



FLOYD COUNTY BOARD OF EDUCATION  
Anna Whitaker Shepherd, Superintendent  
442 KY RT 550  
Eastern, KY 41622  
Telephone (606) 886-2354 Fax (606) 886-4550  
www.floyd.kyschools.us

William Newsome, Jr., Board Chair - District 3  
Linda C. Gearheart, Vice-Chair - District 1  
Dr. Chandra Varia, Member - District 2  
Keith Smallwood, Member - District 4  
Steve Slone, Member - District 5

**Consent Agenda Item (Action Item):** Floyd County Community Early Childhood Council request to use the Floyd County Board Gymnasium for June 1, 2024 for the Early Childhood SPARK (Supporting Parents to Assure Ready Kids) school readiness event.

**Applicable State or Regulations:** Board Policy 05.3 Community Use of Facilities

**Fiscal/Budgetary Impact:** No budgetary impact to district

**History/Background:** The Floyd County Community Early Childhood Council goal is to build innovate, collaborative partnerships that promote school readiness for young children and their families. Thee FCCECC host several free family events throughout Floyd County where children are engaged in education activities and information is given to parents to support children and families to become ready for kindergarten.

**Recommended Action:** Approve request for facility usage by Floyd County Community Early Childhood Council

**Contact Person(s):** Kimberly Grubb, Chief Early Childhood Officer, 606-886-4555

*Kimberly Grubb* *Anna W. Shepherd*  
Director Superintendent

**Date:** 4/9/2024

**Application and Agreement for Use of District Property**

**NOTE:** Please complete this form in duplicate and submit both copies to the Central Office designee for approval. If the application is approved, one (1) copy of the signed agreement will be returned to the using organization along with a contract prepared by the Board attorney. The contract shall be signed by the designated representative of the using organization and returned to the Central Office designee. If the application is not approved, both copies will be returned.

Name of Sponsoring Organization/Activity Floyd County Community Telephone 606-886-4535  
 Representative's Name Kim Grubik Early Childhood Council  
 Address 2520 South Lake Drive, Prestonsburg

The above organization/individual requests the use of:  
 auditorium  gymnasium  dining room/kitchen  stadium  
 classroom(s) \_\_\_\_\_  other, specify \_\_\_\_\_

Is the organization planning to use District-owned equipment?  YES  NO  
 If yes, specify equipment \_\_\_\_\_ Operator's Name \_\_\_\_\_

Is the organization planning to conduct sales on school premises?  YES  NO  
 If yes, give a complete description of what is being sold and how the proceeds will be used. \_\_\_\_\_

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Building/school/facility Floyd County Board Gym & Foyer  
 Purpose FCCECC School Readiness Event  
 Date(s) requested June 1, 2024 Time(s) Requested 9 to 2 pm

Will public be admitted?  YES  NO  
 Will advertisement(s) be used?  YES  NO  
 Will admission be charged?  YES  NO

**When using school facilities, this organization agrees to observe the following:**

1. To schedule with the building Principal the time(s) District **property is to be used**. It is understood that the Superintendent/designee may cancel the use of the room or building at any time such use interferes with regular school activities.
2. **To be legally responsible for any and all damage to individuals and school equipment, building(s), grounds, or facilities, resulting from use by the organization.** To this end, the organization will procure sufficient liability insurance to indemnify the Board, school officers and employees for any injuries or property damage which might occur during the organization's use of the facilities. This insurance shall contain limits of \$1,000,000 for bodily injury and \$10,000 for property damage. A copy of the organization's insurance certificate shall be filed with the Board prior to the date the organization uses the building. The Board shall require the renting organization to assume all liability for injury to individuals by reason of the lease of Board property and that the organization indemnify and save harmless the Board from any loss or damage thereby.
3. **To provide appropriate equipment for the use of District property.** When gymnasiums are used, the organization agrees to permit on the gym floor only those persons wearing shoes that will not mark the floor.
4. **To abide by the requirements of Board Policies 05.3 and 05.31 (see attached).** Disregard of the rules and regulations governing the use of the school buildings, equipment and facilities shall result in the refusal of the Board to grant the offending organization further use.
5. **To acknowledge that approval of this request does not signify District sponsorship, endorsement or approval of your organization or the activity.**

**Application and Agreement for Use of District Property**

**FEE SCHEDULE**

The organization agrees to pay the applicable fee(s) for the use of District facilities.

