

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**January 22, 2024  
5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on January 22, 2024, with the following members present:

**Attendance Taken at 5:00 PM:**

- (1) Ms. Linda Belcher                      (2) Mrs. Nita Neal                      (3) Dr. Matt Mooney  
(4) Mrs. Lisa Hodges (ABSENT) (5) Mr. Darrell Coleman

**CALL TO ORDER**

The January 22, 2024 Regular Meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by the Board Chair, Darrell Coleman

**ADOPT THE AGENDA**

**2024-013-** Motion was made by Dr. Matt Mooney and a second by Ms. Nita Neal to adopt the agenda as presented. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

**PRESENTATIONS**

- Congratulations to:

Staff Recognition: **District Teachers of the Year**

Staff Recognition: **National Federation of High Schools 23-24 KY Outstanding Speech and Debate Educator**

Student Recognition: **All-State Choir and All-State Musical Ensemble Students**

Board Member Recognition: **Board Member Recognition Month**

- Construction Update by Mrs. Cate Noble Ward of Studio Kremer Architects

**COMMUNICATIONS**

Audience comments

(none)

Superintendent's Report

Dr. Bacon wanted to thank several staff members (Troy Wood, Danny Clemens, and our facilities crew especially) for their work in checking roads, clearing parking lots, etc. He also wanted to say "Thank you" to our students and community for pivoting to NTI last week.

Dr. Bacon's Legislative update: A budget version from the House came out last week. Dr. Bacon spent some time with legislators sharing his thoughts. There were several positives to this version of the budget- it includes:

- o A stipend to student teachers (\$5K per semester)
- o \$500M into teacher retirement (which would up it to 60% funded)
- o HB 678 which continues the ability for using restricted money for Category 3-5 projects (like athletics) for 2 additional years.
- o One of our main focuses was in advocating for increased operational revenue for staff salaries and the budget includes several increases here:
  - o Increased transportation funding (80% funded by FY25, 90% for FY 26)
  - o Raised SEEK case allocation from \$4200 to \$4368 in FY25 and \$4455 in FY26
  - o An estimate for these increases (if the budget passes as-is) would provide an additional 3.3M in revenue for us here in BCPS next year- Right now, we spend \$90M in salary/benefits for our staff. These proposed budget increases allow for only a 3% raise.
- o While we appreciate the increase, this is just not enough for significant salary increases for staff. Dr. Bacon is continuing conversations with legislative leaders and encourages continued advocacy from our staff and community as well.

Items from the Board

Ms. Belcher thanked Dr. Bacon for lobbying legislators and for answering her questions related to tonight’s agenda. She asked about the BEHS agreement with Final Forms (for sports physicals) wondering if all high schools have this? Dr. Bacon confirmed that NBHS does, but he is not sure about BCHS. Ms. Belcher wondered if we go with all three high schools is perhaps they would give us a better price point? Dr. Bacon agreed if was worth looking into for the next FY.

1.

**CONSENT ITEMS**

**2024-014-** Motion was made by Ms. Linda Belcher and a second by Dr. Matt Mooney to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on January 16, 2024, which is available online. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 6
3. AP Check Reconciliation Register
4. Paid Invoice Report

Travel

School	Activity	Destination	Location	Date	Cost to Student	Travel by:	Trip ID
RES	Roby Beta Club	Central Bank Center	Lexington, KY	1/16-1/17/2024	\$34	Parent	R501904
BEHS	Boys Basketball	Moore HS	Louisville, KY	1/19/2024	\$0	Miller	R501892
BEHS	Boys Basketball	Waggener HS	Louisville, KY	1/23/2024	\$0	Miller	R501894
BEHS	Boys Basketball	Fairdale HS	Louisville, KY	1/26/2024	\$0	Miller	R501887

