

Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



**Overnight and Out of District School Bus Trip Guidelines**

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

**Checklist:**

Sponsor/Coach Name: Chris Fifer Cell Number: 812-4309523

Date of Departure: 3-8-2024 Time of Departure: 4:00 pm

Date of Return: 3-9-24 Expected Time of Return: 8:00 pm

Adequate Supervision (meets ratio criteria)

**\*\*Please List Names of Chaperones\*\***

3 Chris Fifer  
Jayne Aki  
Stacey Hyslop

Obtain parent/guardian permission forms

**\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\***

Notify school cafeteria manager of any lunch needs

Follow all Transportation Department guidelines for bus trips

**\*\*All requests must be in the trip system at least five days prior to the date of departure\*\***

Understand any student's medication needs and/or medical conditions

**\*\*Coaches must carry all player's physicals on any away and overnight trips\*\***

Attach a trip list of students to the principal/designee and a rider's list to the bus driver

**\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\***

Attach and itinerary

Bob Jones

Other specific needs: \_\_\_\_\_

[Signature]  
Signature of Person submitting form

[Signature]  
Signature of Principal/Designee

**This form must be submitted 10 days prior to the date of the trip to the principal or designee.**

# KAAC State Finals

Galt House Hotel  
Louisville, KY

## Friday, Mar 8, 2024

- Depart from NMS at 4:00 PM Central time
- Check-In Hotels 7:00 PM Eastern time
- Dinner 6:00 PM - Cracker Barrel (students will need money for meal)

## Saturday, Mar 9, 2024

- 8:30 AM- Wake Up-- Light breakfast in rooms- Send Pop Tarts/muffins or whatever students like.
- 9:00 - Individual Quick Recall
- 11:00 Lunch The Old Spaghetti Factory (students will need money for meal)
- 12:30 PM Written Composition Combs/Chandler (East Tower)
- 1:30 Calculator Check Archibald (West Tower)
- 2:00 PM Mathematics Content Assessment Archibald Room (West Tower)
- 3:15 PM Arts & Humanities Content Assessment Grand Ballroom A (East Tower)
- 4:30 PM Science Content Assessment Archibald Room (West Tower)
- 5:45 PM Language Arts Content Assessment Grand Ballroom A (East Tower)
- 7:00 PM Social Studies Content Assessment Archibald Room (West Tower)
- 7:30 PM Dinner on the way home.
- 9:30 Arrive back to NMS -- Will call with details when we depart Louisville.

Make sure students bring their luggage to school on Friday, March 8. We will store them in room 123. Please bring snacks and drinks for the hotel rooms. Please let us know if you have any questions.

Chris Fifer  
NMS Academic Team Coordinator  
christopher.fifer@henderson.kyschools.us  
812-430-9523

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## KAAC State Finals

Galt House Hotel  
Louisville, KY

List of Students attending:

Kroix Smith  
Cassidy James  
Maddox Butler  
Jacob Gorrell  
Garrison McCord  
Flora Collier  
Anya Patel  
Ike Lewis  
Emilio Santillan

### Room Reservations for Galt House

Check- in March 8 and Checkout **Mar 9, 2024**

Room 1: Chris Fifer

Room 2: Jayne Aki and Stacey Hyslop

Room 3: Garrison McCord, Jacob Gorrel, Ike Lewis

Room 4: Emilio Santillan, Kroix Smith, Maddox Butler

Room 5: Flora Collier, Anya Patel and Cassidy James



near overnight form 2/15/24

04508

Trip ID#:



## Henderson County Schools

### Transportation Request for Extracurricular Trips

Requested by:		Christopher Fifer	
Date Submitted:		2/15	School: NMS
Group:		State Academic Team	
Funding Source for Trip Cost:			
Destination:		Louisville KY - Galt House	
Purpose of Trip:		State Academic Team Competition	
Date(s) of Trip:		March 8-9	
		Departure Time (CST)	Arrival Time (CST)
3-8 To the Event:		4:00 AM <input checked="" type="radio"/> PM	7:00 AM <input checked="" type="radio"/> PM
3-9 On Return Trip:		6:00 AM <input checked="" type="radio"/> PM	8:00 AM <input checked="" type="radio"/> PM
Street:		140 N Fourth St	
City, ST:		Louisville KY	ZIP: 40202
Number of Students		9	Number of Adults: 3 Total: 12
Number of Vehicle(s) Required:		<input checked="" type="radio"/> Bus	<input type="radio"/> SUV <input type="radio"/> ? <input type="radio"/> Car
		Will you require a handicap-accessible bus? Yes <input checked="" type="radio"/> No	
		Does the driver need to remain with group during the event? Yes <input checked="" type="radio"/> No	
Emergency Contact Number of Sponsor:		(812) 430-9523	
Additional Requirements:		None	
Medical Needs:		None	
Employee Signature:		<i>Chris Fifer</i>	

or  
IF (2) SUV  
or  
Vans  
are  
available

	ORG:		PROJ:	
	Principal Approval:	<i>Will [Signature]</i>		
	Date of Approval:	2-16-24		



# Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420  
(270) 831-5000 Fax: (270) 831-5009  
<http://www.hendersonschools.net>



## Overnight and Out of District Bus Trip Guidelines

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- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

### Checklist:

- Sponsor/Coach Name Brian Sullivan Cell number 812-449-7476
- Date of trip March 8-11 expected departure time 8:30am return time 6:00pm
- Adequate Supervision (meets ratio criteria) Brian Sullivan, Ed Clouse,  
*\* Please List Names of Chaperones \** Sarah Hardy, Alex Chandler, Laura Williams
- Obtain parent/guardian permission forms  
*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.\**
- Notify school cafeteria manager of any lunch needs
- Follow all Transportation Department guidelines for bus request.
- Understand any students' medication needs and/or medical conditions  
*\*Coaches must carry all players' physicals on any away and overnight trips.\**
- Attach a trip list of students to principal/designee
- Attach an itinerary
- Other specific needs:  
Brian Sullivan  
Signature of Person submitting form
- [Signature]  
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

**HCHS Academic Team**  
**Governor's Cup State Championship**  
**(March 8-11, 2024 @ The Galt House Hotel)**

**Students:**

1. Katherine Nunn
2. Arianna Lorenzana
3. Mason Caton
4. Nate Lucas
5. Jessie Latimer
6. Thomas Berger
7. Andrew Harrison
8. Kyen Jiang
9. Ramsey Watson
10. Zoe Mills
11. Libby Townsend
12. Cadence Moore
13. Ava Zigler

**Itinerary:**

**Friday, March 8th**

Leave HCHS at 8:30am for Lion's Camp Crescendo.

Arrive at Lion's Camp at 10:00am.

Leave Lion's Camp for Galt House at 2:00pm.

Arrive at hotel by 3:00pm.

**Monday, March 11th**

Leave Galt House for HCHS at 4:00 pm.

Arrive at HCHS by 6:00pm



HENDERSON COUNTY HIGH SCHOOL  
CAREER AND TECHNICAL EDUCATION DEPARTMENT

January 3, 2024

To Whom It May Concern:

It is time again for the Kentucky State HOSA: Future Health Professionals, State Leadership Conference. The conference will be held in Louisville, KY at the Crowne Plaza Hotel. The students will be leaving on Thursday, March 14 at 8:00 AM and returning on Saturday, March 16, around 3:00PM.

Overnight accommodations have been made at the Crowne Plaza Hotel for Thursday and Friday nights. All events will be held at the Crowne Plaza. A tentative itinerary is included with this letter.

This conference is for HOSA members only. There are 18 students interested in attending, along with myself and another HOSA advisor.

Thank you for considering our overnight school trip. The HOSA students at HCHS pride themselves on participating in the HOSA State Leadership Conference every year.

Sincerely,

A handwritten signature in cursive script that reads "Lori Fulkerson".

Lori Fulkerson  
Health Sciences Instructor and HOSA Advisor  
Henderson County High School

A handwritten signature in cursive script that reads "Amanda Lacer".

Amanda Lacer  
Principal, CTE Department  
Henderson County High School

A handwritten signature in cursive script that reads "B. James".



## **Hosa State Leadership Conference Itinerary (Tentative)**

### **March 14, 2024**

\*8:00 am (central time): Depart from HCHS.

\*1 pm (eastern time): Arrive at the Crowne Plaza Hotel in Louisville, Ky --check into room and receive room assignments.

\*1:00 pm -5:00 pm Advisors register students and receive materials (name badges, tshirts, agenda, etc....). Students will attend a silent disco at the Crowne Plaza, supervised by KY HOSA leaders and KDE volunteers.

\*7:00-9:30 HOSA team meeting/Competitive Events as scheduled by KY HOSA for some students will be during this time.