	# of Employees Required	# of Hours	Hourly Rate (Overtime at 1.5 times)	Total
Custodians				
Food Service Employees				
Supervisory Personnel				
Other _____				
<b>TOTAL PERSONNEL CHARGE</b>				

Property Used	Facility/ Equipment Fee	Personnel Cost, if applicable	Insurance cost, if applicable	Total Cost for Facility Use
Gymnasium at _____ school				
Auditorium at _____ school				
Cafeteria - <input type="checkbox"/> Dining Room <input type="checkbox"/> Kitchen <input type="checkbox"/> Both at _____ school				
Classroom(s) Number _____ at _____ school				
Stadium at _____ school				
Other Property at _____ school				

*Kimberly A. Grub*  
Signature - Representative of User Group

4/9/24  
Date

\_\_\_\_\_  
Signature - Superintendent/designee

\_\_\_\_\_  
Date

IN THE EVENT SCHOOL IS CLOSED DUE TO WEATHER CONDITIONS, ALL SCHEDULED ACTIVITIES, WITH THE EXCEPTION OF DINNER MEETINGS, WILL BE CANCELED AND OPPORTUNITY TO RESCHEDULE OR REFUND RENTAL FEE(S) WILL BE MADE.

**Application and Agreement for Use of District Property**

<b>For Office Use Only - To be Completed by School Official</b>		
Cost for use of District property \$ _____	Cost for school employee \$ _____	Total cost \$ _____
Deposit \$ _____	Is deposit refundable? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date Deposit Received _____	Balance Due \$ _____	
Board employee(s) assigned: _____		
Board Action Date, if applicable _____	Board Order # _____	

Review/Revised:9/29/11

**Commercial Lines Policy Declaration**

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**Customer Number:** 1000316290  
**Policy Number:** A968015 02

**Policy Period:** 10/11/2023 to 10/11/2024  
at 12:01 AM Standard Time at Your Mailing Address Shown Below

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**Named Insured and Address:**  
Floyd County Community Early Childhood Council  
442 Ky Route 550  
Eastern, KY 41622

**Agency Name and Address:** 16508  
NELSON INSURANCE AGENCY INC  
For Service or Inquiry Call  
Customer Care at 1-866-926-4244

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**Named Insured Schedule**

Floyd County Community Early Childhood Council

**Commercial Lines Policy Declarations**

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**Policy Number:** A968015 02

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**Forms Schedule**

Number	Edition	Description
IL0017Z	1198	COMMON POLICY CONDITIONS
IL0021	0908	NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM)
IL0985	1220	DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
WB214	0523	MEMBERSHIP AND VOTING NOTICE
WB660	0420	TWO OR MORE COVERAGE FORMS OR POLICIES ISSUED BY US
IL0263Z	0908	KENTUCKY CHANGES - CANCELLATION AND NONRENEWAL

**Commercial General Liability Coverage Declarations**

**Customer Number:** 1000316290  
**Policy Number:** A968015 02

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at 12:01 AM Standard Time at Your Mailing Address Shown Below

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Insured is a(n) Non-Profit Organization

**Limits of Insurance**

General Aggregate Limit (other than Products/Completed Operations)	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Each Occurrence Limit	\$1,000,000
Personal and Advertising Injury Liability Limit	\$1,000,000
Damage to Premises Rented to You Limit	\$100,000
Medical Expense Limit, Any One Person	Excluded

See attached Forms Schedule for forms and endorsements applicable to this coverage.