BEHS	Boys Basketball	Doss HS	Louisville, KY	1/30/2024	\$0	Miller	R501895
SES	Various Students k-5	The Old Spaghetti Factory	Louisville, KY	2/2/2024	\$0	Miller	R501915
NBHS	NBHS ROTC	Bullitt Central High School	Shepherdsville, KY	2/3/2024	\$0	Miller	R501903
BES	Brooks 5th grade Class	Kentucky Center for the Arts	Louisville, KY	2/5/2024	\$17	Miller	R501885
BEHS	Boys Basketball	Central Hardin HS	Elizabethtown, KY	2/7/2024	\$0	Miller	R501897
BEHS	All State Students Choir	Hyatt Fourth Street	Louisville, KY	2/7-2/9/2024	\$200	Van	R501906
BEHS	Bullitt East FFA	Kentucky State University- Harold Benson Research Farm	Frankfort, KY	2/9/2024	\$10	Miller	R501926
NBHS	NBHS FFA	Kentucky State University- Harold Benson Research Farm	Frankfort, KY	2/9/2024	\$0	Miller	R501886
BEHS	Beta Club & National Honor Society	Dare to Care Food Bank	Louisville, KY	2/13/2024	\$0	Miller	R501936
BEHS	Boys Basketball	Spencer County HS	Taylorsville, KY	2/13/2024	\$0	Miller	R501899
BEHS	BEHS FFA	Freedom Hall, Ky Expo Center	Louisville, KY	2/15/2024	\$20	Miller	R501927
NBHS	NBHS FFA	Freedom Hall, Ky Expo Center	Louisville, KY	2/16/2024	\$0	Miller	R501902
BEHS	Boys Basketball	Holy Cross HS	Louisville, KY	2/19/2024	\$0	Miller	R501901
NBHS	NBHS ROTC	Montgomery Central High School	Cunningham, TN	2/24/2024	\$0	Miller	R501905
BCHS	FBLA	Marriott Downtown Louisville	Louisville, KY	2/29/2024	\$0	Miller	R501878
EMS	FBLA	Eastside Middle School	Mt Wash, KY	3/8/2024	\$0	Miller	R501868
HMS	HMS 8th Grade Team	I U Southeast	New Albany, IN	3/19/2024	\$0.00	Miller	R501932
PGES	Second Grade	Kentucky Science Museum	Louisville, KY	3/21/2024	\$18.00	Miller	R501880
NBHS	NBHS HOSA	HOSA State Leadership Conference	Louisville, KY	3/14-3/16-2024	\$50	Parent Transport	R501928
BEHS	BEHS HOSA	HOSA State Leadership Conference	Louisville, KY	3-14-3/16/2024	\$100	Parent Transport	R501925

BEHS	Advanced and Concert Choirs	Martha Layne Collins HS	Shelbyville, KY	3/26/2024	\$0	Jefferson Trans	R501907
PGES	1st Grade Classes	Kentucky Center for the Arts	Louisville, KY	3/29/2024	\$18	Miller	R501920
BEHS	FBLA	Galt House	Louisville, KY	4/6-4/10/2024	\$150	Miller	R501877
BEHS	FBLA	Charger Bank, New York City	New York City, NY	4/13-4/17/2024	\$600	Southwest	R501875
BEHS	FBLA	FFA Leadership Training Center	Hardinsburg, KY	6/2-6/6/2024	\$115	Parent	R501876

### Minutes

December 11, 2023 Minutes of Record

December 18, 2023 Minutes of Record

January 8, 2024 Minutes of Record

### Construction Items

#### 1. BEHS Fine Arts- Controls Contract with Trane US for Board Approval

Requested for approval is a contact with Trane for a bid of the Bullitt East Fine Arts Center project. The base bid is \$699,780.00, with the accepted alternate of \$-151,259.00 for a total cost of \$548,521.00

#### 2. BEHS Fine Art- Special Inspector Recommendation- For Board Approval

Recommendation that Consulting Services, Inc. (CSI) provides special inspection services for the soil, concrete, and steel inspections for the Bullitt East Fine Arts Addition project. While CSI did not provide the lowest estimated cost, they performed the geotechnical investigation for the project and would provide recommendations in line with that initial report. Request for Proposals were issued to three (3) companies and (4) proposals were provided as listed below:

