

NEW REVISED: Submitted:  
 07/01/2020 06/09/2020  
 03/27/2024 03/26/2024

JOB TITLE:	MANAGER DISTRICT HEALTH
DIVISION	ACADEMIC SERVICES CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	II/IV, GRADE 10
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4254
BARGAINING UNIT:	CLAS

**SCOPE OF RESPONSIBILITIES**

Provides leadership to coordination of a project, program or activity having significant impact on the District routinely affecting more than one unit or department; requires adaptation and interpretation of standard practices and procedures; contacts outside the unit require exercise of judgment to obtain approval.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Provides leadership to coordination of a project, program or activity and evaluates staff as assigned
- Develops, establishes or administers project, program or activity
- Serves as liaison with other units, departments or outside agencies as required
- Makes recommendations regarding implementation of project, program or activity and evaluates effectiveness as assigned
- Maintains communication and works closely with District staff, local school staff and the community regarding information, developments and implementation of project, program or activity
- Prepares and/or assists in preparation or reports, records and other documentation as required
- Accumulates and researches data, documents and other pertinent information as required
- Assures compliance with federal, state and district policy, administrative procedures and negotiated agreements as applicable to assignment
- Prepares, delivers or assists with training opportunities as appropriate
- Supervises and evaluates Registered Nurse and other staff as assigned
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

**PHYSICAL DEMANDS**

~~The work is primarily sedentary unless performing certain health services. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity, and driving automotive equipment.~~

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing,

and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

#### MINIMUM QUALIFICATIONS

~~Bachelor's Degree~~

~~Three (3) years of successful experience in area of assignment~~

~~Graduation and licensure from a Registered Nursing (or higher) program and three (3) years of successful nursing experience; or graduation from a four-year psychology program and one (1) year of related experience and three (3) years of related work experience; or graduation and licensure from a four-year social work program and one (1) year of related experience~~

Successful leadership experience

~~A valid license issued by the Kentucky Board of Nursing to practice as a registered nurse and three (3) years of registered nursing practice; or a school psychologist EPSB certificate and three (3) years of related work experience in a school setting; or a school social worker EPSB certificate and three (3) years of work experience practicing social work in a school setting~~

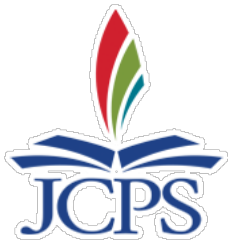
Effective Communication Skills

#### DESIRABLE QUALIFICATIONS

Master's Degree

Kentucky Professional Certification in Administration and/or Supervision

Experience in a diverse workplace



REVISED:  
03/27/2024

Submitted:  
03/26/2024

JOB TITLE:	MANAGER DISTRICT HEALTH
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	II, GRADE 10
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

**SCOPE OF RESPONSIBILITIES**

Provides leadership to coordination of a project, program or activity having significant impact on the District routinely affecting more than one unit or department; requires adaptation and interpretation of standard practices and procedures; contacts outside the unit require exercise of judgment to obtain approval.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Provides leadership to coordination of a project, program or activity and evaluates staff as assigned
- Develops, establishes or administers project, program or activity
- Serves as liaison with other units, departments or outside agencies as required
- Makes recommendations regarding implementation of project, program or activity and evaluates effectiveness as assigned
- Maintains communication and works closely with District staff, local school staff and the community regarding information, developments and implementation of project, program or activity
- Prepares and/or assists in preparation or reports, records and other documentation as required
- Accumulates and researches data, documents and other pertinent information as required
- Assures compliance with federal, state and district policy, administrative procedures and negotiated agreements as applicable to assignment
- Prepares, delivers or assists with training opportunities as appropriate
- Supervises and evaluates Registered Nurse and other staff as assigned
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

**PHYSICAL DEMANDS**

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

**MINIMUM QUALIFICATIONS**

Graduation and licensure from a Registered Nursing (or higher) program and three (3) years of successful nursing experience; or graduation from a four-year psychology program and one (1) year of related experience and three (3) years of related work experience; or graduation and licensure from a four-year social work program and one (1)

year of related experience
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Successful leadership experience
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Effective Communication Skills
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<b>DESIRABLE QUALIFICATIONS</b>
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Master's Degree
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Kentucky Professional Certification in Administration and/or Supervision
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Experience in a diverse workplace
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NEW: Submitted:  
07/01/2024 03/26/2024

JOB TITLE:	MEDICAL TECHNICIAN DATA SUPPORT
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	IA, GRADE 14
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAA

### SCOPE OF RESPONSIBILITIES

Creates data sets and/or reports often combining data from multiple sources for internal uses, external partners, open records requests, research requests, billing claims, nurse assignments; provides data in a timely manner in compliance with all District, state, and federal policies; review department reports and data sets for completeness and accuracy

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Prepares complex reports for the division (this includes but is not limited to Medicaid, insurance billing, internal requests, JCPS Board requests, department reports, and community requests

Assists with monitoring and completing data requests for federal, state and local compliance

Combines multiple data sources into a single source document

Completes ad hoc data reports in compliance with District and/or community requests for special data requirements

Performs quality data checks on District data sets and reports

Prepares, maintains, and updates data/information related to Medicaid or other insurance billing for nurses

Creates customized or specialized data sets or reports to monitor nursing assignments

Works with other departments, school personnel, and/or community members on data needs

Follows FERPA, HIPAA and other data best practices in compliance with local, state and federal laws and procedures

Completes all trainings and other compliance requirements as assigned by the designated deadline

Performs other duties as assigned by supervisor

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to the assigned JCPS worksite for collaboration, customer support, and team interaction

### PHYSICAL DEMANDS

This work is conducted in an office setting. This position has inside environmental conditions with protection from weather conditions but not necessarily from temperature changes or atmospheric conditions while working on performance responsibilities.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, bending, climbing, crawling, crouching, driving, kneeling, and reaching. The following physical activities are required occasionally (up to 50% of the workweek): lifting up to 20 lbs., pulling up to 20 lbs., pushing up to 20 lbs., standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

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<b>MINIMUM QUALIFICATIONS</b>
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High School Diploma or equivalent.
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Experience with Medicaid billing and reporting requirements
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In-depth knowledge of querying databases
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Three (3) years of experience manipulating large datasets using SQL, Access, R, or other program(s)
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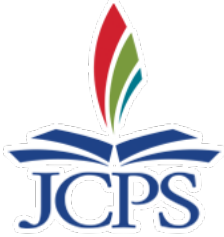
Experience working with staffing agencies, preparing reporting needed to ensure staffing needs are met
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Effective communication skills
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<b>DESIRABLE QUALIFICATIONS</b>
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Experience with JCPS data systems
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Experience in a diverse workplace
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NEW: Revised: Submitted:  
 07/012024 03/26/2024  
 09/15/2021 09/14/2021

JOB TITLE:	NURSE HEALTH SCREENING
DIVISION	<del>ACADEMIC SERVICES</del> CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	<del>IA, GRADE 7</del> IA, GRADE 8
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8121
BARGAINING UNIT:	CLAA

### SCOPE OF RESPONSIBILITIES

Assumes responsibility ~~for coordinating and/or conducting performing~~ screenings ~~tests for vision and for hearing~~ as outlined by the KBN AOS #30 on scope and standards of the roles of nurses in school nursing practice to help ensure children are not experiencing barriers to learning. ~~at each assigned school in order to~~ Support identify-identification of students who may need further medical follow up. ~~and to meet the state regulation regarding vision and hearing screenings~~ Provide support for district initiatives that support student health, including but not limited to the Vaccines for Children (VFC) program as needed.

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases
- Participates in all training necessary to perform job functions
- Maintains a knowledge of school routine procedures, related community services, and school health procedures
- Visits schools as needed to conduct ~~or~~ coordinate health screening services
- Supports school nurses, FRYSCs & volunteers to implement vision, hearing and dental screening program(s)  
~~Provides training for health screening services~~
- Complies with all rules and regulations governing personal hygiene and safety within the screening process
- ~~Maintains essential good will, good health habits, and cooperation with inside and outside contacts~~
- Ensures testing equipment is in proper working condition
- ~~Records~~ Documents screening test results ~~on~~ each student's health card record and ~~assists with~~ works with school nurses to ensure follow-up ~~as needed for referrals is~~ completed
- ~~Maintains appropriate records and forwards data to Health Services for the follow-up process and the state report~~
- Duties may include performance of health services, for which training will be provided
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline
- Regular predictable performance is required for all performance responsibilities
- This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

### PHYSICAL DEMANDS

~~The work is primarily sedentary. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive~~

~~equipment, and exposure to dust, fumes, and gases.~~

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

#### MINIMUM QUALIFICATIONS

Current Kentucky license as Licensed Practical Nurse (LPN) or Registered Nurse or license recognized by the KY Board of Nursing through the Interstate Compact

Effective communication skills

#### DESIRABLE QUALIFICATIONS

Familiar with school routine

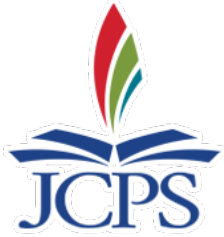
Ability to work with ~~diverse groups~~—student, families and staff who do not speak English as their primary language

Ability to work with administrators/teachers and school nursing staff

~~Experience using Audiometers, Titmus Vision Machine, tympanometer~~

Experience in a diverse workplace





Revised:  
07/012024

Submitted:  
03/26/2024

JOB TITLE:	NURSE HEALTH SCREENING
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	IA, GRADE 8
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8121
BARGAINING UNIT:	CLAA

### SCOPE OF RESPONSIBILITIES

Assumes responsibility coordinating and/or conducting screenings as outlined by the KBN AOS #30 on scope and standards of the roles of nurses in school nursing practice to help ensure children are not experiencing barriers to learning. Support identification of students who may need further medical follow up. Provide support for district initiatives that support student health, including but not limited to the Vaccines for Children (VFC) program as needed.

