



Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:

March 20, 2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve: BDIA software subscription provided by PSST, LLC for 2024/2025

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

PSST has been instrumental in helping school districts process employee payroll and benefit information for several years. KCS D uses the BDIA software to 1) establish employee profiles in the Frontline Absence Management and Time & Attendance Systems and 2) create a bi-weekly absence and substitute activity file from the Frontline Absence Management System. This file is electronically added to the MUNIS System every two weeks to pay substitute employees and record those expenditures.

FISCAL/BUDGETARY IMPACT:

\$15,364.00 annual General Fund Finance Dept. Budget

RECOMMENDATION:

Approval of the current BDIA Software subscription with PSST, LLC for March, 2024 – February, 2025 with annual renewals as determined by the Finance & HR Departments.


CONTACT PERSON:

Susan Bentle, Exec. Director Finance

Principal



District Administrator



Superintendent



BILL TO

Kenton County Board of Education
Attn: Susan Bentle
1055 Eaton Drive
Ft. Wright, KY 41017-9655

INVOICE #

3/1/2024

33049-168

P.O. No.

Terms

Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Aesop BDIA Annual Subscription March 1, 2024 to February 28, 2025	1	15,364.00	15,364.00
For increased check security we have moved to a lockbox. Please remit to: PSST, LLC PO Box 22316 Louisville KY 40252		Total	\$15,364.00
		Payments	\$0.00
		Balance Due	\$15,364.00

(502) 244-9280 or (800) 488-7395

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