

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VIII G **DATE:** February 1, 2024

TOPIC/TITLE: Creation of Position

PRESENTER: Gareth Wells *GW*

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

Board of Education action is required prior to creating a paid position.

SUMMARY OF MAJOR ELEMENTS:

Requesting the Board create an Agriculture Student Worker position. In addition, requesting approval of related job description.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION: N/A

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended

Danny Adkins Jr.

LOCAL DISTRICT CLASSIFICATION PLAN

SUMMARY CLASS TITLE: AGRICULTURE STUDENT WORKER

BASIC FUNCTION:

Perform agriculture duties as assigned.

REPRESENTATIVE DUTIES:

- Feed animal on nights and weekends
- Water greenhouse
- Pick up feed/bedding
- Exercise animals on nights/weekends
- Maintain general cleanliness of barn and greenhouse
- Maintain records on plants and animals

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Animal feeding and bedding procedures.
- Greenhouse watering methods and frequency
- Cleaning materials, disinfectants and equipment used in agricultural work.
- Proper methods of storing equipment, materials and supplies.
- Understanding of animal safety, sanitation, and welfare
- Basic record-keeping techniques.

ABILITY TO:

- Operate equipment used in general agriculture work.
- Maintain barn, greenhouse, and headhouse in a clean, safe and secure condition.
- Report safety hazards and need for maintenance and repair.
- Observe health and safety regulations.
- Understand and follow oral and written directions.
- No immoral or criminal history.
- Work positively with other staff members and students.
- Perform heavy physical labor (lift at least 50 lbs).
- Work after school and on weekends March - June
- Work 10-12 hours per week.
- Provide transportation to and from the facilities.
- Be required to work a few mandatory work days (county fair livestock show).

EDUCATION AND EXPERIENCE:

Must be working toward obtaining a high school diploma and enrolled at Woodford County High School.