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases
- Participates in all training necessary to perform job functions
- Maintains a knowledge of school routine procedures, related community services, and school health procedures
- Visits schools as needed to conduct or coordinate health screening services
- Supports school nurses, FRYSCs & volunteers to implement vision, hearing and dental screening program(s)
- Complies with all rules and regulations governing personal hygiene and safety within the screening process
- Ensures testing equipment is in proper working condition
- Documents screening results each student's health record and works with school nurses to ensure follow-up for referrals is completed
- Duties may include performance of health services, for which training will be provided
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline
- Regular predictable performance is required for all performance responsibilities
- This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

### PHYSICAL DEMANDS

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

### MINIMUM QUALIFICATIONS

Current Kentucky license as Licensed Practical Nurse (LPN) or Registered Nurse or license recognized by the KY Board of Nursing through the Interstate Compact

Effective communication skills
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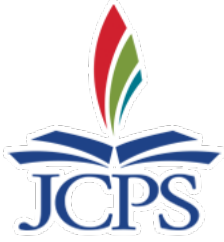
DESIRABLE QUALIFICATIONS
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Familiar with school routine
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Ability to work with student, families and staff who do not speak English as their primary language
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Ability to work with administrators/teachers and school nursing staff
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Experience in a diverse workplace
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NEW: Revised: Submitted:  
 07/01/2024 03/26/2024  
 09/15/2021 09/14/2021

JOB TITLE:	NURSE (LPN) HEALTH SERVICES
DIVISION	<del>ACADEMIC SERVICES CHIEF OF STAFF</del>
SALARY SCHEDULE/GRADE:	IA, GRADE 8
WORK YEAR:	195 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8118
BARGAINING UNIT:	CLAA

**SCOPE OF RESPONSIBILITIES**

Functions in an LPN role as defined by the Kentucky Board of Nursing Scope of Practice. Collaborates with the assigned Registered Nurse (RN) and/or Health Services Nurse Practitioners ~~who provide direction and delegation (NP APRN) to identify and assist with Coordinated School Health (CSH) programs and services for students. Cooperates with the building Principal and staff.~~ Provide health services as outlined by the Kentucky Board of Nursing Scope of Practice for RNs and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice. Works with students, staff and families to support health and wellness in assigned work location(s).

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Promotes wellness and performs/arranges for the prevention and control of communicable diseases in conjunction with ~~JCPS RN/NP~~ health services staff
- Collaborates and consults with JCPS RN/~~NP APRN~~ to identify health related issues and assists with applicable programs for students and parents health related needs
- ~~Functions in an LPN role as defined by the Kentucky Board of Nursing Scope of Practice and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice~~
- Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases
- Attends student meetings, including 504 and ARC meetings for which training will be provided
- Establishes and maintains all necessary equipment and supplies for the school health room
- Administers medication and/or treatment as authorized by the student's health care provider and/or in consultation with ~~JCPS RN/NP~~ designated RN or APRN as needed and according to district guidelines
- Observes, monitors and cares for sick and injured students ~~under the direction of a JCPS RN/NP until the parents arrive at school to pick them up~~ as outlined in the JCPS School Health Services Manual
- Conducts health screenings; height, weight, vision, hearing and other health related assessments as needed and applicable to state regulations and school programs being implemented ~~(i.e. Health Promotion Schools of Excellence fitness assessments, etc.)~~
- ~~Assists with Primary Care Provider Authorization forms, vision exams, etc. and prepares necessary forms and reports according to program standards~~
- Documents all student and staff visits in the designated electronic platform following nursing documentation standards
- Provides nursing services including coordination of student care as outlined in the JCPS School Health Services Manual
- Participates on school committees and activities to support student and staff attendance

Participates on district committees as needed to support implementation of Evidence- Based Nursing Practices
Participates in district Medicaid billing
<del>Provides health education sessions for students, staff and parents in conjunction with JCPS RN/NP</del>
Completes annual skills competency checks
Follows procedures for use of personal protective equipment
Assists <del>JCPS RN/NP</del> with immunization and physical clinics
Acts as a resource for staff wellness programs
Communicates with community health agencies to ascertain resources available to students in need
<del>Counsels and applies procedures to safeguard students' life and health according to district guidelines and direction of JCPS RN/NP</del>
<del>Collaborates with the various teams of District departments and other community agencies in developing, monitoring, and implementing CSH programs and activities</del>
Performs medical services for which training will be provided
Evaluates staff as assigned
Performs other duties as assigned by supervisors <del>and evaluator and evaluated by Nurse Practitioner Health Services</del>
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

~~The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity, and driving automotive equipment.~~

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

**MINIMUM QUALIFICATIONS**

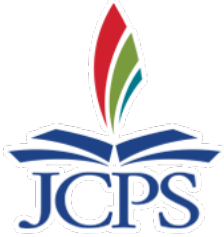
Current license as a Kentucky Licensed Practical Nurse (LPN) or license recognized by the KY Board of Nursing through the Interstate Compact

One (1) year of successful experience

Effective communication skills

**DESIRABLE QUALIFICATIONS**

Previous health related experience in a school setting
Ability to work with student, families and staff who do not speak English as their primary language
<del>Previous nursing care experience working with special needs students</del>
Previous pediatric/adolescent nursing experience
Experience in diverse workplace



Revised:  
07/01/2024

Submitted:  
03/26/2024

JOB TITLE:	NURSE (LPN) HEALTH SERVICES
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	IA, GRADE 8
WORK YEAR:	195 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8118
BARGAINING UNIT:	CLAA

**SCOPE OF RESPONSIBILITIES**

Functions in an LPN role as defined by the Kentucky Board of Nursing Scope of Practice. Collaborates with the assigned Registered Nurse (RN) and/or Health Services Nurse Practitioners who provide direction and delegation (APRN) to Provide health services as outlined by the Kentucky Board of Nursing Scope of Practice for RNs and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice. Works with students, staff and families to support health and wellness in assigned work location(s).

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Promotes wellness and performs/arranges for the prevention and control of communicable diseases in conjunction with health services staff
- Collaborates and consults with JCPS RN/ APRN to identify health related issues and assists with applicable programs for students and parents health related needs
- Functions in an LPN role as defined by the Kentucky Board of Nursing Scope of Practice and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice
- Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases
- Attends student meetings, including 504 and ARC meetings for which training will be provided
- Establishes and maintains all necessary equipment and supplies for the school health room
- Administers medication and/or treatment as authorized by the student's health care provider and/or in consultation with designated RN or APRN as needed and according to district guidelines
- Observes, monitors and cares for sick and injured students as outlined in the JCPS School Health Services Manual
- Conducts health screenings; height, weight, vision, hearing and other health related assessments as needed and applicable to state regulations and school programs being implemented
- Documents all student and staff visits in the designated electronic platform following nursing documentation standards
- Provides nursing services including coordination of student care as outlined in the JCPS School Health Services Manual
- Participates on school committees and activities to support student and staff attendance
- Participates on district committees as needed to support implementation of Evidence- Based Nursing Practices
- Participates in district Medicaid billing
- Completes annual skills competency checks
- Follows procedures for use of personal protective equipment
- Assists with immunization and physical clinics

Acts as a resource for staff wellness programs
Communicates with community health agencies to ascertain resources available to students in need
Performs medical services for which training will be provided
Evaluates staff as assigned
Performs other duties as assigned by supervisors and evaluator
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

#### PHYSICAL DEMANDS

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

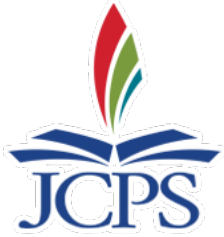
This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

#### MINIMUM QUALIFICATIONS

Current license as a Kentucky Licensed Practical Nurse (LPN) or license recognized by the KY Board of Nursing through the Interstate Compact
One (1) year of successful experience
Effective communication skills

#### DESIRABLE QUALIFICATIONS

Previous health related experience in a school setting
Ability to work with student, families and staff who do not speak English as their primary language
Previous pediatric/adolescent nursing experience
Experience in diverse workplace



NEW:- Revised: Submitted:  
 07/01/2024 03/26/2024  
 09/15/2021 09/14/2021

JOB TITLE:	NURSE PRACTITIONER HEALTH SERVICES
DIVISION	ACADEMIC SERVICES CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8503
BARGAINING UNIT:	CLAS

### SCOPE OF RESPONSIBILITIES

Functions in an expanded nurse practitioner role as defined by the Kentucky Board of Nursing Scope of Practice. ~~Serves as a consultant to school, Family Resource/Youth Service Center staff, and other JCPS departments in communicating between home, school, and community to assist in meeting the school health requirements, and follow up on health concerns as applicable to assigned location. Plans and implements a Coordinated School Health (CSH) program as defined by the Centers for Disease Control, with specific emphasis on the health services component.~~  
 Provides acute and primary care. Serves a bridge between the health care and education system as well as other providers. Support addressing student social needs, social determinants of health, and health equity and lead school nurses to do the same. Work with Zone leaders and principals using a data-driven approach to determine health issues that may be impeding student academic outcomes.