\*10:00 pm curfew—students in their rooms

### **March 15, 2024**

\*Hosa Competitive Events as scheduled by Hosa

\*Attend exhibitions at the exhibit area

\*5:00-8:00 pm: HOSA banquet

\*10:00 pm curfew

### **March 16, 2024**

\*10:00 am awards ceremony

\*12:00 pm (eastern time) Depart Louisville

\*2:00 pm (central time) arrive at HCHS

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- Sponsors and coaches shall be trained annually to administer medication

### Checklist:

Sponsor/Coach Name: Bailey Ayrer Cell Number: 270-577-1254

Date of Departure: 3/17/24 Time of Departure: 10:00 am

Date of Return: 3/19/24 Expected Time of Return: 1:00 pm

Adequate Supervision (meets ratio criteria)  
**\*\*Please List Names of Chaperones\*\*** Grant Snowden

Obtain parent/guardian permission forms  
**\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\***

Notify school cafeteria manager of any lunch needs

Follow all Transportation Department guidelines for bus trips  
**\*\*All requests must be in the trip system at least five days prior to the date of departure\*\***

Understand any student's medication needs and/or medical conditions  
**\*\*Coaches must carry all player's physicals on any away and overnight trips\*\***

Attach a trip list of students to the principal/designee and a rider's list to the bus driver  
**\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\***

Attach and itinerary

Other specific needs: Bob Garrison

Bailey Ayrer  
Signature of Person submitting form

Will [Signature]  
Signature of Principal/Designee

**This form must be submitted 10 days prior to the date of the trip to the principal or designee.**

*Overnight*

*04/16/24*

Trip ID#: \_\_\_\_\_



# Henderson County Schools

## Transportation Request for Extracurricular Trips

Requested by:	Bailey Ayer		
Date Submitted:	3/7/24	School:	North Middle
Group:	4-Club		
Funding Source for Trip Cost:			
Destination:	Crowne Plaza Louisville		
Purpose of Trip:	KUNA		
Date(s) of Trip:	March 17 - 19		
	Departure Time (CST)	Arrival Time (CST)	
To the Event:	10:00 <input checked="" type="radio"/> AM <input type="radio"/> PM	12:30 AM <input type="radio"/> <input checked="" type="radio"/> PM	
On Return Trip:	10:30 <input checked="" type="radio"/> AM <input type="radio"/> PM	1:00 AM <input type="radio"/> <input checked="" type="radio"/> PM	
Street:	830 Phillips Ln		
City, ST:	Louisville, Ky	ZIP	40209
Number of Students	<del>13</del>	Number of Adults	2 Total: <del>13</del> 15
Number of Vehicle(s) Required:	Bus	1	SUV
	Will you require a handicap-accessible bus?		<input checked="" type="radio"/> Yes <input type="radio"/> No
	Does the driver need to remain with group during the event?		Yes <input type="radio"/> <input checked="" type="radio"/> No
Emergency Contact Number of Sponsor:	(270) 877-1254		
Additional Requirements:			
Medical Needs:			
Employee Signature:	Bailey Ayer		

*Wheel Chair (B.R.)*

ORG:		PROJ:	
Principal Approval:			
Date of Approval:			



# KENTUCKY YMCA YOUTH ASSOCIATION

## 2024 MIDDLE SCHOOL 3 KUNA AGENDA

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ALL SCHEDULED EVENTS ARE MANDATORY

SUNDAY, MARCH 17<sup>th</sup>

**\*\*Buses unload at the West Entrance\*\***

2:00-3:30 PM      *Scheduled arrival time and registration*      Russell/Shelby

- Schools will be sent (pre-conference) an arrival time for the conference. Schools/students should not enter the hotel before their scheduled arrival time.
- When each school arrives at their scheduled time, the advisor should head to registration to check-in, turn in paperwork, and collect any available keys.
- After the advisor completes registration, students should do the following:
  - Take their luggage to their sleeping room (if keys are available) and remain there until the opening session.
  - Please refer to the map outside of the ballroom for seating assignments
- Hotel roaming is not allowed during this time
- World Expo Tables can be setup when you arrive at your designated time.

3:45-4:30 PM      *Security Council Meeting*      Elliott  
                         *Candidate Meeting*      Knox  
                         *KUNA Ambassador Meeting*      Crowne Ballroom

- For all ambassadors that are not in special program meetings.