1. Consulting Services Inc. (CSI) \$54,000 (Estimated Fee)
2. ECE Southeast \$28,000 (Estimated Fee)
3. S&ME \$74,000 (Estimated Fee)
4. Terracon \$82,197.50 (Estimated Fee)

#### 3. Substantial Completion Certification- Bid Package 3- New Old Mill Elementary- Business Cabling

Presented is the Certificate of Substantial Completion for the New 800- Student Elementary School- BG # 20-142 for Bid Package #3- Technology under Business Cabling. The work performed under this contract has been reviewed and found to be to the architect'[s] best knowledge, information, and belief to be substantially complete. This certificate covers the cabling and audio-visual scope at the new elementary school.

#### 4. BG-4 BCHS & NBHS Roof Projects

Recommend for completion are the BG-4 close out forms for Bullitt Central High School and North Bullitt High School Roof Projects. The total cost of the project was:

Bullitt Central High School \$1,520,181.30

North Bullitt High School \$ 1,427,881.46

#### 5. Bernheim Middle School Renovation- Change Order #5- Gym Floor Changes

After review of the gym floor submittal- The BMS's principal and BCPS District Leadership requested enhancements to the gym floor design. This included changing the design of the lettering at the end courts, adding lettering on the sidelines and enlarging the school mascot logo at center court. Pricing was presented and deemed a good value for these enhancements. Doing this work now will keep all work under the same contractor and gym floor refinish warranty.

**6. High School Football Stadiums- Change Order #25- BEHS Fence Line Clearing**

BCPS Facilities requested clearing of trees and brush on the PEHS property line ahead of placement of the 6'-0" perimeter fencing. Calhoun Construction was still on site to perform the work without incurring additional mobilization or general condition costs.

**7. High School Football Stadiums- Change Order 26- DPO Reconciliation for Unbilled Material**

These credits reflect unbilled material for each of the following DPO's:

DPO 11- Quality Stone & ReadyMix	Credit Amount \$ 411.96
DPO 13- Schmitz	Credit Amount \$ 30.00
DPO 14- Entech	Credit Amount \$1744.50
DPO 15 The Arms Trucking Co	Credit Amount \$2386.33
DPO 16 Mapei	Credit Amount \$3302.10

**8. Land Survey Updates for the Phase 2 Athletics Project**

Studio Kremer recommends the following companies to provide site surveys for each listed site in anticipation of the Phase 2 Athletics and Field House construction. Requests for proposals were issued to four (4) companies and proposals were provided as shown below.

Recommendations for surveyors at each site are highlighted, below:

	Site Survey			
	Kapur	Heritage	Endris	JQOL
Bullitt East High School	\$13,528.00	\$17,000.00	\$18,500.00	\$10,500.00
Bullitt Central High School	\$13,789.00	\$15,000.00	\$15,500.00	\$12,900.00
North Bullitt High School	\$12,628.00	\$13,000.00	\$19,500.00	\$13,100.00
	Private Utility Locate			
	Kapur	Heritage	Endris	JQOL
Bullitt East High School			\$5,000.00	
Bullitt Central High School Included		No Cost Provided	\$5,000.00	\$2,900 per Day*
North Bullitt High School			\$4,000.00	
	Schedule			
	Kapur	Heritage	Endris	JQOL
Bullitt East High School			6-weeks	
Bullitt Central High School	Start Immediately	No Schedule Provided	5-weeks	Start 2-3 weeks
North Bullitt High School			4-weeks	

They recommend Kapur for survey updates at all three sites. The private utility locate services are included in the site survey cost which makes their proposal the lowest of the four received. The initial BG-1 for this project included an estimate of \$200,000 for survey updates. Should the civil engineers deem it necessary, request the Board's approval to request additional work from the selected surveyors should the design scope change or additional site information is

needed. Currently, with the proposals received, the anticipated cost of survey updates is \$39,945.00. Any additional work required for survey updates would be funded through the BG-1 and eventual Bond Sale.

