

Woodland Elementary School
Regularly Scheduled SBDM Meeting
January 29, 2024

Members Present: Dawn Tarquinio, Barbara Cornett, Samantha Walker, Hannah Hobbs and Mariyam Lewis. *Members Absent:* Leeza George. *Recording Secretary:* Ashley Brus. *Guests:* None.

Call to order at 5:02 p.m.

1. Opening Business

- a. January Agenda Approval- A motion was made to approve the January agenda by *Barbara Cornett* and seconded by *Samantha Walker*. The council members agreed unanimously with the motion to approve the January agenda.
- b. December Regular Meeting Minutes- A motion was made by *Mariam Lewis* to approve the December Regular Meeting Minutes and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the December Regular Meeting Minutes.
- c. Good News Report - Mrs. Hobbs and Mrs. Benson are back from maternity leave. We are back in school after the major snow days.
- d. Public Comment- None.
- e. Meeting Norms- The council members reviewed the adopted set of meeting norms.

2. Student Achievement Report/Data

- a. Assessing Student Achievement (January Datatracker)- the council reviewed the current data within the data tracker to include phonological awareness, phonics, and red words (sight words). A concern was noted that there is a higher percentage of students who were ready with the kindergarten skills, but percentages now are much lower for mastering current first grade skills. Why does one class show a high percentage of readiness while others are low? The reported data appears to be outdated based on the provided percentages. If you are showing zero percent mastery or your data is not progressing, how are you addressing this and utilizing the percentages to inform your data? Current reading fluency data shows first grade with 46% on grade level, 2nd grade 42%, 3rd grade 70%, 4th grade 59%, and 5th grade 69%. Are students given opportunities to read with purpose? Grade level discussions on how we are purposefully implementing fluency practice. The council also reviewed the percentage of mastery school-wide with fast facts and the student growth data for each grade level from

iReady. In the area of reading, one grade level fell in the high performance/high growth range, three grade levels fell in the low performance/high growth range and one grade level fell in the low performance/low growth range. In the area of math, three grade levels fell in the low performance/high growth range and two grade levels fell in the low performance/low growth range. The council then reviewed iReady percentages by grade level to compare the growth within ranges from mid or above grade level to three or more below grade level. The council is interested in what third grade is doing to have such high reading achievement scores.

- b. On Grade-Level Standards- Grade level PLCs are addressing this now with current grading practices. Are we grading, expecting and teaching to the intended level of the standards? Students need to be taught the critical thinking skills that they can apply in the real world. Ms. Lewis shared the importance of parents playing a part in addressing these concerns.
- c. State Test Results- Climate and Safety Survey- the council was provided with a copy of the school climate results to review and analyze. Three questions were targeted for discussion this month as per KASC's recommendation. "I feel comfortable stating my opinion in class even if others disagree." "Students from this school respect each other's differences (gender, culture, race, religion, ability)." "Adults from this school respect students' differences (gender, culture, race, religion, ability)." It was noted that the percentages of respect towards others is lower with regard to student to student as opposed to adult to student. Council suggestions for next steps to improve these results included targeted behavior core lessons, purposeful conflict resolution discussions when there is an issue and considering perception of tone. Mrs. Tarquinio will bring these ideas and suggestions to grade level PLCs for further discussion.

3. School Improvement Planning

a. Monthly Review

- i. **December** - 1st - second quarter progress reports go home, November Writing Wall of Fame celebration, Special Education Appreciation Day; 6th-administer Fast Facts Assessments, staff meeting; 11th-iReady window opens, December PBIS meeting; 13th - Foundational Numeracy team PD, optional staff support meeting; 14th-Fast Facts data due in spreadsheet, 1st/2nd grade family meal; 15th-December birthday celebration; 18th-December SBDM meeting; 20th-January 2nd-Winter Break
- ii. **January** - 2nd-Professional Learning Day (conferences); 3rd-school resumes; 4th-FLuency, PA, Phonics data due in spreadsheet, K-Kids Meeting; 5th-End Of 2nd quarter, 21st CCLC Advisory Council Meeting; 10th- Staff meeting; 12th - 2nd

