

Board of Education Regular Meeting
February 19, 2024 6:00 PM
Conducted via Video Teleconference
with a primary physical location for public
participation and observation being:
Professional Development Center
631 North Green Street, Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Mr. Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

The HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Cameron Chandler, Merrick Conkright, Landon Hurtt, Will Stone, Taylor Troutman, and Courtney Troxel

II. Approval of Agenda

Order #82 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. School Board Recognition Month

Dr. Bob Lawson thanked the Board for everything they do for the students and staff of Henderson County Schools. He showed a video that summarized the gratitude the District has for each Board member.

IV. Students & Staff Recognition

A. Judge's Scholars

- November 28, 2023 Judge's Scholar for East Heights Elementary School - Ryan Lin
- January 9, 2024 Judge's Scholar for South Middle School - Scotty Mayes
- January 23, 2024 Judge's Scholar for North Middle School - Avery Magyar
- February 13, 2024 Judge's Scholar for Jefferson Elementary School - Hera Ludwig

B. South Middle School Cheer Team - State Runner-up

C. Family Resources and Youth Services Centers (FRYSC)

D. Love the Bus Month

V. Public Participation & Recognition of Guests

Ms. Traci Goodman addressed the Board regarding the South Bulldog logo.

VI. Approve Minutes from Prior Meetings

Order #83 - Motion Passed: A motion to approve the Minutes from the January 16, 2024 Special Meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII. Reports

A. HCHS Athletic Report

Mr. Mark Andrews presented the HCHS Athletic Report.

B. Audit Report

Mr. Brian Crafton presented the Auditor's Report.

C. Facilities Update (HVAC)

Mr. Chad Thompson and Mr. Ben Payne updated the Board on the HVAC needs in the District. Mr. Thompson stated that they should have some options for the Board to consider at the March meeting.

VIII. Old Business

IX. New Business

A. Approve 2023-2024 Academic Calendar Amendment

Mrs. Kasey Farmer Wolfe presented for Board approval an amendment in the 2023-2024 Academic Calendar requesting that March 11, 2024 be changed to a regular instructional day in order to make up for the missed instructional day on January 19, 2024. Dr. Bob Lawson requested Board approval of the calendar amendment as presented.

Order #84 - Motion Passed: A motion to approve the 2023-2024 Academic Calendar Amendment as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Capital Projects

1. Approve BG4 for BG 21-074 - Central Academy Fire Alarm Replacement Project

Mr. Chad Thompson presented for Board approval the BG4 for the Central Academy Fire Alarm Replacement Project. Dr. Bob Lawson requested Board approval of the BG4 as presented.

Order #85 - Motion Passed: A motion to approve the BG4 for BG 21-074 - Central Academy Fire Alarm Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

2. Approve BG4 for BG 21-075 - South Middle School Alarm Replacement Project

Mr. Chad Thompson presented for Board approval the BG4 for the South Middle School Alarm Replacement Project. Dr. Bob Lawson requested Board approval of the BG4 as presented.

Order #86 - Motion Passed: A motion to approve the BG4 for BG 21-075 - South Middle School Alarm Replacement Project passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

3. Approve BG4 for BG 21-077 - North Middle School Football Stadium Bleacher Replacement Project

Mr. Chad Thompson presented for Board approval the BG4 for the North Middle School Football Stadium Bleacher Replacement Project. Dr. Bob Lawson requested Board approval of the BG4 as presented.

Order #87 - Motion Passed: A motion to approve the BG4 for BG 21-077 - North Middle School Football Stadium Bleacher Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

4. Approve BG4 for BG 23-052 - Henderson County High School - Football Field and Track Renovation Project

Mr. Chad Thompson presented for Board approval the BG4 for the Henderson County High School - Football Field and Track Renovation Project. Dr. Bob Lawson requested Board approval of the BG4 as presented.

Order #88 - Motion Passed: A motion to approve the BG4 for BG 23-052 - Henderson County High School - Football Field and Track Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

5. Approve Change Order No. 3 for BG 20-249 - HVAC Replacement at South Heights Elementary School Project

Mr. Chad Thompson presented for Board approval Change Order No. 3 in the amount of \$7,049.50 to provide a replacement panel for the A2 mechanical room panel for the HVAC Replacement at South Heights Elementary School Project. Dr. Bob Lawson requested Board approval of Change Order No. 3 as presented.

Order #89 - Motion Passed: A motion to approve Change Order No. 3 for BG 20-249 - HVAC Replacement at South Heights Elementary School Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

6. Approve Agreement between Owner and Contractor for BG 22-397 - HVAC Controls - AB Chandler, Niagara, Cairo Elementary Schools and HVAC Unit CAS Project

Mr. Chad Thompson presented for Board approval the Agreement between Owner and Contractor for the HVAC Controls - AB Chandler, Niagara, Cairo Elementary Schools and HVAC Unit CAS Project. Dr. Bob Lawson requested Board approval of the Agreement as presented.