## Human Resources

### 1. Leave of Absence Requests

Please recommend to the Board at the January 22nd, 2024 meeting the approval for the following requests for unpaid leave of absences.

Gregory Hardin - Sweeper - Old Mill Elementary - Mr. Hardin is requesting leave without pay for the dates of December 12th - December 15th, 2023. He has used all his available accrued leave time.

Christa Harley - Custodian - Bullitt East High School - Ms. Harley is requesting leave without pay for the dates of December 23rd, 2024 - February 29th, 2024. She has used all available accrued leave time.

Heather McDaniel - Instructional Assistant - Overdale Elementary - Ms. McDaniel is requesting leave without pay for the dates of December 12th - December 15th, 2023. She has used all available accrued leave time.

Sierra Moore - Teacher - Hebron Middle School - Ms. Moore is requesting leave without pay for the date of November 28th and December 14th, 2023. She has used all available accrued leave time.

Amanda Ray - Instructional Assistant - Shepherdsville Elementary - Ms. Ray is requesting leave without pay for the following dates - November 17th, 20th and 21st, December 7th, 14th, 15th, 2023, January 11th, 16th, 23rd, 30th and February 6th and 8th, 2024. She has used all available accrued leave time.

Kellie Rausch - Instructional Assistant - Lebanon Junction Elementary - Ms. Rausch is requesting leave without pay for the dates of November 13th - November 17th, November 21st and December 6th, 2023. She has used all available accrued leave time.

### 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **December 2023** through **January 2024** are submitted for the Board's information and inclusion in the minutes of this meeting.

## Contracts

### 1. Bullitt East High School Agreement with FinalForms

Please see the attached agreement between Bullitt East High School and FinalForms for a student-athlete management system for the 2024-2025 school year.

### 2. Power School Agreement Renewal of Naviance Platform

Attached is the renewal agreement for the Naviance Platform from January 2024 until June 2024. Due to recent issues with the program connected to not staying up-to-date. creating barriers

for students and school counselors, and decline in customer service the platform will be evaluated with PowerSchool while also evaluating similar programs that could prove to be more robust. Based on the outcome of this work, a new platform or the same platform will be selected. The Naviance platform provides students with opportunities to better understand their own talents and strengths as they navigate choosing pathways into high school and preparing for postsecondary education as well as meeting ILP requirements. The costs will be \$21,089.85 and will be funded through Title IV and BEAM funding. Approval is requested for the renewal of the Naviance platform for a 6-month period of time.

### 3. Healthier 4U Vending

Bullitt East High School is requesting approval for the installation of a vending machine by an outside company, Healthier 4U Vending. The Bookkeeping Dept. at Bullitt East High School with the help of Principal Nate Fulghum, has collaborated with the representative of Healthier 4U Vending to offer healthier options for Faculty and Staff. The company offers a commission percentage based on sales. The proceeds would be put into the Faculty Lounge Acct. There is no cost to the Board of Education or Bullitt East High School to have this vending machine installed in the Teacher's Lounge. The vending machine will be available to Faculty and Staff. No students will be allowed to make purchases. Please see the attached documents for a list of items that can be purchased and the Location Agreement. We understand that the Board has an exclusive contract with Coca-Cola, so the vending machine would not offer drinks.