4:00-4:30 PM      *Advisor Meeting*      Russell/Shelby

**\*\*At 4:40 ONLY Flag Bearers and Country Sign Bearers will leave to report outside of the Ballroom.\*\***

4:40 PM      *All Students and Adults to head to the Crowne Ballroom for Opening Session*

4:45 PM Opening Session - **\*\*EVERYONE PRESENT\*\*** Crowne Ballroom

- Call to Order
- Parade of Nations
- Secretary General's Opening Address
- Introduction of Presiding Officers
- Introduction of Candidates
- Announcements

5:30-6:30 PM World Expo (Group A) Crowne Ballroom

*\*\* There should always be at least one student at each World Expo Table. Please rotate positions to make sure that everyone has time to eat. \*\**

5:30-6:30 PM Group B Dismissed to Dinner Exhibit Hall

*(Hotel offers a la carte items)*

- Schools will be dismissed individually to purchase meals.
- Students may also grab items from their hotel rooms at this time, when dismissed by schools, but external meals may not be eaten in public spaces.
- Students should eat in assigned locations in the hotel with their school or in their sleeping room (school decision).
- Hotel roaming is not allowed during this time.

**SUNDAY, MARCH 17<sup>th</sup> (CONTINUED)**

6:30-7:30 PM *Group A Dismissed to Dinner* Exhibit Hall  
(Hotel offers a la carte items)  
- Schools will be dismissed individually to purchase meals.  
- Students may also grab items from their hotel rooms at this time, when dismissed by schools, but external meals may not be eaten in public spaces.  
- Students should eat in assigned locations in the hotel with their school or in their sleeping room (school decision).  
- Hotel roaming is not allowed during this time.

6:30-7:30 PM *World Expo (Group B)* Crowne Ballroom

6:30-7:30 PM *Security Council Meets* Crowne Ballroom

7:00 PM *Deadline for Sleeping Room Changes & Nametag/Placard Requests*

7:40-8:00 PM *International Stage* Crowne Ballroom  
*Everyone Present*

8:00-8:45 PM *General Assembly* Crowne Ballroom  
- *Human Rights Simulation*  
- *Announcements*

9:00-9:30 PM *Chair & Doorkeeper Meeting* Knox  
*Security Council Meeting* Elliott  
*Non-Governmental Organization Rep. (NGO) Meeting* Madison

Delegation meetings in assigned rooms (No meetings on sleeping room hallways please)

9:45 PM *Curfew begins.*

*All World Expo Materials must be taken down and removed from program areas. Any materials left there after curfew will result in that school losing Premier Delegation status.*



**MONDAY, MARCH 18<sup>th</sup>**

**\*\*Business Attire Recommended\*\***

7:25 AM Room curfew ends

7:30-8:00 AM Breakfast (Hotel offers a la carte items) Exhibit Hall

**\*\*EVERYONE PRESENT\*\***

8:05 AM General Assembly Crowne Ballroom

- Mingling Activity
- Explanation of Special Programs
- President of the United Nations General Assembly: Call to Debate

8:25 AM General Assembly Adjourns

8:35-9:40 AM Committees Convene (Don't forget to bring your resolution book!)

Ranking Committee A	Russell/Shelby
Ranking Committee B	Trimble
Ranking Committee C	Whitley
Ranking Committee D	Taylor
Ranking Committee E	Crowne C
Security Council	Elliott

9:40 AM Committees Recess

- Each country from every Committee submits ONE ranking form!

9:55-10:55 AM Committees Reconvene

Ranking Committee A	Russell/Shelby
Ranking Committee B	Trimble
Ranking Committee C	Whitley
Ranking Committee D	Taylor
Ranking Committee E	Crowne C
Security Council	Elliott

10:55 AM Committees Adjourn

- Each country from every Committee submits ONE ranking form!

11:10 AM	General Assembly	Crowne Ballroom
	- Delegation Caucus: 1 <sup>st</sup> Schools' Choice Resolution Vote	
	- Vice Presidents & Clerks Announced	
	- Candidate Speeches (Part One)	
11:50-1:30 PM	Lunch for all Students (Provided by the Y)	Exhibit Hall
1:30-2:45 PM	1 <sup>st</sup> Voting Committee Meetings (Don't forget to bring your resolution book!)	
	Voting Committee 1	Whitley
	Voting Committee 2	Russell/Shelby
	Voting Committee 3	Trimble
	Voting Committee 4	Crowne C
	Office of Secretary General Opens	Knox
	Security Council	Elliott