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Provides assessment, counseling, education and management including diagnosis, and prescribing treatment/~~medications for of common~~ health conditions as supported by appropriate clinical standards of care ~~resources (i.e. Clinical Guidelines and Family Practice Constance R. Uphold and Mary V. Graham)~~ in cooperation with parents, ~~students, & healthcare providers, and collaborative physicians~~
- Promotes wellness ~~for students and staff. and performs/arranges~~ Follows district protocols for the prevention and control of communicable diseases ~~to ascertain improved attendance,~~ including securing and administering the Vaccines for Children program
- Consults with and serves as liaison to staff, parents, students, ~~and healthcare providers and community agencies~~ on health-related issues
- Secures a complete health, psychosocial, and physical history and records findings in a systematic, accurate and succinct form, as applicable to assignment and/or needed ~~in district electronic health record~~
- Performs complete physical examinations ~~following the AAP Preventive Care/Periodicity Schedule~~ and appropriate medical procedures and treatment as needed ~~with a focus on students showing signs of lack of access to health care~~
- ~~Monitors and assists with planning, developing and implementing CSH programs and services to meet district departments and individual school health needs under the direction of the health services coordinator~~
- Provides training to staff, parents, and students on health-related issues ~~when school-based RN's are unavailable~~
- Keeps current on medical information, public health issues, and treatment procedures, ~~and m~~ Maintains current certification in first aid and CPR including instructor's certificate, ~~as well as certification as a nurse practitioner per requirements set forth by the Kentucky Board of Nursing~~
- Works in cooperation with and provides trainings for ~~other~~ District school nurses, CNAs and nurse practitioners, and provides oversight and supervision for ~~district nurses (LPN and RNs), along with contract agency nurses with fulfilling the medical needs of students~~ assigned school nursing staff working in JCPS
- Maintains records, ~~documents all patient encounters in the district electronic health record~~ and prepares necessary forms and reports, etc. according to program standards



Acts as a resource for all health concerns in the District and assists with staff wellness <del>initiatives</del> <del>programs</del>
<del>Conducts home visits in conjunction with Pupil Personnel and the FRYSC and educates/treats/refers as needed to ascertain improved attendance</del>
<del>Collaborates with District departments, parent advisory committees, health care providers, mental and dental health providers, youth and family service programs, health management and local colleges and universities to serve and act as health/medical mentors and preceptors for universities and colleges</del>
<del>Performs medical services for which training will be provided</del>
<del>Supervises and evaluates Nurse (LPN) and other staff as assigned</del>
Participates in district Medicaid billing and supports assigned staff participation
Performs other duties as assigned by the supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

### PHYSICAL DEMANDS

~~The work is primarily sedentary unless performing certain health services. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity, and driving automotive equipment.~~

~~This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.~~

~~This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).~~

### MINIMUM QUALIFICATIONS

~~Current license as a Kentucky Registered Nurse or license recognized by the KY Board of Nursing through the Interstate Compact~~

~~Current license as a Certified ~~as an~~ Advanced Practice Registered Nurse (APRN) Practitioner in the State of Kentucky or license recognized by the KY Board of Nursing through the interstate Compact~~

Master's Degree

Current Family or Pediatric Nurse Practitioner Certification

Two (2) years of successful nursing experience

Effective communication skills

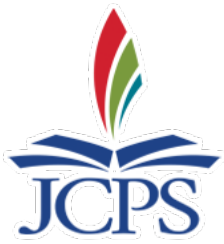
### DESIRABLE QUALIFICATIONS

Experience in ~~community~~ adult and pediatric/adolescent nursing

Experience with population health, public health training and ability to work with diverse populations. Certification as a FMCSA medical examiner

Classroom teaching experience

Experience in diverse workplace



Revised:  
07/01/2024

Submitted:  
03/26/2024

JOB TITLE:	NURSE PRACTITIONER HEALTH SERVICES
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8503
BARGAINING UNIT:	CLAS

### SCOPE OF RESPONSIBILITIES

Functions in an expanded nurse practitioner role as defined by the Kentucky Board of Nursing Scope of Practice. Provides acute and primary care. Serves a bridge between the health care and education system as well as other providers. Support addressing student social needs, social determinants of health, and health equity and lead school nurses to do the same. Work with Zone leaders and principals using a data-driven approach to determine health issues that may be impeding student academic outcomes.

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Provides assessment, counseling, education and management including diagnosis, and prescribing treatment/medications for health conditions as supported by appropriate clinical standards of care in cooperation with parents, students, & healthcare providers

Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases including securing and administering the Vaccines for Children program

Consults with and serves as liaison to staff, parents, students, and healthcare providers on health-related issues

Secures a complete health, psychosocial, and physical history and records findings in a systematic, accurate and succinct form, as applicable to assignment and/or needed in district electronic health record

Performs complete physical examinations following the AAP Preventive Care/Periodicity Schedule and appropriate medical procedures and treatment as needed with a focus on students showing signs of lack of access to health care

Provides training to staff, parents, and students on health-related issues when school-based RN's are unavailable

Keeps current on medical information, public health issues, and treatment procedures. Maintains current certification in first aid and CPR including instructor's certificate, as well as certification as a nurse practitioner per requirements set forth by the Kentucky Board of Nursing

Works in cooperation with and provides trainings for District school nurses, CNAs and nurse practitioners, and provides oversight and supervision for assigned school nursing staff working in JCPS

Maintains records, documents all patient encounters in the district electronic health record and prepares necessary forms and reports, etc. according to program standards

Acts as a resource for all health concerns in the District and assists with staff wellness initiatives

Participates in district Medicaid billing and supports assigned staff participation

Performs other duties as assigned by the supervisor

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

### PHYSICAL DEMANDS

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

### MINIMUM QUALIFICATIONS

Current license as a Certified Advanced Practice Registered Nurse (APRN) Practitioner in the State of Kentucky or license recognized by the KY Board of Nursing through the interstate Compact

Master's Degree

Current Family or Pediatric Nurse Practitioner Certification

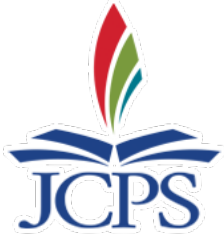
Two (2) years of successful nursing experience

Effective communication skills

### DESIRABLE QUALIFICATIONS

Experience in adult and pediatric/adolescent nursing

Experience with population health, public health training and ability to work with diverse populations. Certification as a FMCSA medical examiner



NEW: Revised: Submitted:  
 07/01/2024 03/26/2024  
 09/15/2021 09/14/2021

JOB TITLE:	NURSE REGISTERED I
DIVISION	ACADEMIC SCHOOLS
SALARY SCHEDULE/GRADE:	II, GRADE 6
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8116
BARGAINING UNIT:	CLAS

**SCOPE OF RESPONSIBILITIES**

~~Assesses, plans and implements the nursing process, provides classroom instruction appropriate and maintains accurate medical records. Promotes wellness and disease prevention by early detection and correction of health problems that may interfere with learning, growth, and development.~~  
 Functions in an Registered Nurse (RN) role as defined by the Kentucky Board of Nursing Scope of Practice. Collaborates with the supervising RN or Health Services Nurse Practitioner (APRN). Provide health services as outlined by the Kentucky Board of Nursing Scope of Practice for RNs and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice. Works with students, staff and families to support health and wellness in assigned work location(s).