### g. Permission to Accept Donations/Grant Funding

Grant Funding, Gifts & Donations to:

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Nichols Elementary School's Family Resource Center	Mt. Eden Baptist Church, June Dawson	Donation	Check #6948 for Family Resource Center to assist with basic needs	\$747.00
Old Mill Elementary School	United Supply, Eric Smalley	Donation	Check #10271 to purchase items for the Media Hub	\$10,000.00
Zoneton Middle School	Best Buy	Gift	27 JBL speakers were gifted for school use	\$17,000.00
Cedar Grove & Lebanon Junction's Family Resource Center	Robin Miller	Donation	Check #4410 for Family Resource Center to assist with basic needs	\$325.00
Shepherdsville Elementary School	READ Foundation, William Stangel	Grant	Field Trip to Broadway Center: tickets to show, lunch and transportation included	\$2,340.00
Bullitt Central High School	Jose & Lynn Cubero	Donation	Check#1002 for Principal's Account to cover student meals	\$3,500.00
Total for BOE Review & Approval:				\$33,912.00

### h. Shortened School Day Request

The following information summarized student cases for which the parents and medical professionals have requested a modified attendance schedule for students with disabilities. The students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedules, and the modified schedules have been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of Director of Special Education. 23-24-41

This student has a diagnosis of Attention Deficit Hyperactivity Disorder. An ARC meeting was held on 12/12/23, during which the recommendation for a shortened school day was approved (Monday through Friday, 9:00AM to 1:00PM). A physician's statement was submitted requesting this accommodation for the student's behavioral health needs. The modified schedule will be approved through this school year and will be reviewed at the next annual review on or before 4/10/24.

**i. Curriculum/Instructional Resources, etc. Approval**

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations.

In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. The attached documentation provides details on the following.

- School/Location
- Name of program or department requesting curriculum
- Applicable research and/or evidence-based findings for this curriculum (What Works ClearingHouse, EdReports, etc.)
- Explanation of curriculum materials including purpose, when will be utilized, content area, etc.
- Date of minimum two-week public stakeholder review by staff, parents, and the school community
- Review/approval date by Assistant Superintendent and/or Chief Academic Officer

**j. Use of District Property Requests**

**1. Facility Use Application for North Bullitt High School**

North Bullitt High School requests permission to allow their Chess Team and Chess Education Foundation to host a Chess Tournament at North Bullitt High School on 1/27/2024 from 8:00 am to 4:00 pm in their Gymnasium.

**2. Facility Use Application for Bullitt Central High School**

Bullitt Central High School requests permission to allow their Chess Team to host a Chess Tournament at Bullitt Central High School, in their Gym and Cafeteria on 2/24/2024 from 7:00 am-4:00 pm. Attached are the Certificate of Liability Insurance and Application and Agreement Form.

**3. District Facility Use by the Cabinet for Health and Family Services**

The Salt River Area Office of the Cabinet for Health and Family Services requested permission to continue to use the district facilities from February 1, 2024 to January 31, 2025, as a shelter in the case of a local emergency and/or disaster. Rian Lawson, the Facility Director will act as the contact person for the district. I recommend granting them permission to continue to use of district facilities as a shelter in the case of local emergency and/or disaster.

**k. FRYSC Assurance Certification for CHFS' Contract July 2024-June 2026**

Please review and give signature to the attached District Assurance Certification form which acknowledges the binding agreement with the Cabinet for Health and Family Services' contract for the thirteen Family Resources and Youth Services Centers in BCPS during the 2024-2025 and 2025-2026 school years. By March 1, 2024 each Family Resource and Youth Services Center will submit Continuation Program Plans FY25 and FY26 mandated by legislation (KRS156.496) and in accordance with the following Core Components:

**FRCs- Elementary Schools:**

- Assistance with after-school care for ages 4 to 12;
- Health and education services for assistance with full-time child care for 2- and 3-year-olds, new and expectant mothers;
- Education to enhance parenting skills and education for preschool parents and their children;
- Support and training for day-care providers;
- Health service and referrals to health agencies.

**YSCs- Middle and High Schools:**

- Health service and referrals to community health and social agencies;
- Substance abuse services or referrals;
- Family crisis and mental health services or referrals;
- Employment counseling, training, and placement for young people;
- Summer and part-time job development for youths;(high school only).