**MONDAY, MARCH 18<sup>th</sup> (CONTINUED)**

2:50 PM	General Assembly	Crowne Ballroom
	- Delegation Caucus: 2 <sup>nd</sup> Schools' Choice Resolution Vote	
	- Candidate Speeches (Part 2, if necessary)	
	- Debate: 1 <sup>st</sup> Schools' Choice Resolution	
3:30 PM	Adjourn General Assembly and go to 2 <sup>nd</sup> Voting Committees	
3:30-4:40 PM	2 <sup>nd</sup> Voting Committee Meetings (Don't forget to bring your resolution book!)	
	Voting Committee 1	Whitley
	Voting Committee 2	Russell/Shelby
	Voting Committee 3	Trimble
	Voting Committee 4	Crowne C
	Office of Secretary General	Knox
	Security Council	Elliott
4:40 PM	Voting Committees adjourn. Everyone heads to General Assembly.	





*\*\*\*Lead Advisor must confirm 100% attendance with Y-Staff to be eligible for Premier Delegation\*\*\**

*8:00-9:30 PM FUN Time*

- Silent Disco* Crowne A
- Chill/Game Room* Crowne B
- Movie* Oldham
- GaGa* Elliott
- Talent Stage* Crowne C
- International Affairs Special Session (Presiding Officers ONLY)* Knox
- Quiet Room* Grant

*9:30-10:00 PM Closing Program*

Crowne A

- Secretary General's Choice Resolution Announced*
- Final Candidates Announced*
- Closing Thoughts*

*10:00-10:30 PM Delegation Meetings in assigned rooms (Optional)*

*Security Council Meeting*

Elliott

*10:30 PM Curfew begins*

*\*\* Students should head straight to their assigned sleeping rooms once out of meetings, curfew begins immediately\*\**

**TUESDAY, MARCH 19<sup>th</sup>**

7:30 AM Room curfew ends

7:30-8:30 AM All Students Breakfast (Provided by the Y) Exhibit Hall  
- Students can eat in Crowne B, Crowne C, or Exhibit Hall

7:30-8:30 AM Advisor Breakfast (Provided by the Y) Whitley

8:30-10:30 AM Closing Session Crowne Ballroom

- Final look at Candidates
- Voting
- Secretary General's Agenda and Summary of Action
- Security Council Report
- Final General Assembly Debate: Secretary General's Choice Resolution
- Awards and Recognition
- Secretary General's Closing Address
- Election results

10:40 AM 2024 Secretary General Adjourns Conference  
2025 New Presiding Officer Meeting Knox

**Have a safe trip home!**

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We hope to see you in June at Lindsey Wilson for  
**LEADERSHIP TRAINING CONFERENCE | LTC**

(Check it out on our website at [www.kyymca.org/ltc](http://www.kyymca.org/ltc))

Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

Fax: (270) 831-5122

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1805 Second St.

Henderson, Ky 42420



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- All KHSAA guidelines and board policies should be adhered to.
• All sponsors and head coaches should ride on the bus with the team/students.
• Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
• Sponsors and coaches shall be trained annually to administer medication

Checklist:

✓ Sponsor/Coach Name: Dalton Inge Cell Number: 270 860 1351

✓ Date of Departure: March 18th Time of Departure: 8:00 AM

✓ Date of Return: March 20th Expected Time of Return: 4:00 PM

✓ Adequate Supervision (meets ratio criteria)

\*\*Please List Names of Chaperones\*\*

✓ Obtain parent/guardian permission forms

\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\*

\_\_\_ Notify school cafeteria manager of any lunch needs

✓ Follow all Transportation Department guidelines for bus trips

\*\*All requests must be in the trip system at least five days prior to the date of departure\*\*

✓ Understand any student's medication needs and/or medical conditions

\*\*Coaches must carry all player's physicals on any away and overnight trips\*\*

\_\_\_ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\*

\_\_\_ Attach and itinerary

\_\_\_ Other specific needs:

Signature of Person submitting form

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.



TSA(Technology Student Association) is the Career and Technical Student Association encompassing Engineering, Computer Science, and Media Arts. Kentucky TSA State is a conference where students have the opportunity to compete in their respective fields and qualify for the National Competition.

