



JESSE BACON, SUPERINTENDENT
ADRIENNE USHER, ASSISTANT SUPERINTENDENT
BRANDY HOWARD, CHIEF ACADEMIC OFFICER
TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon *J.B.*
Superintendent

FROM: Troy Wood *TW*
Chief Operations Officer

DATE: January 31, 2024

RE: Central Office Cost Estimation & Preliminary Planning Services
Architectural Services Proposal

I am requesting the Board's approval for the services of Studio Kremer Architects for the preliminary planning of the new construction of a Central Office or renovation/addition to the existing facility.

The submittal for this effort will include cost estimates for the various scenarios listed and a speculative programming floor plan that indicates building size.

Studio Kremer will provide services on an hourly basis at a rate of \$175/hour, with travel costs being included in this rate. It is estimated this effort will take between 30-50 hours to complete, maximum cost of \$8,750.00.

Please contact me should you have additional questions.

TDW:at

Attachments:

- Studio Kremer Architectural Services Proposal

31 January 2024

Mr. Troy Wood
Chief Operations Officer
Bullitt County Public Schools
1040 Highway 44 East
Shepherdsville, KY 40165



Re: Central Office Cost Estimation & Preliminary Planning Services
Architectural Services Proposal

Mr. Wood,

Studio Kremer Architects appreciates the opportunity to present this proposal to provide cost estimation services for Bullitt County Public Schools' (BCPS) preliminary planning of the new construction of a Central Office or renovation and addition to the existing facility.

Studio Kremer will provide cost estimation services for two improvement scenarios:

- 1.) The new construction of a Central Office building in a new location based on a programming document and wish list provided by BCPS leadership and stakeholders.
- 2.) A speculative addition to the existing Central Office building located at 1040 Highway 44 East, Shepherdsville, KY 40165 that accomplishes the same goals informed by the district's programming document.

Studio Kremer will also provide recommendations for a building size and layout based on the programming document BCPS provides that helps inform cost estimates. Assumed goals outlined for a new Central Office may include the following: an expanded boardroom, a 50-person training room, and additional office space to support more staff. The submittal for this effort will include cost estimates for the two scenarios listed above and a speculative programming floor plan that indicates building size.

Studio Kremer Architects will provide these described services on an hourly basis at a rate of \$175/hour. Travel costs are included in this rate. Printed documentation beyond an 11x17 format is excluded from this hourly fee. We will work as diligently as possible to keep our hourly cost low while we prepare this documentation. We estimate this effort will take between 30-50 hours to complete.

If you agree with the proposal as described, your signature on this letter can serve as our agreement for services. Please sign one copy and return it to me while retaining the second copy for your records.

We are looking forward to working with the BCPS Board, leadership, and stakeholders to help inform Central Office improvements.

Thank you.

Sincerely,
Studio Kremer Architects

A handwritten signature in black ink, reading 'Cate Noble Ward', is positioned below the typed name.

Cate Noble Ward, AIA | Partner

Accepted:

Bullitt County Public Schools Board of Education