

Woodland Elementary School
Regularly Scheduled SBDM Meeting
February 26, 2024

Members Present: Dawn Tarquinio, Barbara Cornett, Samantha Walker, Hannah Hobbs and Aaliyah Dice.

Members Absent: Mariyam Lewis. *Recording Secretary:* Ashley Brus. *Guests:* None.

Call to order at 5:04 p.m.

1. Opening Business

- a. February Agenda Approval- A motion was made to approve the February agenda by *Samantha Walker* and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the February agenda.
- b. January Regular Meeting Minutes- A motion was made by *Barbara Cornett* to approve the January Regular Meeting Minutes and seconded by *Hannah Hobbs*. The council members agreed unanimously with the motion to approve the January Regular Meeting Minutes.
- c. Good News Report - We have a newly elected parent council member. Aaliyah Dice is a parent of a 1st grade student. We have a new instructor III, Mr. Bristol, who has been placed as a permanent substitute in Ms. Gowen's class.
- d. Public Comment- None.
- e. Meeting Norms- The council members reviewed the adopted set of meeting norms.
- f. Introduction of New Member- Aaliyah Dice has been elected to serve as a parent member on the council. She is a parent of a current 1st grade student and has previously served on the council at North Park Elementary.

2. Student Achievement Report/Data

- a. Student Achievement Report- the council members were provided with the February Student Achievement Report. Last month the council focused on the iReady data as well as PA and phonics data for analysis. This month, the council was provided with student decile data to review. The decile percentage growth for students above the 50th percentile in the first grade went from 19% to 33% in reading and 19% to 31% in math. 5th grade reading shows 50% above the 50th percentile.

- b. Climate and Safety Surveys- the council was provided with the survey data over two years to review and analyze. A focus statement for review was, “Students being mean or hurtful to other students is not a problem at this school.” There was a decrease in the percent of students who responded to this statement favorably. Only 23% of students surveyed shared they believe this isn’t a problem at our school. The council discussed possible reasons for this decrease and solutions to address it. The council inquired into specific data with regard to targeted student groups such as race and gender. The next focus statement for review was, “We are taught ways to stop hurtful behavior when we see it happen.” 88% of students surveyed responded to this statement favorably. The question was posed if we as a school need to be more explicit about what constitutes harm? We have recently purchased a program called “Owning Up” to further our targeted focus on teaching our students empathy and how to engage in positive peer interactions. Next steps would be to take this data back to an action team to analyze and discuss.

3. School Improvement Planning

a. Monthly Review

- i. **January** - 2nd-Professional Learning Day (conferences); 3rd-school resumes; 4th-FLuency, PA, Phonics data due in spreadsheet, K-Kids Meeting; 5th-End Of 2nd quarter, 21st CCLC Advisory Council Meeting; 10th- Staff meeting; 12th - 2nd Quarter report cards go home; 15th - no school MLK Day; 16th-19th - dental screenings; 19th - awards day; 24th - Action Teams meeting; 26th- Writing Wall of Fame breakfast; 30th - SB 9 grade level discussions;
- ii. **February** - 1st-K-Kids meeting; 2nd-District OG walk throughs; 3rd-District Academic Team Competition; 5th-9th-Wellness Week; 5th-Science GT Testing; 8th-Third Quarter mid-term ends; 12th-16th-RACE Samples collected by ISD; 12th-PBIS Meeting; 14th-Family Resource Youth Service Center Appreciation Day; 15th-3rd Qtr Progress Reports go home, School Resource Officer Appreciation Day; 16th-Professional Learning Day; 20-21st-Dental Screenings; 20th-Foundational Numeracy Team PD; 20th-Senate Bill 9 Monthly Discussions with 1st, 2nd 3rd; 21st-Action Teams Meeting; 22nd - HCS Board Meeting (WES hosting lunch meeting); 23rd-February Birthday Celebration; 26th-February SBDM Meeting; 28th-Common Assessment (3rd, 4th, 5th), Soar Awards
- iii. **March** - 1st WWOFF Breakfast; 4th-8th Read Across America Week; 5th Beta Club Meeting; 6th Required Staff Meeting; 7th K-Kids Meeting; 11th Fourth Grade Field Trip to Frankfort, Dental Screenings; 12th Fifth Grade to Bluegrass Middle School; 13th Fluency, PA, Phonics Data due, Optional Staff Support Meeting; 14th Third Quarter ends; 15th Woodland Spelling Bee; 19th Grades due in IC,