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Exercises proficiency in medical knowledge and skills in pediatric, adolescent and adult ~~preventive~~ health
- Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases
- Functions in a RN role as defined by the Kentucky Board of Nursing Scope of Practice and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice
- Attends student meetings including 504 and IEP meetings for which training will be provided
- Provides nursing services including coordination of student care as outlined in the JCPS School Health Services Manual
- Documents all student and staff visits in the designated electronic platform following nursing documentation standards
- Participates on school committees and activities to support student and staff attendance
- Conducts health screenings; height, weight, vision, hearing and other health related assessments as needed and applicable to state regulations and school programs being implemented
- Provides follow up for student referrals for abnormal hearing, vision or dental screenings
- Assesses students and develops a health care plan appropriate to the student's needs, and documents ~~in the student's~~ medical records
- Facilitates onsite vaccination clinics for students and staff
- Assesses students' health care needs and counsels with parent/guardian as needed to ensure resources available for care
- ~~Participates in student/parent conferences, including initial intake conferences~~
- ~~Develops and implements preventive health instruction within guidelines/approval of the office of student health using the team approach~~
- ~~Explores community resources and on request schedules appointments to facilitate optimal care~~

Provides direction and delegation for assigned LPNs and/or nursing assistants
<del>Maintains appropriate medical records and orders supplies and health teaching materials</del>
Provides instruction in other health related programs
<del>Provides health services, if needed, for which training will be provided</del>
Completes all trainings and other compliance requirements as assigned by the designated deadline
Performs other duties as assigned by supervisor
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

### PHYSICAL DEMANDS

~~The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity, and driving automotive equipment.~~

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

### MINIMUM QUALIFICATIONS

Current Kentucky Registered Nurse (RN) license or license recognized by the KY Board of Nursing through the Interstate Compact

~~One year of nursing experience~~

Associate Degree in Nursing

Effective communication skills

### DESIRABLE QUALIFICATIONS

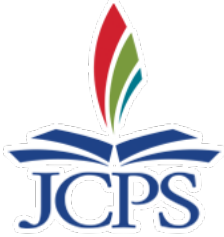
Ability to work with students, families and staff who do not speak English as their primary language

~~Classroom Teaching Experience~~

Experience in Public Health

Experience in school, community and/or pediatric nursing

Experience in a diverse workplace



Revised:  
07/01/2024

Submitted:  
03/26/2024

JOB TITLE:	NURSE REGISTERED I
DIVISION	SCHOOLS
SALARY SCHEDULE/GRADE:	II, GRADE 6
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8116
BARGAINING UNIT:	CLAS

### SCOPE OF RESPONSIBILITIES

Functions in an Registered Nurse (RN) role as defined by the Kentucky Board of Nursing Scope of Practice. Collaborates with the supervising RN or Health Services Nurse Practitioner (APRN). Provide health services as outlined by the Kentucky Board of Nursing Scope of Practice for RNs and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice. Works with students, staff and families to support health and wellness in assigned work location(s).

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Exercises proficiency in medical knowledge and skills in pediatric, adolescent and adult health

Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases

Functions in a RN role as defined by the Kentucky Board of Nursing Scope of Practice and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice

Attends student meetings including 504 and IEP meetings for which training will be provided

Provides nursing services including coordination of student care as outlined in the JCPS School Health Services Manual

Documents all student and staff visits in the designated electronic platform following nursing documentation standards

Participates on school committees and activities to support student and staff attendance

Conducts health screenings; height, weight, vision, hearing and other health related assessments as needed and applicable to state regulations and school programs being implemented

Provides follow up for student referrals for abnormal hearing, vision or dental screenings

Assesses students and develops a health care plan appropriate to the student's needs, and documents in the student's medical records

Facilitates onsite vaccination clinics for students and staff

Assesses students' health care needs and counsels with parent/guardian as needed to ensure resources available for care

Provides direction and delegation for assigned LPNs and/or nursing assistants

Provides instruction in other health related programs

Completes all trainings and other compliance requirements as assigned by the designated deadline

Performs other duties as assigned by supervisor

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

### PHYSICAL DEMANDS

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

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### MINIMUM QUALIFICATIONS

Current Kentucky Registered Nurse (RN) license or license recognized by the KY Board of Nursing through the Interstate Compact

Associate Degree in Nursing

Effective communication skills

### DESIRABLE QUALIFICATIONS

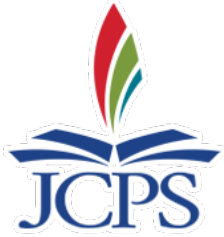
Ability to work with students, families and staff who do not speak English as their primary language

Experience in Public Health

Experience in school, community and/or pediatric nursing

Experience in a diverse workplace





NEW: Revised: Submitted:  
 07/01/2024 03/26/2024  
 09/15/2021 09/14/2021

JOB TITLE:	NURSE REGISTERED II
DIVISION	ACADEMIC SCHOOLS
SALARY SCHEDULE/GRADE:	II, GRADE 7
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8114
BARGAINING UNIT:	CLAS

### SCOPE OF RESPONSIBILITIES

~~Assesses, plans and implements the nursing process, provides classroom instruction appropriate and maintains accurate medical records. Promotes wellness and disease prevention by early detection and correction of health problems that may interfere with learning, growth, and development.~~

Functions in an Registered Nurse (RN) role as defined by the Kentucky Board of Nursing Scope of Practice. Collaborates with the supervising RN or Health Services Nurse Practitioner (APRN). Provide health services as outlined by the Kentucky Board of Nursing Scope of Practice for RNs and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice. Works with students, staff and families to support health and wellness in assigned work location(s).

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Exercises proficiency in medical knowledge and skills in pediatric, adolescent and adult ~~preventive~~ health

Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases

Functions in a RN role as defined by the Kentucky Board of Nursing Scope of Practice and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice

Attends student meetings including 504 and IEP meetings for which training will be provided

Provides nursing services including coordination of student care as outlined in the JCPS School Health Services Manual

Documents all student and staff visits in the designated electronic platform following nursing documentation standards

Participates on school committees and activities to support student and staff attendance

Conducts health screenings; height, weight, vision, hearing and other health related assessments as needed and applicable to state regulations and school programs being implemented

Provides follow up for student referrals for abnormal hearing, vision or dental screenings

Assesses students and develops a health care plan appropriate to the student's needs, and documents in the student's medical records

Facilitates onsite vaccination clinics for students and staff

Assesses students' health care needs and counsels with parent/guardian as needed to ensure resources available for care

~~Participates in student/parent conferences, including initial intake conferences~~

~~Develops and implements preventive health instruction within guidelines/approval of the office of student health using the team approach~~

<del>Explores community resources and on request schedules appointments to facilitate optimal care</del>
<del>Maintains appropriate medical records and orders supplies and health teaching materials</del>
Provides instruction in other health related programs
Completes annual skills competency checks
Follows procedures for use of personal protective equipment
Provides direction and delegation for assigned LPNs and/or nursing assistants
<del>Provides health services, if needed, for which training will be provided</del>
Completes all trainings and other compliance requirements as assigned by the designated deadline
Performs other duties as assigned by supervisor
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling, and driving. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

**MINIMUM QUALIFICATIONS**

- Current Kentucky Registered Nurse (RN) license or license recognized by the KY Board of Nursing through the Interstate Compact
- ~~One year of nursing experience~~
- Bachelor's Degree in Nursing
- Effective communication skills

**DESIRABLE QUALIFICATIONS**

- Ability to work with students, families and staff who do not speak English as their primary language
- ~~Classroom Teaching Experience~~
- Experience in Public Health
- Experience in school, community and/or pediatric nursing
- Experience in a diverse workplace



Revised:  
07/01/2024

Submitted:  
03/26/2024

JOB TITLE:	NURSE REGISTERED II
DIVISION	SCHOOLS
SALARY SCHEDULE/GRADE:	II, GRADE 7
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8114
BARGAINING UNIT:	CLAS

### SCOPE OF RESPONSIBILITIES

Functions in an Registered Nurse (RN) role as defined by the Kentucky Board of Nursing Scope of Practice. Collaborates with the supervising RN or Health Services Nurse Practitioner (APRN). Provide health services as outlined by the Kentucky Board of Nursing Scope of Practice for RNs and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice. Works with students, staff and families to support health and wellness in assigned work location(s).

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Exercises proficiency in medical knowledge and skills in pediatric, adolescent and adult health
- Promotes wellness for students and staff. Follows district protocols for the prevention and control of communicable diseases
- Functions in a RN role as defined by the Kentucky Board of Nursing Scope of Practice and Advisory Opinion Statement on Roles of School Nurses in School Nursing Practice
- Attends student meetings including 504 and IEP meetings for which training will be provided
- Provides nursing services including coordination of student care as outlined in the JCPS School Health Services Manual
- Documents all student and staff visits in the designated electronic platform following nursing documentation standards
- Participates on school committees and activities to support student and staff attendance
- Conducts health screenings; height, weight, vision, hearing and other health related assessments as needed and applicable to state regulations and school programs being implemented
- Provides follow up for student referrals for abnormal hearing, vision or dental screenings
- Assesses students and develops a health care plan appropriate to the student's needs, and documents in the student's medical records
- Facilitates onsite vaccination clinics for students and staff
- Assesses students' health care needs and counsels with parent/guardian as needed to ensure resources available for care
- Provides instruction in other health related programs
- Completes annual skills competency checks
- Follows procedures for use of personal protective equipment
- Provides direction and delegation for assigned LPNs and/or nursing assistants
- Completes all trainings and other compliance requirements as assigned by the designated deadline
- Performs other duties as assigned by supervisor
- Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

This work is conducted in an office setting and school setting. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, kneeling, lifting up to 50 lbs., pulling up to 50 lbs., pushing up to 50 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

**MINIMUM QUALIFICATIONS**

Current Kentucky Registered Nurse (RN) license or license recognized by the KY Board of Nursing through the Interstate Compact

Bachelor's Degree in Nursing

Effective communication skills

**DESIRABLE QUALIFICATIONS**

Ability to work with students, families and staff who do not speak English as their primary language

Experience in Public Health

Experience in school, community and/or pediatric nursing

Experience in a diverse workplace



NEW: 07/01/2024  
Submitted: 03/26/2024

JOB TITLE:	DETECTIVE
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	II, GRADE 5
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAP

**SCOPE OF RESPONSIBILITIES**

Monitors security operations in assigned schools. Plans, organizes, and conducts investigations of cases involving District students, staff, and property. Provides special security at locations where a unique event has occurred or has the potential to occur.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

Investigates crimes committed against the District, its staff, students, and visitors while at school or on property owned, used, or leased by the District.