Students competing:

Benjamin Beck  
Drew Dixon  
Jayce Goldsberry  
Kolby Gibson  
Mason Caton  
Nathaniel Lucas  
Penn Raleigh  
Brett Haley  
Arrianna Lorenzana  
Sarah Toy  
Jenna Ellis  
Chyna Owens  
Sierra Johnson  
Alexia Lane  
Andrew Harrison

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- Sponsors and coaches shall be trained annually to administer medication

### Checklist:

\_\_\_ Sponsor/Coach Name: Ted Thompson Cell Number: 812-887-4500

\_\_\_ Date of Departure: 4/1/24 Time of Departure: 8:00 am

\_\_\_ Date of Return: 4/2/24 Expected Time of Return: 4:00 pm

\_\_\_ Adequate Supervision (meets ratio criteria)

**\*\*Please List Names of Chaperones\*\***

\_\_\_ Obtain parent/guardian permission forms

**\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\***

\_\_\_ Notify school cafeteria manager of any lunch needs

\_\_\_ Follow all Transportation Department guidelines for bus trips

**\*\*All requests must be in the trip system at least five days prior to the date of departure\*\***

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**\*\*Coaches must carry all player's physicals on any away and overnight trips\*\***

\_\_\_ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

**\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\***

\_\_\_ Attach and itinerary

\_\_\_ Other specific needs: \_\_\_\_\_

Mac A

Signature of Person submitting form

Clayton Thomas 3/12/24

Signature of Principal/Designee

**This form must be submitted 10 days prior to the date of the trip to the principal or designee.**

Freshman Baseball to Pleasure Ridge Park HS, Louisville, KY

Leave Henderson on 4/1 at 8:00 am

Play one game

Eat dinner

Stay at hotel

Eat breakfast at the hotel

Play two games

Return home





Trip ID#: 04632

# Henderson County Schools Transportation Request for Extracurricular Trips

Requested by:	TED THOMPSON-HEAD BASEBALL COACH		
Date Submitted:	2-16-24	School:	HENDERSON
Group:	BASEBALL ✓		
Funding Source for Trip Cost:	N/A		
Destination:	@ PRP (Pleasure Ridge Park.) 11am + 1pm		
Purpose of Trip:	BASEBALL AWAY GAME		
Date(s) of Trip:	Mon. April 15, 2024		
	Departure Time (CST)	Arrival Time (CST)	
To the Event:	8 Am. AM / PM	AM / PM	
On Return Trip:	AM / PM	AM / PM	
Street:	2424 ZION RD		
City, ST:	HENDERSON, KY	ZIP	42420
Number of Students		Number of Adults	Total:
Number of Vehicle(s) Required:	Bus	SUV	Car
	Will you require a handicap-accessible bus?		Yes No
	Does the driver need to remain with group during the event?		Yes No
Emergency Contact Number of Sponsor:	( ) -		
Additional Requirements:			
Medical Needs:			
Employee Signature:			
ORG:		PROJ:	
Principal Approval:			
Date of Approval:	3/18/24		





Trip ID#: \_\_\_\_\_

# Henderson County Schools

## Transportation Request for Extracurricular Trips

Requested by:	TED THOMPSON-HEAD BASEBALL COACH		
Date Submitted:	2-16-24	School:	HENDERSON
Group:	BASEBALL		
Funding Source for Trip Cost:	N/A		
Destination:	@ PZP (Pleasure Ridge Park) 9AM + 11AM		
Purpose of Trip:	BASEBALL AWAY GAME ✓		
Date(s) of Trip:	Tues April 2, 2024		
	Departure Time (CST)	Arrival Time (CST)	
To the Event:	AM / PM	AM / PM	
On Return Trip:	AM / PM	AM / PM	
Street:	2424 ZION RD		
City, ST:	HENDERSON, KY	ZIP	42420
Number of Students		Number of Adults	Total:
Number of Vehicle(s) Required:	Bus	SUV	Car
	Will you require a handicap-accessible bus?		Yes No
	Does the driver need to remain with group during the event?		Yes No
Emergency Contact Number of Sponsor:	( ) -		
Additional Requirements:			
Medical Needs:			
Employee Signature:			

ORG:		PROJ:	
Principal Approval:			
Date of Approval:	3/12/24		



# Henderson County Freshman Baseball Roster

(Compiled: March 4, 2024 at 12:09 PM)

<b>Alignment:</b>	
<b>Head Coach:</b>	Kevin Pennington
<b>Mascot Name:</b>	Colonels
<b>School Colors:</b>	Maroon & White
<b>Assistant Coaches &amp; Support Staff:</b>	Assistant Coach: Adam E Driver