Order #90 - Motion Passed: A motion to approve the Agreement between Owner and Contractor for BG 22-397 - HVAC Controls - AB Chandler, Niagara, Cairo Elementary Schools and HVAC Unit CAS Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

7. Approve Construction Documents for BG 22-506 - Henderson County High School CTE Renovation Project

Mr. Chad Thompson presented for Board approval the Construction Documents for the Henderson County High School CTE Renovation Project. Dr. Bob Lawson requested Board approval of the Construction Documents as presented.

Order #91 - Motion Passed: A motion to approve the Construction Documents for BG 22-506 - Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

8. Approve BG2 for BG 22-506 - Henderson County High School CTE Renovation Project

Mr. Chad Thompson presented for Board approval the BG2 for the Henderson County High School CTE Renovation Project. Dr. Bob Lawson requested Board approval of the BG2 as presented.

Order #92 - Motion Passed: A motion to approve the BG2 for BG 22-506 - Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

9. Approve BG3 for BG 22-506 - Henderson County High School CTE Renovation Project

Mr. Chad Thompson presented for Board approval the BG3 for the Henderson County High School CTE Renovation Project. Dr. Bob Lawson requested Board approval of the BG3 as presented.

Order #93 - Motion Passed: A motion to approve the BG3 for BG 22-506 - Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

10. Approve Design Documents for BG 24-164 - East Heights Elementary Renovations Project

Mr. Chad Thompson presented for Board approval the Design Documents for the East Heights Elementary Renovations Project. Dr. Bob Lawson requested Board approval of the Design Documents as presented.

Order #94 - Motion Passed: A motion to approve the Design Documents for BG 24-164 - East Heights Elementary Renovations Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

11. Approve BG1 for BG 24-239 - Henderson County High School Indoor Bleachers Project

Mr. Chad Thompson presented for Board approval the BG1 for the Henderson County High School Indoor Bleachers Project. Dr. Bob Lawson requested Board approval of the BG1 as presented.

Order #95 - Motion Passed: A motion to approve the BG1 for BG 24-239 - Henderson County High School Indoor Bleachers Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

12. Approve BG1 for BG 24-240 - Henderson County South Middle School Indoor Bleachers Project

Mr. Chad Thompson presented for Board approval the BG1 for the Henderson County South Middle School Indoor Bleachers Project. Dr. Bob Lawson requested Board approval of the BG1 as presented.

Order #96 - Motion Passed: A motion to approve the BG1 for BG 24-240 - Henderson County South Middle School Indoor Bleachers Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Consent Agenda

Order #97 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. Approve Bid Recommendations

Bid Renewal Recommendations:

Athletic Equipment and Supplies Bid #3-23-5-2

Office Supplies Bid #1-21-5-2

Print Bid #4-23-5-2

Bid Recommendation:

E-Rate FY24 Category 1 School Bus WIFI Services Bid #1-24-5-2 (Form 470)

2. Approve Second Reading of the District Improvement Plan

3. Approve Extension of the HMP&L Telecommunications Service Agreement #500

4. Approve School Activity Fund Fundraiser Requests

- AB Chandler 5th Grade (Reading Challenge) to increase account funds to support end of the year activities and celebrations;
- HCHS Track (Sponsorship Letter) to raise money for entries, equipment, and travel. This fundraiser replaces the donation box fundraiser; and
- Niagara (Candygrams) to raise money for Make a Wish Foundation.

5. Approve Student Overnight Trip Requests

- Retroactive approval for HCHS Wrestling Team to travel to Lexington, KY January 26-27, 2024 to participate in State Duals Tournament;
- HCHS Band students to travel to Richmond, KY February 22-24, 2024 to participate in the 2024 EKU High School Honors Band;
- HCHS City Ambassadors to travel to Frankfort, KY February 29-March 1, 2024 to attend legislative session; and
- HCHS Upward Bound students to travel as follows: March 1-2, 2024 to Morehead, KY, June 16-21, 2024 to Murray State University, June 23-28, 2024 to Murray State University, and June 29-July 3, 2024 to be determined.

6. Approve Shortened School Day Request

7. Approve 2024-2026 FRYSC Assurance Certification

8. Approve Grant Applications

- District Wide (\$5,000) Lions Club of Henderson Grant to get recycling bins at the schools in order to start a recycling program at the district level;
- District Wide (TBD) Rotary Club of Henderson Grant to get recycling bins at the schools in order to start a recycling program at the district level;
- Thelma B. Johnson ELC (\$150,000) Welborn Foundation to provide unique and targeted preschool experiences to children ages birth to five through the mobile preschool bus;
- South Heights (\$700) Rotary Club to purchase Fountas and Pinnell readers for a classroom to use as take home leveled readers; and
- South Heights (\$700) Lions Club to purchase Fountas and Pinnell readers for a classroom to use as take home leveled readers.