The signed District Assurances Certification form will accompany each center's Continuation Program Plan FY25-26.

**l. School Facilities Construction Commission- Offer of Assistance**

The Bullitt County Board of Education received an Offer of Assistance from the School Facilities Construction Commission (SFCC). Acceptance of this Offer of Assistance commits the school district to adhere to the statutes and regulations governing this program. The Offer of Assistance is in the annual debt service amount of \$81,212.74 to be used towards proposed construction or major renovation of facilities outlined in the District's most current approved facility plan.

This means no bonds may be sold prior to July 1, 2024, which assumed that funding is included in the 2024-2026 biennium. In order for our district to be eligible to accept this offer, it will be necessary for the district to verify that we have transferred to the SFCC Escrow- current offer the fund balances remaining in both the Building Fund and Capital Outlay Fund as of June 30,2023, plus interest accumulated on these funds.

I ask the Offer of Assistance from the School Facilities Construction Commission in the amount of \$81,212.74 for annual debt service by approved.

**UNFINISHED BUSINESS**

(none)

**NEW BUSINESS**

**Bus Purchases for 2024-2025**

Purchase of eight (8) school buses for the 2024-2025 school year. Eight 72 passenger buses with a luggage compartment. All of the buses will have Cummins 6.7 diesel engines.

The funding: Six of these buses were budgeted in our annual budget, general fund. The remaining 2 are replacement for buses damaged in accidents. The insurance paid full replacement cost for new buses

**2024-015-** Motion made by Dr. Matt Mooney and a second by Ms. Nita Neal. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

SY 2023-2024 Wellness Recommendations

KRS 158-856 required that School Nutrition Services (SNS) present recommendations to the board annually following the presentation of the Annual Nutrition and Physical Activity Report. Attached are the wellness recommendations for school year 2023-2024; these recommendations will begin stages of early implementation beginning in the spring of 2024 and will continue into the fall semester of 2024 until the annual assessment is completed again in October 2024.

**2024-016-** Motion made by R Ms. Linda Belcher and a second by Ms. Nita Neal to approve the Wellness Recommendations as presented. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

c. Additional cook/baker staff member (Bullitt East High School)

I am requesting approval for one additional team member, a cook/baker, at Bullitt East High School (BEHS). This position will be 6.5 hours a day for 179 days a year. I am requesting that we be able to post this position immediately. Due to an increase in production at BEHS in recent months, this position is justified. A labor analysis has been completed for each month of this school year; our current "Meals Per Labor Hour" analysis (MPLH) supports the addition of this staff member. Funding for this staff member will come from Fund 51: School Nutrition Services.

**2024-017-** Motion made by Ms. Nita Neal and a second by Dr. Matt Mooney to approve the Additional Cook/baker for Bullitt East High School. I am requesting approval for one additional team member, a cook/baker, at Bullitt East High School (BEHS). Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

d. Early Graduation Requests

Six Early Graduation requests were submitted for approval.

- Student ID 2120356455 Bullitt Central High School
- Student ID 2120119302 Bullitt Central High School
- Student ID 2120029226 Bullitt Central High School
- Student ID 2120080110 Bullitt Central High School
- Student ID 2120118768 North Bullitt High School
- Student ID 2120349341 Bullitt Alternative Center

**2024-018-** Motion by Dr. Matt Mooney and a second by Ms. Nita Neal. To approve Early Graduation as requested. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

e. 2024-2025 Staffing Plans

Attached are the BCPS Staffing Plans for the 2024-2025 school year. Once approved by the BCPS Board, the Staffing Plans will be sent to the Kentucky Department of Education for review.