<b>Superintendent:</b>	Bob Lawson
<b>Principal:</b>	Amber Thomas
<b>Athletic Director:</b>	Mark Andrews
<b>Enrollment:</b>	1968

*Team Roster by Last Name*

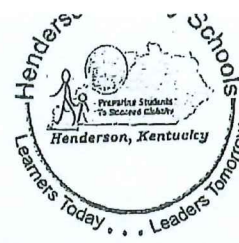
Jersey		Name	Height	Weight	Position	Class
Home	Away					
12	13	Reed Clark	5' 6"			8th
16	16	Maddox Golday	5' 3"	106		Fresh.
7	7	Hezekiah Harris	5' 7"			Fresh.
18	18	Micah Hayes	5' 7"	149		Fresh.
22	22	Gage Hazelwood	5' 7"			Fresh.
15	15	Wyatt Holland	5' 7"	131		Fresh.
20	20	Austin Kemp	5' 10-1/2"	198		Fresh.
2	2	Landon McCollum	5' 8"	152		Fresh.
21	21	Austin ONan	5' 7"	136		8th
8	8	Ethan Peckenpaugh	5' 6"			Fresh.
6	6	Tucker Siewert	5' 5"	139		8th
5	5	Will Siewert	5' 7"	143		Fresh.
23	23	James C Sutton	5' 11"	143		8th
29	28	Brennan Wright	5' 7"			Fresh.



# Henderson County Schools Transportation Department

5675 Airline Road  
Henderson, Ky 42420  
Phone: (270) 831-5120  
Fax: (270) 831-5122

Mailing Address:  
ATTN: Transportation  
1805 Second St.  
Henderson, Ky 42420



## Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

### Checklist:

\_\_\_ Sponsor/Coach Name: Ted Thompson Cell Number: 812-887-4500

\_\_\_ Date of Departure: 4/4/24 Time of Departure: 8:00 AM

\_\_\_ Date of Return: 4/5/24 Expected Time of Return: 4:00 PM

\_\_\_ Adequate Supervision (meets ratio criteria)

**\*\*Please List Names of Chaperones\*\***

\_\_\_ Obtain parent/guardian permission forms

**\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\***

\_\_\_ Notify school cafeteria manager of any lunch needs

\_\_\_ Follow all Transportation Department guidelines for bus trips

**\*\*All requests must be in the trip system at least five days prior to the date of departure\*\***

\_\_\_ Understand any student's medication needs and/or medical conditions

**\*\*Coaches must carry all player's physicals on any away and overnight trips\*\***

\_\_\_ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

**\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\***

\_\_\_ Attach and itinerary

\_\_\_ Other specific needs: \_\_\_\_\_

M-C A  
Signature of Person submitting form

Robert Thomas  
Signature of Principal/Designee

**This form must be submitted 10 days prior to the date of the trip to the principal or designee.**

Junior Varsity Baseball to Pleasure Ridge Park HS, Louisville, KY

Leave Henderson on 4/4 at 8:00 am

Play one game

Eat dinner

Stay at hotel

Eat breakfast at the hotel

Play two games

Return home



# Henderson County JV Baseball Roster

(Compiled: March 5, 2024 at 5:15 PM)

<b>Alignment:</b>	
<b>Head Coach:</b>	Steven Molinet
<b>Mascot Name:</b>	Colonels
<b>School Colors:</b>	Maroon & White
<b>Assistant Coaches &amp; Support Staff:</b>	Assistant Coach: Logan Tracy

<b>Superintendent:</b>	Bob Lawson
<b>Principal:</b>	Amber Thomas
<b>Athletic Director:</b>	Mark Andrews
<b>Enrollment:</b>	1935

*Team Roster by Last Name*

Jersey		Name	Height	Weight	Position	Class
Home	Away					
16	16	Brody Belt	5' 6"	135		Fresh.
12	12	Reed Clark	5' 6"			8th
13	13	Bryce Claybrook	5' 9"	194		Junior
3	3	Cole Farris	6' 2"	148		Soph.
7	7	Charles Cameron House	5' 5"	105		Soph.
15	15	Jaxson Kellen	5' 4"	150		Fresh.
10	10	Jack Logan	5' 10"	196		Soph.
22	34	Kaleb Nelson	5' 11"	229		Soph.
28	28	Will Schwartz	4' 11"	154		Fresh.
14	14	William Sonny Shelton	5' 8"	130		Soph.
5	5	Hayden Turner	5' 5"	127		Soph.