Beta Club Meeting; 20th Action Teams meeting; 22nd 21st CCLC Advisory Council meeting, 3rd quarter report cards go home; 25th March SBDM Meeting; 26th Assistant Principal Appreciation Day; 27th ParaEducator Appreciation Day, Common Assessments (2 hour alternate schedule), Soar Awards; 28th School Librarian Appreciation Day, Spring Group and individual pictures; 29th School PD Plans due to CO, 2nd Grade Field Trip to KY Science Center, 3rd Quarter awards

4. Budget Report

- a. January Schedule of Balances- Mrs. Tarquinio provided the council with a copy of the January Monthly Schedule of Balances. A motion was made to approve the January Schedule of Balances by *Samantha Walker* and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the January Schedule of Balances.

5. Committee Reports

- a. January Accident Report- The council was provided with and reviewed the January Accident Report.
- b. PBIS Committee- The council was provided with and reviewed the January and February PBIS Meeting Minutes. Highlighted topics included next steps for behavior core lessons, explicit review and practice of expectations after breaks, refresher with students on the purpose of Close Gap and the check-in popsicle sticks and next steps for recognizing students who are consistently making good behavior choices.
- c. Action Teams Reports
 - i. Assessment of Students and Programs Action Team- the team was tasked with reviewing and discussing the Instructional Practices Policy as well as the results of the Climate and Safety Survey in which the students provided their opinions. Within the survey results, the group identified females as the demographic with the lowest reported scores. We need to develop next steps to understand why these identified students feel the way they do which led to their responses.
 - ii. Budget Action Team- the team was tasked with reviewing and discussing the Consultation and Student Assignment Policy. The policy will need to go back to the team to look at the template from KASC to ensure clarity in the wording regarding the discrimination statement as well as parent membership. The team also reviewed the Student Assignment Policy. There were no suggestions for revision to present to the council and the council did not have any questions or suggestions for revision to be taken back to the action team.

- iii. Culture and Wellness Action Team- the team was tasked with reviewing and discussing the Discipline and Classroom Management Policy. Multiple suggestions for revision were provided to the council. There were no questions from the council for the team regarding their suggestions. The policy will be sent back to the team to implement the suggested changes and bring it back to the council for a first reading next month.
- iv. Curriculum Instruction and Technology Action Team- the team worked on a standard operating procedure for student discourse (discussion).
- v. Planning and Professional Learning Action Team- the team worked on reviewing the Planning and Professional Learning Policy following a policy checklist for legality, clarity and wisdom while we wait for KASC to provide an updated template. The policy was tabled for next month's regularly scheduled SBDM meeting for discussion.

6. Bylaw/Policy Review/Readings/Adoption

- a. Student Assignment Policy- the Budget Action Team reviewed the Student Assignment Policy.
- b. School Day and Week Policy- the council was provided with the School Day and Week Policy for review. The wording, "No later than the first of June a schedule will be prepared," was brought up for discussion. Following council discussion, it was determined that the policy would be sent back to the Budget Committee with the suggested revision of changing the date to July 1st.
- c. School Space Policy- the council was provided with the School Space Policy for review. There were no suggestions for revision.

7. New Business

- a. Tentative Allocations- Final allocations will be provided on March 4th. Initial projected allocations show an overall enrollment of 548 students with projected enrollment of kindergarten students coming to us from North Park is down by 30 students. That would mean a projected PPA budget of $\$115 \times 548 = \$63,020$. As a result of this, we are projected to lose a .5 related arts, .5 instructional assistant, and the additional certified position we received this past September. We will maintain 23 homerooms and 2 MTSS academic support staff members as well as gain 1 certified sped position. Next month the council will need to talk about final allocations and budgeting.

8. Ongoing Learning

- a. Portrait of a Learner- Empowered Learner- HCS is still leading the way for creating the picture of what a good learner looks like. The empowered learner is given experiences that make them want to learn more.

9. Upcoming Deadlines

- a. Professional Development Plan for Schools- May 1st

10. Adjournment- A motion was made by *Aaliyah Dice* to adjourn the meeting and seconded by *Barbara Cornett*. The meeting was adjourned at 6:58 p.m.