:

- Oversee the Resident selection process
- Refer qualified LTR applicants to collaborating partners
- Provide Residents with appropriate clinical placements
- Ensure LTR Mentors meet state requirements: 3 years or more of experience and successful completion of state-mandated training(s)
- Collaborate and communicate with university partner to foster and enhance alignment between the Louisville Teacher Residency and master's degree program (clinical placements, Resident performance, ect.)
- Provide LTR Coach to monitor and track the progress of the Louisville Teacher Residency candidates
- Use a repertoire of strategies for adult learners including real-time, side-by-side classroom coaching, co-planning and co-teaching of lessons, modeling of best practice strategies, analysis of student work, and classroom observation & feedback to improve resident practices
- Conduct classroom observations and provide actionable and manageable feedback to accelerate resident development
- Develop and deliver structured, high-quality professional development to residents and mentors
- Facilitates consistent and structured opportunities for Residents to observe Mentor classroom practices
- Ensures regular opportunities for Residents to engage in guided and independent practice
- Model collaborative practices with content area/grade-level partners and Diverse Learner teachers
- Model clear and coherent lesson and unit annotation and planning alongside Residents
- Model use of IEPs and 504 plans to ensure Residents can replicate instructional decision-making for diverse learners
- Provide Residents opportunities to complete University/program-related tasks

- Completes University-related evaluations in concert with collaborating universities
- Evaluate resident performance using cycle Scorecard and Scorecard Rubric
- Differentiates coaching supports for Residents based on performance needs and data
- Implements Resident remediation plans developed with LTR Coach and LTR Mentor
- Collaborate and maintain contact with University partners, liaisons, and supervisors around Resident progress and performance
- Inform Residents of opportunities for tuition reimbursement

GENERAL CONDITIONS

Both parties will designate individual(s) to serve as liaison in order to facilitate matters in a reasonable and timely manner.

- a. All activities will focus on teacher development and will be consistent with JCPS vision, mission, philosophy, values, and the JCPS Equal Education Opportunities Policy

TERMINATION

This MOU may be terminated by either party with or without cause upon no less than thirty (30) days written notice to either party. Students who discontinue the residency program with JCPS may opt to remain enrolled in Bellarmine's MAT program provided their performance remains in good academic standing.

EQUAL OPPORTUNITY

During the performance of this MOU, both parties shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Kentucky Equal Employment Act of 1978, KRS 45.5 10-45.640, and the American Disabilities Act, and shall not discriminate against any JCPS employee, student or student's, parent or guardian because of race, color, national origin, age, religion, marital or parental status, political affiliations or beliefs, sex, sexual orientation, gender identity, gender expression veteran, status, genetic information, or disability or limitations related to pregnancy, childbirth, or related medical conditions.

TERMS OF AGREEMENT

This agreement becomes effective when all signatures are affixed and remains in effect for five years from the date below. Each party included herein agrees to review this partnership annually (minimum) within an agreed upon timeframe. After five years, the agreement may be renewed with or without modification by mutual agreement of both Jefferson County Public Schools and BU. This agreement may be amended only by the written consent of JCPS and BU. Written notice of intention to terminate, modify, or withdraw from this articulation agreement will be submitted by the administrative or academic head of either institution at least one academic semester prior to the proposed date of termination/withdrawal. Should a decision be made to modify or dissolve this MOA, students already attending BU at the time will be permitted to continue if their academic

performance remains in good standing. This agreement is governed by the respective state laws of Kentucky.

JEFFERSON COUNTY BOARD OF
EDUCATION

BELLARMINE UNIVERSITY

By: _____

By: Susan M. Donovan

Title: Martin A. Pollio, Ed.D.
Superintendent

Title: Susan M. Donovan, Ph.D.
President