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- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

\_\_\_ Sponsor/Coach Name: SHANNON TROUTMAN Cell Number: 270-860-7162

\_\_\_ Date of Departure: APRIL 5 Time of Departure: 1:00 PM

\_\_\_ Date of Return: APRIL 6 Expected Time of Return: 6:00 PM

- \_\_\_ Adequate Supervision (meets ratio criteria)
- \*\*Please List Names of Chaperones\*\**
- \_\_\_ Obtain parent/guardian permission forms
- \*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\**
- \_\_\_ Notify school cafeteria manager of any lunch needs
- \_\_\_ Follow all Transportation Department guidelines for bus trips
- \*\*All requests must be in the trip system at least five days prior to the date of departure\*\**
- \_\_\_ Understand any student's medication needs and/or medical conditions
- \*\*Coaches must carry all player's physicals on any away and overnight trips\*\**
- \_\_\_ Attach a trip list of students to the principal/designee and a rider's list to the bus driver
- \*\*Rider's list must contain all rider's names and an emergency contact name and number\*\**
- \_\_\_ Attach and itinerary

Other specific needs: \_\_\_\_\_

S. Troutman

Signature of Person submitting form

Andrew Thomas

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.



## Itinerary and student list for Elizabethtown Tourney: 2024

### Players:

Taylor Troutman, Hallie McCracken, Alyse Rollings, Anna Kemp, Ayden Bennett, Maggie Grogan, Addison Duncan, Braylin Risley, Lauren Nordhaus, Mackenzie Burczyk, Ava Eblen, Ann Michael Utley, Azayah Hall, Sarah Mackey, Emma Hutcheison, Saniyah Shields, Ja'Nyla Locher, Jersey Gardner, *LILLY BENNETT*.

Coaches: Shannon Troutman, Kris Kemp, Trevor Parker, Wes Bennett

### Itinerary:

- Leave April 5<sup>th</sup> at 1:00 pm from North Field.
- Arrive in Elizabethtown at 4:00 pm local time and check in hotel.
- Go out to eat as a team at 5:00 pm. Location pending.
- Back to hotel by 8:00 pm
- Leave hotel at 8:30 am for softball complex.
- Leave softball complex at approximately 8:00 pm after games and come back to Henderson.

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**Overnight and Out of District School Bus Trip Guidelines**

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- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

Sponsor/Coach Name: SHANNON TROUTMAN Cell Number: 270-860-7162

Date of Departure: MAY 10 Time of Departure: 1:00 p.m

Date of Return: MAY 11 Expected Time of Return: 6:00 pm

Adequate Supervision (meets ratio criteria)

*\*\*Please list Names of Chaperones\*\**

Obtain parent/guardian permission forms

*\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\**

Notify school cafeteria manager of any lunch needs

Follow all Transportation Department guidelines for bus trips

*\*\*All requests must be in the trip system at least five days prior to the date of departure\*\**

Understand any student's medication needs and/or medical conditions

*\*\*Coaches must carry all player's physicals on any away and overnight trips\*\**

Attach a trip list of students to the principal/designee and a rider's list to the bus driver

*\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\**

Attach and itinerary

Other specific needs: \_\_\_\_\_

S. Houb  
Signature of Person submitting form

Andrew Thomas  
Signature of Principal/Designee

*This form must be submitted 10 days prior to the date of the trip to the principal or designee.*

## **Itinerary and student list for Bowling Green Tourney: 2024**

### **Players:**

Taylor Troutman, Hallie McCracken, Alyse Rollings, Anna Kemp, Ayden Bennett, Maggie Grogan, Addison Duncan, Braylin Risley, Lauren Nordhaus, Mackenzie Burczyk, Ava Eblen, Ann Michael Utley, Azayah Hall, Sarah Mackey, Emma Hutcheison, Saniyah Shields, Ja'Nyla Locher, Jersey Gardner, and Lilly Bennett.

Coaches: Shannon Troutman, Kris Kemp, Trevor Parker, Wes Bennett

### **Itinerary:**

- Leave May 10<sup>th</sup> at 1:30 pm from North Field.
- Arrive in Bowling Green at 3:30 pm and check in hotel.
- Go to ballpark at 5:30 pm and come back to hotel at 8:30 pm.
- Leave hotel at 8:30 am for softball complex.
- Leave softball complex at approximately 5:00 pm after games and come back to Henderson.