

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:** February 14, 2024

TOPIC/TITLE: Code of Conduct

PRESENTER: Gareth Wells *GW*

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
 - ACTION REQUESTED AT THIS MEETING
 - ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
 - ACTION REQUESTED AT FUTURE MEETING: (DATE)
 - BOARD REVIEW REQUIRED BY
-
- STATE OR FEDERAL LAW OR REGULATION
 - BOARD OF EDUCATION POLICY
 - OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
 - PREVIOUS REVIEW OR ACTION
-
- DATE:
 - ACTION:

BACKGROUND INFORMATION:

Board policy 09.438 states in part "In accordance with KRS 158.148 and 704 KAR 007:050, the Board shall develop a student discipline code which shall bereferenced in all school handbooks"

SUMMARY OF MAJOR ELEMENTS:

Attached are the suggested edits for the 2024-2025 Code of Conduct.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended

Danny Adkins Jr.

Code of Conduct

Suggested Revisions

2024-2025

1. Edit dates to reflect the 2024-2025 school year.
2. Pg. 9, **Nondiscrimination Policy Statement**, Replace 2nd Paragraph with the following:
Woodford County Public Schools offers Career and Technical Education (CTE) programs in the areas of Agriculture, Business, Education, Engineering, Family and Consumer Sciences, Health Science, and Media Arts to students in grades 9-12. Woodford County Agricultural Pathways include Animal Science, Horticulture/Plant Science, Agribusiness, Agricultural Power Structural Technical Systems, and Natural Resources and Environmental Sciences. Agricultural Pathway students can earn iCEV EETC Principles of Small Engine Technology, AWS Sense Level 1, iCEV Elanco Veterinary Medical Applications, and Ducks Unlimited Ecology Conservation and Management Industry Certifications through their CTE Pathway. Woodford County Business Pathways include Accounting, Admin Support, Marketing, and Management Entrepreneurship. Students can earn Industry Certifications through Business CTE Pathways in Microsoft Excel, Word, and PowerPoint. Woodford County Engineering CTE Pathways include Electrical/Electronics, Mechanical Engineering, Engineering Design, and Computer Programming, and students are able to earn a Fusion 360 Industry Certification. Woodford County Family and Consumer Sciences (FCS) Pathways include Consumer and Family Management, Culinary, and Hospitality, Travel, Tourism, and Recreation, and FCS students can earn ServSafe Manager's Exam, and Certified Hospitality & Tourism industry certifications. Woodford County Health Science CTE Pathways include Allied Health, Pre-Nursing, Pharmacy Technician, Emergency Medical Technician, and Dental Assisting. Students in Health Science CTE programs can earn SRNA- State Registered Nurse Aide, CPhT Pharmacy Technician, and NOCTI Care Core Assessment industry certifications. Woodford County Media Arts offers a Pathway in Cinematography and Video Production. The following CTE classes are available to students in grades 10-12 through local tech schools: automotive engineering, aviation & drones, broadcasting & podcasting, criminal justice, diesel engineering, heavy equipment & trucking operation, fire science/EMS, experimental game development, carpentry, high-voltage electrical, low-voltage electronics, and welding. Adult Education classes are also offered to individuals pursuing a High School Equivalency diploma. Any person having inquiries concerning Woodford County Schools' Career and Technical Education Programs or needs this information in a language other than English or Spanish should contact Tracy Probst, CTE Department Chair at 180 Frankfort Street, Versailles, Kentucky 40383 or at (859) 879-4630 extension 3182.
3. Pg. 12, **Medication Administration**, Add as indicated:
If a student is required to take a medication during school hours and the parent/guardian cannot be at school to administer the medication; the parent/guardian shall register all prescription and FDA approved non-prescription medication in the school office according to school procedures and shall submit a permission form signed by physician and/or parent/guardian.
4. Pg. 38, **Vandalism**, Add as indicated:

VANDALISM: The provoked or willful destruction, defacing or marring of school property or the personal property of others on school grounds. This includes, but is not limited to any school or district issued electronic device assigned to the student.

5. Pg. 34, **Possession of Personal Telecommunication Device**, Edit as indicated:

POSSESSION OF PERSONAL TELECOMMUNICATION DEVICE Level 1, 2, 3 or 4

Students shall be permitted to possess and use telecommunication devices as permitted by their school administration while on school property or while attending school-sponsored or school-related activities, whether on or off school property. The principal has the authority to make exceptions to this policy. Requests for exceptions for any reason shall be put in writing to the building principal. ~~High school students should refer to the WCHS Student Handbook for additional restrictions and/or exceptions. Students enrolled at Safe Harbor will follow the consequences outlined in their Safe Harbor student handbook as opposed to the general outline below.~~

Telecommunication device means any device that emits an audible signal, vibrates, displays a message or otherwise summons or delivers a communication to the possessor. The District shall not be responsible for the loss, theft, or destruction of devices brought onto school property.

~~**First Offense**—The device will be taken by the administration and returned at dismissal. The device will also be checked in to the office in the morning and returned at dismissal for the next 4 school days following the initial violation. If the cell phone or other telecommunication device is used to facilitate a violation of the Code of Conduct, then it could result in additional discipline. Failure to turn over the phone to the requesting teacher/administrator will be considered defiance and shall be dealt with accordingly.~~

~~**Second Offense**—The device will be taken by the administration for the remainder of the school day and returned at dismissal. The device will also be checked in to the office in the morning and returned at dismissal for the next 9 school days following the initial violation. Failure to turn over the phone to the requesting teacher/administrator will be considered defiance and shall be dealt with accordingly.~~

~~**Third Offense**—The device will be taken for the remainder of the school day and kept at school for the 14 school days following the date of the 3rd offense. In all cases, the phone must be picked up by the parent/guardian. Failure to turn over the phone to the requesting teacher/administrator will be considered defiance and shall be dealt with accordingly. Should a long break (i.e. Fall Break, Thanksgiving Break, Winter Break or Spring Break) fall within the consequence period, the device may be given to the student prior to the break and given back to the school upon return from the break.~~

No student shall use a telecommunication device in a manner that would violate the privacy rights of any individual while on school property or while attending a school-related activity. Examples of such a violation would be, but not be limited to, recording other Code of Conduct violations such as a student altercation, harassment, tobacco use, or any other inappropriate behavior.

The use of recording devices in school to secretly record classrooms is prohibited. The use of devices such as AngelSense are a violation of student privacy and potentially a violation of state and federal law.

Failure to comply with the consequences associated with violating the telecommunication device policy, or a telecommunications device policy infraction that necessitates holding a device for evidentiary purposes, will result in the device being kept at school ~~instead of allowing for a check in and check out process~~. Use of any telecommunication device, including but not limited to smart watches, smart phones, fitness trackers and other devices, which results in the infraction of any other discipline policy, is subject to an appropriate consequence for that violation in addition to the consequence for violating the personal telecommunication device policy. Students may also be asked to remove any wearable telecommunication device (i.e. smart watches, fitness trackers, etc.) during assessments and tests. The consequences associated with a violation of this policy will be the same whether or not the phone is being used inappropriately by the owner or another individual.