**2024-019-** Motion by Ms. Linda Belcher and a second by Ms. Nita Neal to approve the Staffing plan as presented. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

f. Coaching Pay Schedule- Revision FY 2024

A revision was made to the coach pay schedule for FY 2024 as follows:

- Add middle school softball coach
- Add elementary basketball coach

**2024-020-** Motion made by Ms. Nita Neal and a second by Dr. Matt Mooney to approve the Coaching Pay Schedule revision. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

g. Draft Budget FY 2025

Pursuant to KRS 160.470 (6)(a), the Board of Education is required to publicly examine anticipated revenues and expenditures for Fiscal Year 2025 by January 31, 2024. Attached is the draft budget for your review. Board minutes must reflect the presentation of the draft budget. The budget cycle begins with the Draft Budget. At this time, the finance office is working on departmental projections and salary projections for the upcoming fiscal year. The CERS employer contribution rates are approved by the CERS Board of Trustees. The combined rate (pension and insurance) will decrease from 23.34% to 19.71% which is lower than the previous fiscal year. The draft budget is prepared only as an estimate. The draft budget includes General Fund, Capital Outlay (Fund 310), Building Fund (Fund 320), and School Food Service. The total draft budget as presented is \$185,698,299.71. This does include budgets for On Behalf expenses. All departmental budgets and salary budgets will be scrutinized for savings prior to the Tentative Budget submission. In May, the Tentative Budget will be submitted. This provides a more accurate reflection of all revenue and expenses for the upcoming school year. At this time, I am submitting for review the draft budget.

**h. Comprehensive School Improvement Plans (CSIP)**

Pursuant to 703 KAR 5:280(11), the local board of education reviews and approves the school improvement plan. Attached you will find Comprehensive School Improvement Plans for each school for January 2024-December 2024. Each CSIP was developed with input from a variety of school-level stakeholders. In addition, all plans have been approved by SBDM or will be approved at January 2024 SBDM meetings. Phase I, II, and III school improvement documents are listed below, as well as a list of Non-TSI and TSI schools.

- Continuous Improvement Diagnostic for Schools
- School Safety Report
- Executive Summary for Schools
- Needs Assessment
- School Assurances
- Comprehensive School Improvement Plan: Goal Builder

**Non-TSI Schools**

**TSI Schools**

Brooks

Cedar Grove

Crossroads

Freedom

Lebanon Junction

Maryville

Mt. Washington Elementary

Nichols

Overdale

Old Mill

Pleasant Grove

Roby

Bullitt Lick

Eastside

Zoneton

Bullitt East High School

Shepherdsville

Bernheim

Hebron

Mt. Washing Middle

Bullitt Central

**2024-021-** Motion made by Dr. Matt Mooney and a second by Ms. Nita Neal to approve the CSIPs as presented. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

**i. Comprehensive District Improvement Plan (CDIP)**

The attached document is the Bullitt County Public Schools 2024 CDIP that was developed based on a district needs assessment from local and state assessment data. The CDIP will continually be revised with input from district administrators, principals, teachers, and parents throughout the school year. It is reviewed and adjusted, as needed, monthly with our curriculum, instruction, and assessment team based on recent data and improvement action steps. Approval is requested for the Bullitt County Public Schools 2024 Comprehensive District Improvement Plan (CDIP).

**2024-022:** Motion made by Ms. Linda Belcher and a second by Ms. Nita Neal to approve the CDIP as presented. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

#### **EXECUTIVE SESSION**

1. As authorized by KRS 61.810(1)(b) to discuss the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

**2024-023-** Motion made by Ms. Nita Neal and a second by Ms. Linda Belcher to recess regular session and enter Executive Session as authorized by: 1.KRS 61.810(1)(b) to discuss the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

#### **RECONVENE REGULAR SESSION**

**2024-024-** Motion made by Ms. Nita Neal and a second by Ms. Linda Belcher to exit executive session and resume regular session. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

#### **ADJOURNMENT**

**2024-025-** Motion made by Ms. Linda Belcher and a second by Ms. Nita Neal to adjourn at 6:38 p.m. Four members (Darrell Coleman, Dr. Matt Mooney, Linda Belcher & Nita Neal) voted YES.

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CHAIRPERSON

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SECRETARY