Extended Field Trip Request & Forms

(In excess of 150 Miles, Overnight, Out-of-State or use by Common Carrier)

This form must be completed and sent to the Superintendent in time to be placed on the agenda of the Powell County Board of Education prior to the planned trip date. Safety and liability issues, as well as the availability of substitute teachers (where applicable) are all areas of Board responsibility.

ALL ITEMS MUST BE COMPLETED FOR TRIP TO BE CONSIDERED.

SCHOOL PCHS	Estimated # OF STUDENTS ELIGIBLE FOR TRIP 28
	Male Female 7
ORGANIZATION OR GROUP Band	Estimated # OF STUDENTS PARTICIPATING 28 Male Female
DATE(S) OF TRIP (Including Travel) June 3, 2024 #	OF SCHOOL DAYS INVOLVED
SPONSOR'S NAME. Michael Estep	·
MALE CHAPERONES/ FEMALE CHAPERONES/	·
LOCATION(S): <u>Lings Island</u>	
CITY/STATE: Kings Port Ohion	
For out of state trips, please check here if medical assi required for any students on trip. School nurse MUST be	stance from a licensed medical professional is notified of trip.
Onio - N/A	
	$oldsymbol{a}_{i}$, which is the second constant $oldsymbol{a}_{i}$, $oldsymbol{a}_{i}$, $oldsymbol{a}_{i}$
TRANSPORTATION PROVISIONS: **Powell County Public School bus	
Commercial Travel; Insurance Coverage Provided by Trav	el Firm:
Why is a Commercial Carrier being used in lieu of a Powe	ll County School Bus?
Private Travel (Review 09.36 AP.2: Restrictions, parent no	tification, driver notification.)
1	CHED (Note: District Transportation Must Be Offered)
☐ Rental Vehicle – Type of vehicle	, Rental Company

Extended Field Trip Request & Forms

COST OF TRIP

Meals/Lodging/Transportation Ticket of Great wouldbe + School Bus Name of Facility and City for Lodging Additional Expenses (Specify) 200.20 et **TOTAL COST How Expenses of Trip Are to Be Paid School or District Amount From Source Association or Parent Group (Specify) Act 1213 Student's Share (Individual Amount \$ 35.00 P40.00) Provisions must be made for students who are unable to pay their share for any trip made during the instructional day. Terms of the student fee waiver policy apply to all trips that are schedules within the instructional day. **TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE** PLEASE CHECK TO INDICATE THE FOLLOWING ITEMS HAVE BEEN ADDRESSED: Field Trip Policy & Procedures & Forms Have Been Reviewed **TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE** PLEASE CHECK TO INDICATE THE FOLLOWING ITEMS HAVE BEEN ADDRESSED: Field Trip Policy & Procedures & Forms Have Been Reviewed **TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE** PLEASE CHECK TO INDICATE THE FOLLOWING ITEMS HAVE BEEN ADDRESSED: Field Trip Policy & Procedures & Forms Have Been Reviewed **TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE** PLEASE CHECK TO INDICATE THE FOLLOWING ITEMS HAVE BEEN ADDRESSED: Field Trip Policy & Procedures & Forms Have Been Reviewed **TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE** PLEASE CHECK TO INDICATE THE FOLLOWING ITEMS HAVE BEEN ADDRESSED: No Cost of Trip Policy & Procedures & Forms Have Been Reviewed **TOTAL PAYMENT MUST MATCH TOTAL COST ABOVE** PRIOR to trip, sponsor will ensure completion All Chaperones are on the Approved Volunteer List & Approved by Principal List of Chaperones completed (Mark whether teacher, parent, etc.) PRIOR to trip, sponsor will ensure completion All Chaperones completed (Mark whether teacher, parent, etc.) Provincing Transported to Paid **TOTAL COST **TOTAL PAYMENT MUST MATCH TOTAL CO	Estimated Total Cost of Trip	
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* both chaperones are teachers - 1 male/1 female		
	Field Trip Policy & Procedures have	ve been reviewed by all chaperones on trip Yes No
Per Kentucky regulations, all trip forms/signatures shall be retained at school for five (5) years.	* both chaperones are	teachers - 1 male/1 female
	Per Kentucky regulations, all trip	forms/signatures shall be retained at school for five (5) years.
I accept the responsibility of seeing that the above event is represented accurately and shall be carried out in accordance with Board Policies, Administrative Procedures, and any applicable school council policies.	in accordance with Board Policies, A	dministrative Procedures, and any applicable school council policies

Date

Principal Approval

Date

Signature: Trip Sponsor

Kings Island Trip

Jun 3, 2024

Itinerary

Depart 7:45

Arrive 9:45

Depart 5:45

Return 7:45

Chaperones:

Michael Estep - Teacher Katherine Moore - Teacher

List of Students: 28

Jaden Arvin

Karlee Ballard

Clair Baty

Olivia Bently

Isabella Calton

Drew Campbell

Wyatt Dalrymple

Emma Foster

Ayvyn Gilbert

Sam Hall

Alex Lee

Kena Martin

Corey McFarland

Abby Meadows

Willow Napier

Jason Nunes

Amber Patrick

Hailey Powell

Madison Powell

Clay Profitt

Siras Releford

Emma Rice

Norah Rogers

Wyatt Rogers

Charlotte Thomas

Dakota Wilcox

Joseph Wilson