



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

03/14/2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding the Generator Maintenance & Service contract to Buckeye Power Sales as specified on the Generator Maintenance & Service Bid Tabulation for the period of July 1, 2024 through June 30, 2025, with three mutually agreed upon annual renewals available.

APPLICABLE BOARD POLICY:

Fiscal Management 04.32

HISTORY/BACKGROUND:

An advertisement to accept sealed proposals for Generator Maintenance & Service was posted on the District website on March 5, 2024. Proposals were publicly opened on March 13, 2024 at 1:00 PM EST.

FISCAL/BUDGETARY IMPACT:

Inspection fees will see an overall increase of \$6,925 from the previous fiscal year. This is a result of market pricing and not having a price increase since the 2020 bid. Unable to calculate maintenance and service fees due to the work being performed on an as needed basis.

RECOMMENDATION:

Approval to award the Generator Maintenance & Service contract to Buckeye Power Sales as specified on the Generator Maintenance & Service Bid Tabulation for the period of July 1, 2024 through June 30, 2025, with three mutually agreed upon annual renewals available.

CONTACT PERSON:

Jenny Weis-Smith, Procurement Coordinator


Principal Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.

THE KENTON COUNTY SCHOOL DISTRICT
GENERATOR MAINTENANCE & SERVICE BID TABULATION

Location	BUCKEYE POWER SALES			CLARKE POWER SERVICES		
	Annual Inspection	6-Month Inspection	Full Load Test	Annual Inspection	6-Month Inspection	Full Load Test
Beechgrove Elementary	\$ 525.00	\$ 220.00	\$ 450.00	\$ 500.00	\$ 300.00	\$ 560.00
J.A. Caywood Elementary	\$ 610.00	\$ 220.00	\$ 450.00	\$ 600.00	\$ 300.00	\$ 560.00
Dixie Heights High School - #1	\$ 855.00	\$ 220.00	\$ 650.00	\$ 1,000.00	\$ 400.00	\$ 660.00
Ft. Wright Elementary	\$ 625.00	\$ 220.00	\$ 450.00	\$ 500.00	\$ 300.00	\$ 560.00
R.C. Hinsdale Elementary	\$ 415.00	\$ 220.00	\$ 450.00	\$ 500.00	\$ 300.00	\$ 560.00
River Ridge Elementary	\$ 725.00	\$ 220.00	\$ 450.00	\$ 800.00	\$ 300.00	\$ 560.00
Scott High School - #1	\$ 770.00	\$ 220.00	\$ 450.00	\$ 600.00	\$ 300.00	\$ 560.00
Scott High School - #2	\$ 575.00	\$ 220.00	\$ 450.00	\$ 600.00	\$ 300.00	\$ 560.00
Simon Kenton High School	\$ 890.00	\$ 220.00	\$ 650.00	\$ 1,000.00	\$ 400.00	\$ 660.00
Summit View Academy	\$ 740.00	\$ 220.00	\$ 450.00	\$ 1,000.00	\$ 400.00	\$ 660.00
Turkey Foot Middle	\$ 585.00	\$ 220.00	\$ 450.00	\$ 600.00	\$ 300.00	\$ 560.00
Twenhofel Middle	\$ 645.00	\$ 220.00	\$ 450.00	\$ 600.00	\$ 300.00	\$ 560.00
Woodland Middle	\$ 720.00	\$ 220.00	\$ 450.00	\$ 700.00	\$ 300.00	\$ 560.00
	\$ 8,680.00	\$ 2,860.00	\$ 6,250.00	\$ 9,000.00	\$ 4,200.00	\$ 7,580.00
Annual Inspection Total	\$17,790.00			\$20,780.00		
Repair Technician Standard Hourly Rate (<i>Assume 10 Hours</i>)	\$155.00			\$125.00		
Cost plus a percentage mark-up on materials for additional repairs (<i>Assume \$1,000 annually</i>)	40%			20%		
Warranty - Parts (in days)	90			90		
Warranty - Labor (in days)	90			90		
Total Rates and Parts	\$1,950.00			\$1,450.00		
Total Cost	\$19,740.00			\$22,230.00		
Overall Cost (60 Points Total)	60.00			52.43		
Perceived Quality of Service (30 Points Total)	23.00			20.00		
References	8.00			7.00		
Total Evaluation Score	91.00			79.43		

THE KENTON COUNTY SCHOOL DISTRICT
GENERATOR MAINTENANCE & SERVICE BID TABULATION
QUALITY OF SERVICE & REFERENCES

	BUCKEYE POWER SALES	CLARKE POWER SERVICES
1. Implementation Strategy		
Evaluator #1	9	8
Evaluator #2	5	5
Evaluator #3	8	7
Points Awarded	7.33	6.67
2. Background/Qualifications		
Evaluator #1	9	7
Evaluator #2	9	8
Evaluator #3	8	7
Points Awarded	8.67	7.33
3. Account Maintenance		
Evaluator #1	9	7
Evaluator #2	5	5
Evaluator #3	7	6
Points Awarded	7.00	6.00
4. References		
Reference #1*	8	7
Points Awarded	8.00	7.00
Total Points Awarded	31.00	27.00

**The Board reserves the right to provide the sole reference score since this company has been a vendor for The Board within the past five years*