Renewal

**Commercial General Liability Classification Schedule**

**Customer Number:** 1000316290  
**Policy Number:** A968015 02

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**Commercial General Liability Classifications**

Loc	Class Code	Description	Exposure	Premium Basis	Rate	Premium	Coverage
1	41670	Clubs - civic, service or social - no buildings or premises owned or leased except for office purposes - Not-For-Profit only	15	Members	2.009 Included	\$30 Included	Prem/Ops Prod/Co
1	63220	Exhibitions - in buildings - no admission charged - Not-For-Profit only	10	Exhibitions	68.598 Included	\$686 Included	Prem/Ops Prod/Co



**Commercial General Liability Endorsements and Miscellaneous Premiums**

**Customer Number:** 1000316290

**Policy Period:** 10/11/2023 to 10/11/2024

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**Additional Insureds**

Description	Form Number	Premium
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**Endorsements**

Description	Form Number	Premium
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**Miscellaneous Premiums**

Description	Form Number	Premium
Terrorism Risk Insurance Act		\$3

Total General Liability Premium: \$719

**Commercial General Liability Forms Schedule**

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**Forms Schedule**

Number	Edition	Description
CG0001	0413	COMMERCIAL GENERAL LIABILITY COVERAGE FORM
CG2002	1185	ADDITIONAL INSURED - CLUB MEMBERS
CG2106	0514	EXCLUSION - ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL INFORMATION AND DATA-RELATED LIABILITY - WITH LIMITED BODILY INJURY EXCEPTION
CG2109	0615	EXCLUSION UNMANNED AIRCRAFT
CG2135	1001	EXCLUSION - COVERAGE C - MEDICAL PAYMENTS
CG2139	1093	CONTRACTUAL LIABILITY LIMITATION
CG2144	0798	LIMITATION OF COVERAGE TO DESIGNATED PREMISES OR PROJECT
CG2146	0798	ABUSE OR MOLESTATION EXCLUSION
CG2147	1207	EMPLOYMENT-RELATED PRACTICES EXCLUSION
CG2170	0115	CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM
CG4003	1219	EXCLUSION - ATHLETIC OR SPORTS PARTICIPANTS - ALL CONTESTS OR EXHIBITIONS
CG4032	0523	EXCLUSION - PERFLUOROALKYL AND POLYFLUOROALKYL SUBSTANCES (PFAS)
NS0019GL	0515	EXCLUSION - COMMUNICABLE DISEASES
WB3109GL	0223	EXCLUSION - DISCRIMINATION
NS0031	0608	EXCLUSION - DESCRIBED HAZARDS FIREWORKS

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **EXCLUSION – COVERAGE C – MEDICAL PAYMENTS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Description And Location Of Premises Or Classification:**

All Locations and Operations

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

With respect to any premises or classification shown in the Schedule:

1. Section I – Coverage C – Medical Payments does not apply and none of the references to it in the Coverage Part apply: and

2. The following is added to Section I – Supplementary Payments:

h. Expenses incurred by the insured for first aid administered to others at the time of an accident for "bodily injury" to which this insurance applies.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**LIMITATION OF COVERAGE TO DESIGNATED  
PREMISES OR PROJECT**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<b>Premises:</b>  
<b>Project:</b> Club meetings and events on file with company

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

This insurance applies only to "bodily injury", "property damage", "personal and advertising injury" and medical expenses arising out of:

1. The ownership, maintenance or use of the premises shown in the Schedule and operations necessary or incidental to those premises; or
2. The project shown in the Schedule.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**EXCLUSION – ATHLETIC OR SPORTS PARTICIPANTS –  
ALL CONTESTS OR EXHIBITIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**Description Of Operations:**

Any and all

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 2. **Exclusions of Section I – Coverage A – Bodily Injury And Property Damage Liability:**

With respect to any operations shown in the Schedule, this insurance does not apply to "bodily injury" to any person arising out of practicing for or participating in any sports or athletic contest or exhibition.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" involved practicing for or participating in any sports or athletic contest or exhibition.