Quarter report cards go home; 15th - no school MLK Day; 16th-19th - dental screenings; 19th - awards day; 24th - Action Teams meeting; 26th- Writing Wall of Fame breakfast; 30th - SB 9 grade level discussions

- iii. **February** - 1st-K-Kids meeting; 2nd-District OG walk throughs; 3rd-District Academic Team Competition; 5th-9th-Wellness Week; 5th-Science GT Testing; 8th-Third Quarter mid-term ends; 12th-16th-RACE Samples collected by ISD; 12th-PBIS Meeting; 14th-Family Resource Youth Service Center Appreciation Day; 15th-3rd Qtr Progress Reports go home, School Resource Officer Appreciation Day; 16th-Professional Learning Day; 20-21st-Dental Screenings; 20th-Foundational Numeracy Team PD; 20th-Senate Bill 9 Monthly Discussions with 1st, 2nd 3rd; 21st-Action Teams Meeting; 22nd - HCS Board Meeting (WES hosting lunch meeting); 23rd-February Birthday Celebration; 26th-February SBDM Meeting; 28th-Common Assessment (3rd, 4th, 5th), Soar Awards

- b. Gap Targets- the council was reminded that our target groups include student students with disabilities and African American students.

4. Budget Report

- a. December Schedule of Balances- Mrs. Tarquinio provided the council with a copy of the December Monthly Schedule of Balances. A motion was made to approve the December Schedule of Balances by *Barbara Cornett* and seconded by *Mariyam Lewis*. The council members agreed unanimously with the motion to approve the December Schedule of Balances.

5. Committee Reports

- a. December Accident Report- The council was provided with and reviewed the December Accident Report.
- b. PBIS Committee- The council was provided with and reviewed the December PBIS Meeting Minutes. Highlighted topics included a refresher of school-wide PBIS practices connected to the school's PBIS handbook and a review of referral and intervention procedures.
- c. Family Resource Center- Mrs. Tarquinio shared with the council the FRC advisory council meeting minutes folder and the assurances page to include the school board assurance certification and December board meeting minutes. It was shared with the council that there is a need to approve the SBDM/Principal agreement in which the council agrees to comply with the laid out components. This agreement certifies that the council/school policies are consistent with the agreement of the continuation plan components. A

motion was made to approve the FRSYC SBDM/Principal Agreement by Samantha Walker and seconded by Hannah Hobbs. The council members agreed unanimously with the motion to approve the FRSYC SBDM/Principal Agreement. Mrs. Tarquinio signed the FRSYC SBDM/Principal Agreement document.

6. Bylaw/Policy Review/Readings/Adoption

- a. Instructional Practices Policy- The council reviewed the Instructional Practices Policy. The policy will be sent back to the Curriculum, Instruction and Technology Action Team for review and revision.
- b. Wellness Policy- The Wellness Policy was reviewed in August. The statement, "No edible item will be given to a student as a reward," was discussed. When snacks are given, a healthy option needs to be offered. The council also reviewed the statement, "No student will receive reduced time for "Lifetime" as a punishment." Students may lose their choice, not their time for physical activity.

7. New Business

- a. Woodland Family Resource Center Continuation Plan- see notes above within the FRC committee report.
- b. Addition of Accelerated Reader plan to CSIP- Mrs. Tarquinio suggested an addendum to add the Accelerated Reader plan into the CSIP. The council agreed unanimously to the CSIP addendum to add the Accelerated Reader plan.

8. Ongoing Learning

- a. Portrait of a Learner- Productive Collaborators- Mrs. Tarquinio shared with the council the characteristics of a productive collaborator that were provided. They include cooperation, team player, effective and respectful disagreeer, using the cooperative processes, empathy, and recognizing contributions that others make.

9. Upcoming Deadlines

- a. Set gap targets - February 1st
- b. Professional Development Plan for Schools- May 1st

10. Adjournment- A motion was made by *Barbara Cornett* to adjourn the meeting and seconded by *Hannah Hobbs*. The meeting was adjourned at 6:47 p.m.