X. Financial

A. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending January 31, 2024. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #98 - Motion Passed: A motion to approve the Treasurer's Report for the month ending January 31, 2024 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between January 17, 2024 and February 19, 2024. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #99 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between January 17, 2024 and February 19, 2024 passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XII. Executive Session pursuant to KRS 61.810(1)(c) for discussions of proposed or pending litigation and KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student

Order #100 - Motion Passed: A motion to move into Executive Session pursuant to KRS 61.810(1)(c) for discussions of proposed or pending litigation and KRS 61.810(1)(f) for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student at 7:14 p.m. passed with a motion by Mr. Wesley Smith and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Order #101 - Motion Passed: A motion to move out of executive session at 7:35 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XIII. Adjourn

Order #102 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:36 p.m. passed with a motion by Mr. Thomas Alves and a second by Mr. Michael Waller.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chair

Secretary

**HENDERSON COUNTY BOARD OF EDUCATION
February 19, 2024
PERSONNEL ACTIONS**

CERTIFIED:

Elect New Hires

Howard, Allison	Exceptional Child Instructor, South Middle School	Effective 1/31/2024
McCarty, Gabriel	Middle School Classroom Instructor, South Middle School	Effective 1/22/2024

Resignations

Shelton, Amanda	Exceptional Child Instructor, South Middle School	Effective 1/20/2024
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Certified Substitute Resignation

Tasa, Jan	Certified Substitute, Districtwide	Effective 2/7/2024
Wawrin, Joan	Certified Substitute, Districtwide	Effective 2/1/2024

Change in Resignation Date

Polley, McKenzie	Middle School Classroom Instructor	Effective 1/24/2024
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Elect New Certified Substitutes

Duke, Sarah	Certified Substitute, Districtwide	Effective 2/6/2024
Gardner, Jody	Certified Substitute, Districtwide	Effective 1/25/2024
Henshaw, Madison	Certified Substitute, Districtwide	Effective 2/2/2024
Paulson, Meichelle	Certified Substitute, Districtwide	Effective 2/9/2024
Ransom, Franklin	Certified Substitute, Districtwide	Effective 1/9/2024
Swanson, Jo	Certified Substitute, Districtwide	Effective 1/26/2024
Whitby, Chevin	Certified Substitute, Districtwide	Effective 1/30/2024

CLASSIFIED:

Elect New Hires

Adamson, Barbara	Custodian, Henderson County High School	Effective 1/11/2024
Bennett, Caitlin	Program Assistant I, Bend Gate Elementary School	Effective 1/29/2024
Fields, Christopher	Bus Monitor/Driver in Training	Effective 1/29/2024
Holaday, Patricia	Instructor I Childcare, Spottsville Elementary School	Effective 1/16/2024
Miller, Nichole	Food Service Assistant I, South Middle School	Effective 1/25/2024

Elect New Classified Substitutes

Green, Monica	Classified Substitute, Districtwide	Effective 1/11/2024
Proffitt, Karen	Classified Substitute, Districtwide	Effective 1/24/2024
Reed, Donna	Classified Substitute, Districtwide	Effective 1/25/2024

Elect New Paraprofessional

Pennington, Kevin	Asst. Baseball Coach, Henderson County High School	Effective 2/2/2024
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Resignations

Barron, Walter	Bus Monitor, Transportation	Effective 2/08/2024
Dorris, Kathy	Food Service Assistant I, South Middle School	Effective 1/27/2024
Mays, Edythe	Lunchroom Monitor, East Heights Elementary School	Effective 2/05/2024
Santana, Alexis	Instructor II Childcare & Lunchroom Monitor, Cairo Elementary School	Effective 2/8/2024
Stephens, Dana	Lead Custodian, Henderson County High School	Effective 2/17/2024
Yates, David	Custodial Supervisor, South Middle School	Effective 3/29/2024

Retirement

Dodson, Julie	School Secretary I, Henderson County High School	Effective 7/01/2024
McCormick, Sherry	Custodian, Henderson County High School	Effective 6/01/2024

Reassignments/Transfers

Breedlove, Danielle	Food Service Assistant I, South Middle School to Lead Food Service Assistant I, The Central Academy	Effective 2/07/2024
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Terminations

Slaughter, Mericia	Lead Food Service Assistant I, The Central Academy	Effective 2/05/2024
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