Evaluates and determines security needs of students, staff, and facilities during periods of elevated threats and assists in producing security plans for District facilities and develop solutions for physical and internal security situations

Acts as liaison with Law Enforcement and other emergency service agencies and the schools

Establishes and maintains a working relationship with police districts and the community around specific school sites

Prepares Kentucky Uniform Reports and compiles, analyzes, and presents statistical information as requested

Investigates staff misconduct as requested by the administration

Provides individual security services as directed by the administration

Maintains current knowledge of the Kentucky Revised Statutes and crime trends as well as current technological trends in security

Prepares case files for criminal prosecution, maintaining legal chain of custody for evidence

Investigates criminal complaints throughout the district involving students, staff, and faculty. Any criminal complaint on school property.

Performs all other duties as assigned by supervisor

Completes all trainings and other compliance requirements as assigned and by the designated deadline

Regular, predictable performance is required for all performance responsibilities

This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

This work is conducted in an office, school, warehouse, production/assembly line setting, and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., pushing up to 75 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

**MINIMUM QUALIFICATIONS**

High school diploma or G.E.D.

Current commission as a Special Law Enforcement Officer or equivalent

Three years of experience in security investigations

Valid driver's license

Effective communication skills

**DESIRABLE QUALIFICATIONS**

Bachelor's degree with emphasis in criminal justice

Training in advanced police investigative techniques including fingerprinting and photography

Experience in a diverse workplace



NEW: 07/01/2024 Submitted: 03/26/2024

JOB TITLE:	LIEUTENANT-SCHOOL SAFETY
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	II, GRADE 7
WORK YEAR:	260 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLAS

**SCOPE OF RESPONSIBILITIES**

Responsible for the safety, security and positive relationship with students, faculty, and staff of designated schools within sector of operations. Operational, investigative, and administrative authority over a set group of SSO/Sergeants within the Security and Investigations Unit.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Supervises sergeants within a sector
- Monitors subordinates runs to ensure that all are responded to in a timely manner and ensure proper assistance is received when handling emergencies
- Responds to major incidents
- Reviews subordinates' reports, activities and performance to ensure compliance with Police standard operating procedures, laws, and ordinances
- Provides technical assistance, advice, and instruction regarding proper Police procedures, techniques, and methods including federal, state, and local laws
- Monitors staffing levels to ensure there is sufficient Police protection
- Investigates alleged misconduct or criminal activity of police officers reported by the public
- Develops and issues assignments, plans, procedures, and protocols to accomplish identified tasks
- Approves scheduling
- Responds to and coordinates SIU response serious incidents and critical incidents
- Conducts After Action Reviews on serious and critical incidents
- Acts as a liaison with local and federal law enforcement agencies when requested
- Works with and coordinates with local, state and federal agencies to investigate, prevent and respond to crime in the school systems
- Conducts evaluations on sergeants, officers and district security monitors
- Works with schools to comply with state mandates under the State School Marshall
- Creates checklists and plans for critical incidents
- Reviews all National Incident Based Reporting System reports and citations for completeness
- Acts as an administrator for Kentucky State Police Kentucky Open Portal System
- Maintains evidence gathered during investigations and evidence records
- Writes standard operating procedures for the Security and Investigations Unit
- Conducts JCPS mandated training
- Coordinates and implements training as directed by JCPS PD in line with best practices and in coordination with

local, state and federal authorities
Prepares and reports inspections for the Kentucky Law Enforcement Council when directed
Performs other duties as assigned by supervisor
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

This work is conducted in an office, school, warehouse, production/assembly line setting, and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., pushing up to 75 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

**MINIMUM QUALIFICATIONS**

Possess State of Kentucky Special Law Enforcement commission
Must be 21 years of age
Effective communication skills
Valid driver's license
High School Diploma or GED
Three years of successful experience in area of security
Meets minimum entrance qualifications for School Resource officer Commission
Meets qualifications for Peace Officer Professional Standards Certification

**DESIRABLE QUALIFICATIONS**

Knowledge of school system policies and procedures
Experience in a diverse workplace





REVISED:                      Submitted:  
 02/16/2022                    02/15/2022  
 07/01/2024                    03/26/2024

JOB TITLE:	SCHOOL SAFETY OFFICER
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	1C, GRADE OSS
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8091
BARGAINING UNIT:	CLAJ

SCOPE OF RESPONSIBILITIES
Supports an assigned set of schools and patrols those schools by car; is available to the assigned schools and participates in maintaining a safe and orderly school environment. Acts as a liaison between the school and local law enforcement. Participates in monitoring District property and facilities and provides protection for students and faculty by patrolling school grounds. Maintains proper training and certification to serve as an armed, sworn law enforcement officer.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Conducts routine security inspections of all District property within assigned area
<del>Works with a cluster of schools as a first responder</del>
<del>Develops positive school-based relationships with students/faculty/staff</del>
<del>Reports incidents to appropriate personnel and prepares reports of incidents which occur on District property</del>
Responds to calls for <del>service</del> and assistance
Transports personnel and materials as directed by Security and Investigations
<del>Guards specific locations as assigned</del>
<del>Secures windows/doors utilizing provided materials as needed</del>
Conducts facility inspections of physical plant during inclement weather
Secures and maintains crime scenes until relieved by District security staff
Responds to emergencies in schools, District facilities, on buses, and serves as Incident Liaison with local law enforcement
Responds to and collaborates with Safety Administrator to maintain a safe environment
Provides support at extracurricular and school-sponsored events
<del>Investigates reported offenses</del>
<del>Writes safety/security-related reports</del>
<del>Makes appropriate referrals for outside resources as directed</del>
<del>Provides approved legal direction/advice as necessary</del>
<del>Regular, predictable performance is required for all performance responsibilities</del>
<del>This position requires reporting to various assigned JCPS worksites for collaboration, customer support, and team interaction</del>
Completes all trainings and other compliance requirements as assigned and by the designated deadline

Performs all other duties as assigned by supervisor
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

PHYSICAL DEMANDS
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This work is conducted in an office, school, warehouse, production/assembly line setting, and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

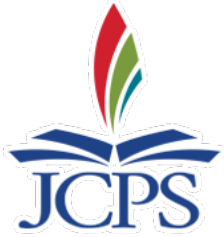
This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, crawling. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., pushing up to 75 lbs., and reaching. Feeling, grasping, hearing, standing, talking, and walking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).

MINIMUM QUALIFICATIONS
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- |   |
|---|
| Meets minimum entrance qualifications for School Resource Officer commission to be hired in "Recruit" status  |
| Meets qualifications for Peace Officer Professional Standards (POPS) certification to obtain "Officer" status |
| High School Diploma or GED  |
| Must be 21 years of age   |
| Effective communication skills  |
| Valid driver's license  |

DESIRABLE QUALIFICATIONS
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- |  |
|--|
| Knowledge of school system policies and procedures |
| SRO basic training                                 |
| Experience in a diverse workplace                  |



REVISED: 07/01/2024  
Submitted: 03/26/2024

JOB TITLE:	SCHOOL SAFETY OFFICER
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	1C, GRADE OSS
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	8091
BARGAINING UNIT:	CLAJ

**SCOPE OF RESPONSIBILITIES**

Supports an assigned set of schools and patrols those schools by car; is available to the assigned schools and participates in maintaining a safe and orderly school environment. Acts as a liaison between the school and local law enforcement. Participates in monitoring District property and facilities and provides protection for students and faculty by patrolling school grounds. Maintains proper training and certification to serve as an armed, sworn law enforcement officer.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Conducts routine security inspections of all District property within assigned area
- Works with a cluster of schools as a first responder
- Develops positive school-based relationships with students/faculty/staff
- Responds to calls for service and assistance
- Transports personnel and materials as directed by Security and Investigations
- Conducts facility inspections of physical plant during inclement weather
- Secures and maintains crime scenes until relieved by District security staff
- Responds to emergencies in schools, District facilities, on buses, and serves as Incident Liaison with local law enforcement
- Responds to and collaborates with Safety Administrator to maintain a safe environment
- Provides support at extracurricular and school-sponsored events
- Investigates reported offenses
- Writes safety/security-related reports
- Makes appropriate referrals for outside resources as directed
- Provides approved legal direction/advice as necessary
- Regular, predictable performance is required for all performance responsibilities
- This position requires reporting to various assigned JCPS worksites for collaboration, customer support, and team interaction
- Completes all trainings and other compliance requirements as assigned and by the designated deadline
- Performs all other duties as assigned by supervisor
- Regular, predictable performance is required for all performance responsibilities
- This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

This work is conducted in an office, school, warehouse, production/assembly line setting, and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

