**MEMO**

To; Board Members

From: Jesse Bacon, Superintendent

Date: April 15, 2024

Re: Rental of Broadbent Arena for BEHS Graduation

Provided is the Kentucky Venues Lease Agreement for rental of Broadbent Arena for graduation for Bullitt East High School on Tuesday, May 21, 2024. Rental of the facility has increased to $5,500.00 and will be paid from the Superintendent’s Office Budget, ORG- 0011075, OBJ-0891- Diplomas and Graduation Expenses.