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**MINIMUM QUALIFICATIONS**

- Meets minimum entrance qualifications for School Resource Officer commission to be hired in "Recruit" status
- Meets qualifications for Peace Officer Professional Standards (POPS) certification to obtain "Officer" status
- High School Diploma or GED
- Must be 21 years of age
- Effective communication skills
- Valid driver's license

**DESIRABLE QUALIFICATIONS**

- Knowledge of school system policies and procedures
- SRO basic training
- Experience in a diverse workplace



NEW:  
07/01/2024

Submitted:  
03/26/2024

JOB TITLE:	SERGEANT
DIVISION	CHIEF OF STAFF
SALARY SCHEDULE/GRADE:	1C, GRADE OS
WORK YEAR:	260 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CLA1

**SCOPE OF RESPONSIBILITIES**

Performs a variety of security activities including enforcing state statutes, protection of property, apprehension and prosecution of offenders, regulation of non-criminal conduct, and enforcement of traffic and parking regulations.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

- Supervises police officers and district security monitors within a sector
- Provides technical assistance and instruction in proper police procedure and techniques, interpretation of laws, and rules of evidence
- Checks and reviews activities, reports, and evidence collected by procedures and ordinances and to ensure proper description, documentation and coding
- Monitors police radio channels to instruct subordinate officers on how to properly apply laws and procedures in unusual and/or emergency situations
- Acts as a liaison for School Safety Administrators and local law enforcement
- Schedules all police officers, district security monitors
- Responsible for scheduling officers at the weapons detection system and acting as a backup at those locations
- Provides back up for officers responding to serious events
- Coordinates initial response to critical incidents
- Monitors District properties
- Provides after-hours liaison with local police departments, fire departments and other emergency service agencies
- Conducts roll call training
- Conducts JCPS mandated skills training
- Inspects personnel and equipment
- Prepares and completes accurate and thorough reports of crimes, vehicular accidents, and other incidents as necessary
- Reviews Kentucky Uniform Reports
- Gathers, prepares and presents evidence and testifies in court
- Completes National Incident Based Reporting System reports and citations
- Maintains confidentiality of records and information according to established procedures
- Completes all trainings and other compliance requirements as assigned and by the designated deadline
- Assists with ongoing training programs provided for security personnel
- Conducts evaluation on School Safety Officers and District Security Monitors

Performs all other duties as assigned by the supervisor
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

<b>PHYSICAL DEMANDS</b>
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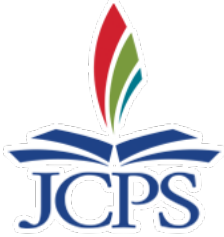
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<b>MINIMUM QUALIFICATIONS</b>
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Possess State of Kentucky Special Law Enforcement commission
Must be 21 years of age
Effective communication skills
Valid driver's license
High School Diploma or GED
Three years of successful experience in area of security
Meets minimum entrance qualifications for School Resource Officer Commission
Meets qualifications for Peace Officer Professional Standards certification

<b>DESIRABLE QUALIFICATIONS</b>
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Knowledge of school system policies and procedures
Experience in a diverse workplace



NEW: Revised: Submitted:  
 07/01/2024 03/26/2024  
 07/17/2019 07/16/2019

JOB TITLE:	SUPERVISOR INTERNAL SECURITY (MAJOR)
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8254
BARGAINING UNIT:	CLAS

### SCOPE OF RESPONSIBILITIES

Assists the ~~Director~~ Executive Administrator (EA) Security and Investigations in matters pertaining to district and school safety and security. ~~in administering investigation~~ Administers operational, investigative, and security activities, to include ~~including investigations that may involve~~ violations of District policies and procedures, and state, ~~and~~ federal criminal, and civil violations. Maintains operational, investigative, and administrative authority for assigned group of staff (Sergeant and School Safety officers) within the Security and Investigations unit. ~~Assists the Director in administering district-wide emergency plans.~~

### PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Manages District investigations to include coordinating ~~daily operating procedures for,~~ and supervising assigned staff ~~District investigators~~

~~Investigates and evaluates security procedures at all District facilities; makes recommendations as needed~~

Acts as ~~security~~ liaison with Louisville Metro, state and federal law enforcement agencies to investigate, prevent, and respond to crime in or out of the school system

Coordinates, schedules, and facilitates mandated training with Department of Criminal Justice, Kentucky Law Enforcement Cabinet, State School Marshall, and allied agencies ~~training specific security matters with the safety personnel on an as-needed basis~~

Assigns School District Officers to designated sector assignments and schedules appropriate staffing levels

Initiates investigations of criminal, civil and administrative cases at direction of EA Security and Investigations

Develops Training schedules and programs for department including JCPS mandated training

Ensures all sworn officers meet and maintain certification and Peace Officer Professional Standards training requirements for certification

Ensures Department maintains all Criminal Justice Information Systems (CJIS) Certifications

Serves as Department Evidence and Contraband custodian responsible for appropriate disposal of property in coordination with local, state, and federal law enforcement agencies

Maintains department weapons and radio equipment to ensure adequate resources are available for optimal performance

Ensures all employees perform effectively to include reporting, response, and law enforcement procedure for school district

Provides technical assistance and training on law enforcement procedures, techniques, and methods including federal, state, and local laws

Investigates alleged misconduct or criminal activity of officers reported by the public

Approves overall department scheduling and deployment of law enforcement resources as required/requested by the EA Security and Investigations

Responds, coordinates, and supervises JCPS safety and security response to serious and critical incidents
Conducts After Action Reviews on serious and critical incidents
Conducts evaluations of assigned personnel
Coordinates with schools to comply with state mandates under the State School Marshall
<del>Initiates and conducts investigations of criminal, civil, and administrative activities</del>
<del>Gathers and maintains information and data relative to criminal activity, and other security problems within the District</del>
<del>Gathers, prepares, and presents evidence and testifies, as necessary</del>
<del>Provides comprehensive training for security personnel and for employee security awareness</del>
<del>Develops priorities and work plans for District investigators</del>
<del>Assumes responsibility for investigating and resolving serious conflicts involving District personnel</del>
<del>Assists the Director in coordinating facility and personnel in conjunction with the Louisville Metro government during emergencies</del>
<del>Assists the administration in administering security activities, including contract services</del>
Performs supervisor's duties Serves as Supervisor of JCPS Security and Investigations when directed by the EA Security and Investigations during their absence
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

**PHYSICAL DEMANDS**

~~The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing or pulling of arm controls and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull medium weights. The work requires activities involving exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.~~

~~This work is conducted in an office, school, warehouse, production/assembly line setting, and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.~~

~~This position requires the following physical activities rarely (up to 25% of the workweek): balancing, climbing, and crawling. The following physical activities are required occasionally (up to 50% of the workweek): bending, crouching, driving, kneeling, lifting up to 75 lbs., pulling up to 75 lbs., pushing up to 75 lbs., reaching, standing, and walking. Feeling, grasping, hearing, and talking are required frequently (up to 75% of the workweek). Repetitive motions and visual acuity are required constantly (up to 100% of the workweek).~~

**MINIMUM QUALIFICATIONS**

Bachelor's degree
Five (5) years of successful experience in security and investigatory activities
Meets requirements for POPS and commissioning as a Special Law Enforcement Officer as defined by the Commonwealth of Kentucky or equivalent



Valid driver's license
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Effective communication skills
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<b>DESIRABLE QUALIFICATIONS</b>
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Supervisory experience in law enforcement
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Advance preparation in law enforcement
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Experience in a diverse workplace
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Revised: 07/01/2024  
Submitted: 03/26/2024

JOB TITLE:	SUPERVISOR INTERNAL SECURITY (MAJOR)
DIVISION	OPERATIONS SERVICES
SALARY SCHEDULE/GRADE:	II, GRADE 8
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8254
BARGAINING UNIT:	CLAS

**SCOPE OF RESPONSIBILITIES**

Assists the Executive Administrator (EA) Security and Investigations in matters pertaining to district and school safety and security. Administers operational, investigative, and security activities, to include violations of District policies and procedures, and state, and federal criminal, and civil violations. Maintains operational, investigative, and administrative authority for assigned group of staff (Sergeant and School Safety officers) within the Security and Investigations unit.

**PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA**

Manages District investigations to include coordinating daily operating procedures for, and supervising assigned staff

Acts as security liaison with Louisville Metro, state and federal law enforcement agencies to investigate, prevent, and respond to crime in or out of the school system

Coordinates, schedules, and facilitates mandated training with Department of Criminal Justice, Kentucky Law Enforcement Cabinet, State School Marshall, and allied agencies training

Assigns School District Officers to designated sector assignments and schedules appropriate staffing levels

Initiates investigations of criminal, civil and administrative cases at direction of EA Security and Investigations

Develops Training schedules and programs for department including JCPS mandated training

Ensures all sworn officers meet and maintain certification and Peace Officer Professional Standards training requirements for certification

Ensures Department maintains all Criminal Justice Information Systems (CJIS) Certifications

Serves as Department Evidence and Contraband custodian responsible for appropriate disposal of property in coordination with local, state, and federal law enforcement agencies

Maintains department weapons and radio equipment to ensure adequate resources are available for optimal performance

Ensures all employees perform effectively to include reporting, response, and law enforcement procedure for school district

Provides technical assistance and training on law enforcement procedures, techniques, and methods including federal, state, and local laws

Investigates alleged misconduct or criminal activity of officers reported by the public

Approves overall department scheduling and deployment of law enforcement resources as required/requested by the EA Security and Investigations

Responds, coordinates, and supervises JCPS safety and security response to serious and critical incidents

Conducts After Action Reviews on serious and critical incidents

Conducts evaluations of assigned personnel
Coordinates with schools to comply with state mandates under the State School Marshall
Serves as Supervisor of JCPS Security and Investigations when directed by the EA Security and Investigations during their absence
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Regular, predictable performance is required for all performance responsibilities
This position requires reporting to various worksites throughout JCPS based on caseload/programmatic assignments

#### PHYSICAL DEMANDS

This work is conducted in an office, school, warehouse, production/assembly line setting, and outside of a building. This position has both inside and outside environmental conditions, where protection from weather conditions is maintained while working inside. There are no protections from temperature changes or atmospheric conditions either inside or outside of the work location.

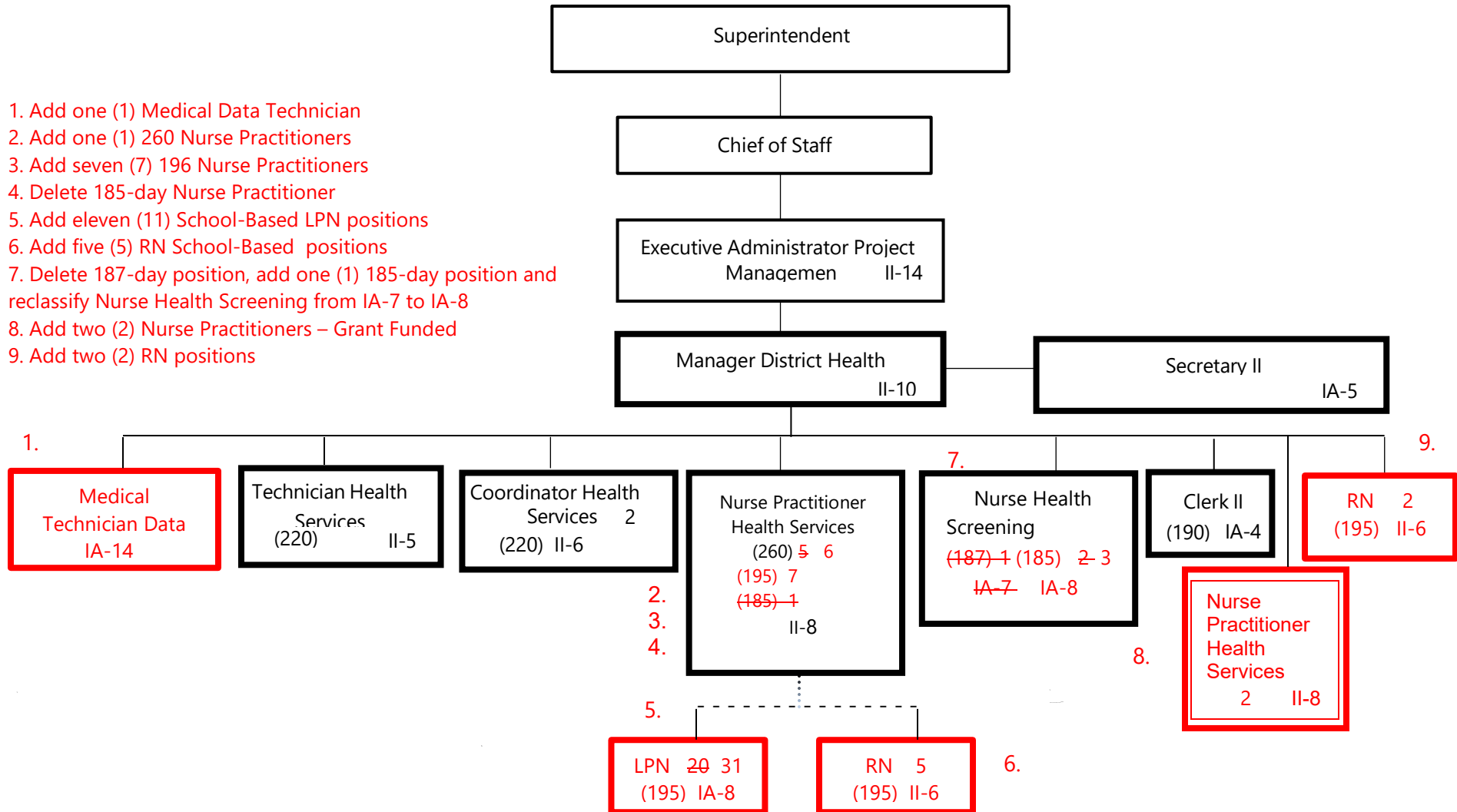
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#### MINIMUM QUALIFICATIONS

Bachelor's degree
Five (5) years of successful experience in security and investigatory activities
Meets requirements for POPS and commissioning as a Special Law Enforcement Officer as defined by the Commonwealth of Kentucky or equivalent
Valid driver's license
Effective communication skills

#### DESIRABLE QUALIFICATIONS

Supervisory experience in law enforcement
Advance preparation in law enforcement
Experience in a diverse workplace

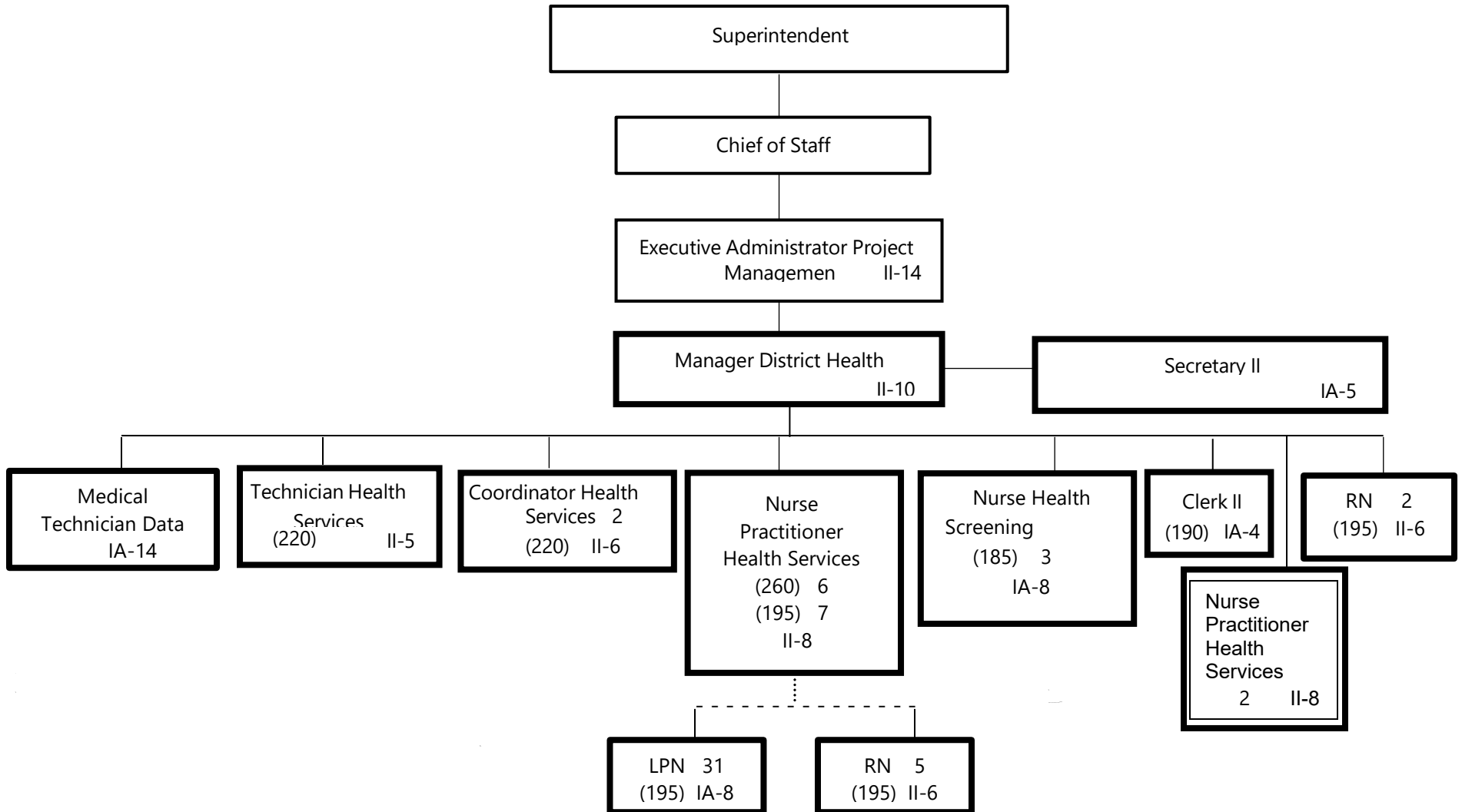


1. Add one (1) Medical Data Technician
2. Add one (1) 260 Nurse Practitioners
3. Add seven (7) 196 Nurse Practitioners
4. Delete 185-day Nurse Practitioner
5. Add eleven (11) School-Based LPN positions
6. Add five (5) RN School-Based positions
7. Delete 187-day position, add one (1) 185-day position and reclassify Nurse Health Screening from IA-7 to IA-8
8. Add two (2) Nurse Practitioners – Grant Funded
9. Add two (2) RN positions

Summary:

General Fund Positions: ~~15~~ 61

Categorical Fund Positions: ~~0~~ 2

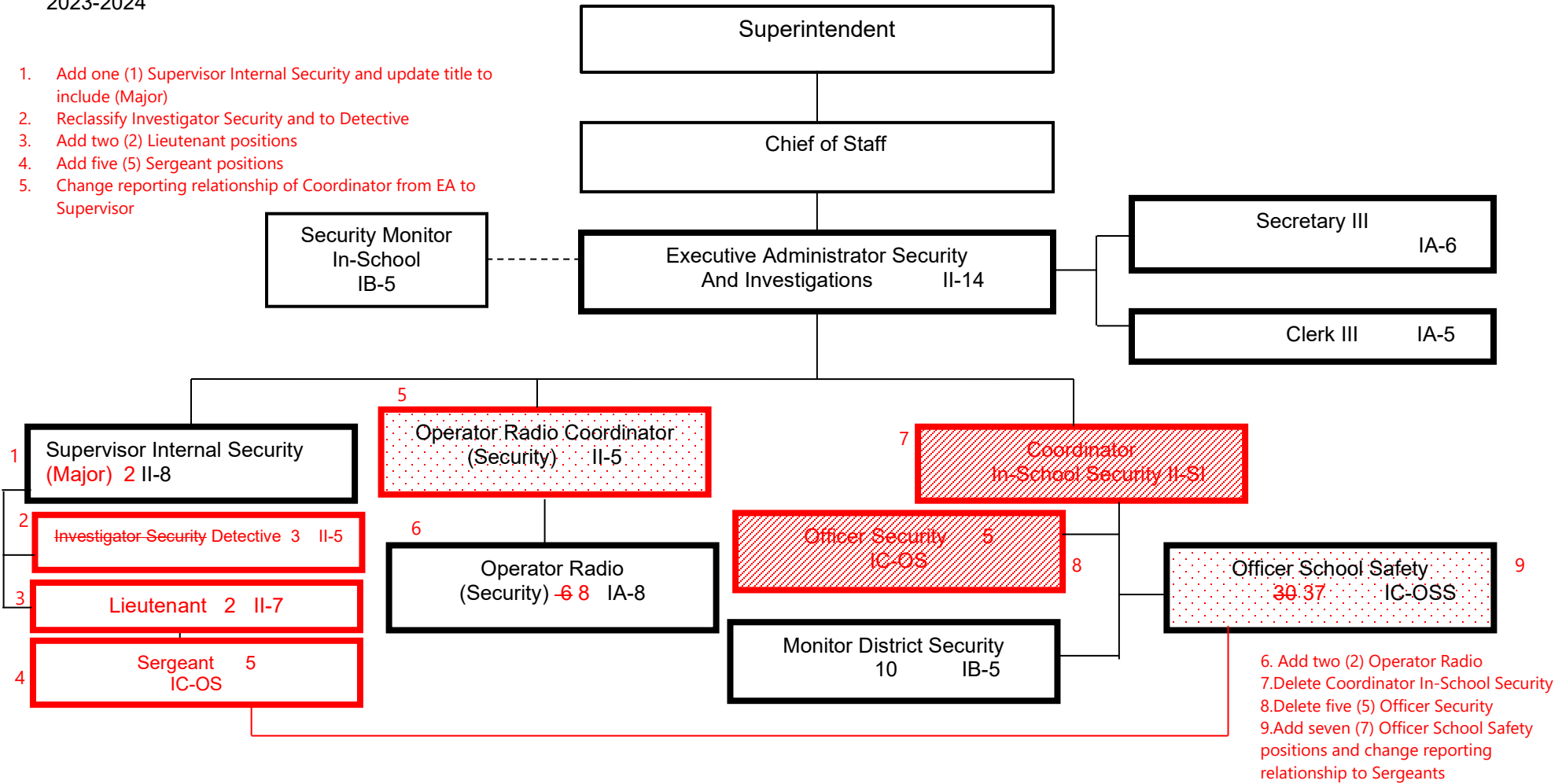


Summary:

General Fund Positions: 61  
 Categorical Fund Positions: 2

Munis Unit No. SI1  
 Security and Investigations  
 2023-2024

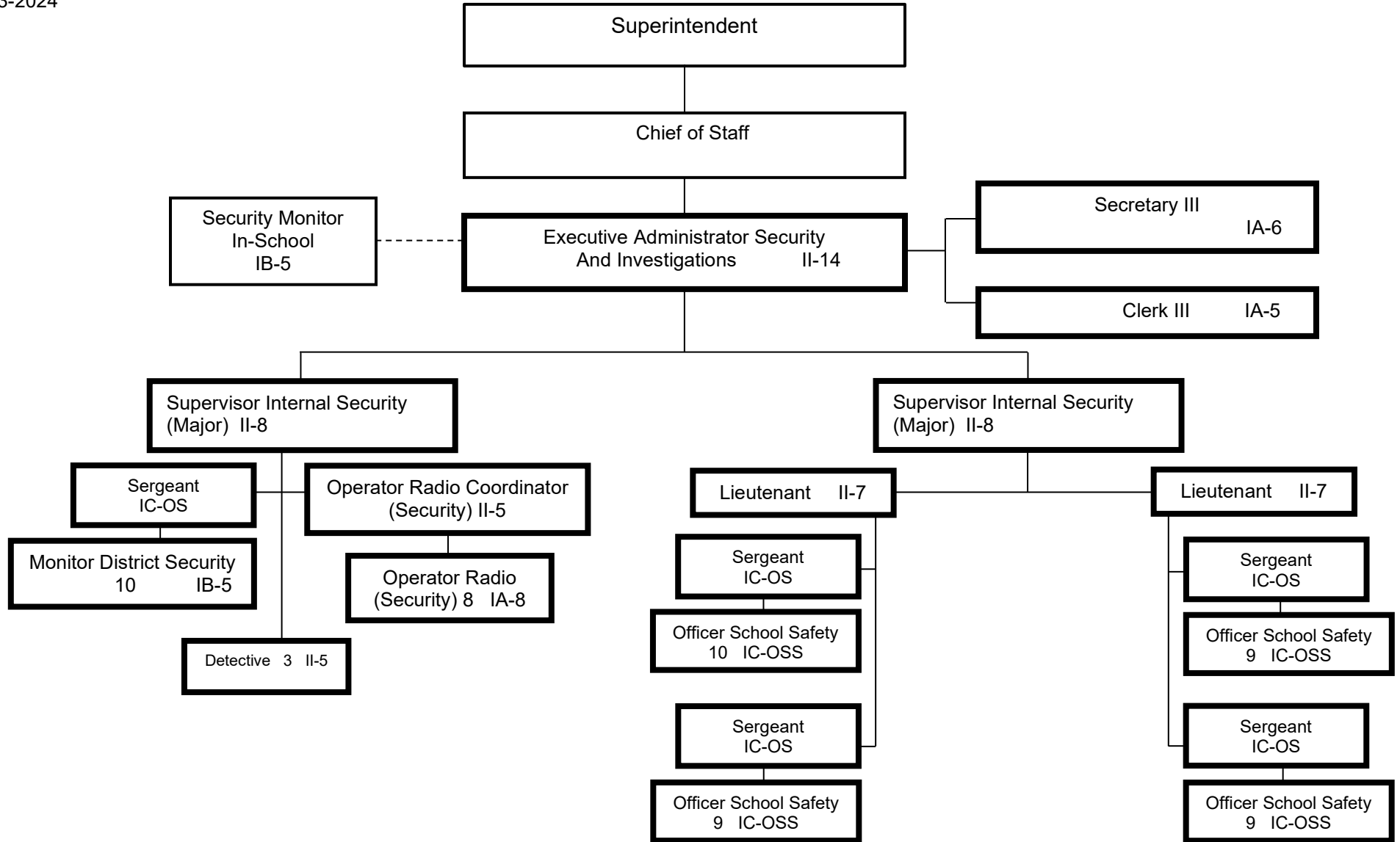
1. Add one (1) Supervisor Internal Security and update title to include (Major)
2. Reclassify Investigator Security and to Detective
3. Add two (2) Lieutenant positions
4. Add five (5) Sergeant positions
5. Change reporting relationship of Coordinator from EA to Supervisor



6. Add two (2) Operator Radio
7. Delete Coordinator In-School Security
8. Delete five (5) Officer Security
9. Add seven (7) Officer School Safety positions and change reporting relationship to Sergeants

Summary:  
 General Fund Positions: ~~59~~ 65  
 Categorical Fund Positions: 0

Submitted: ~~11/14/2023~~ 03/26/2024  
 Effective: ~~11/15/2023~~ 03/27/2024



Summary:  
 General Fund Positions: 65  
 Categorical Fund Positions: 0