

Woodland Elementary School
Regularly Scheduled SBDM Meeting
December 18, 2023

Members Present: Dawn Tarquinio, Barbara Cornett, Samantha Walker, Hannah Hobbs, and Mariyam Lewis. *Members Absent:* Leeza George. *Recording Secretary:* Ashley Brus. *Guests:* None.

Call to order at 5:01 p.m.

1. Opening Business

- a. December Agenda Approval- A motion was made to approve the December agenda by *Barbara Cornett* and seconded by *Samantha Walker*. The council members agreed unanimously with the motion to approve the December agenda.
- b. November Regular Meeting Minutes- A motion was made by *Samantha Walker* to approve the November Regular Meeting Minutes and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the November Regular Meeting Minutes.
- c. Good News Report - Mrs. Tarquinio shared that the Santa Shop had a profit of \$1900 and the glow dance profit was \$3800 from glow dance. These can be put towards the purchase of the remaining window clings.
- d. Public Comment- None.
- e. Meeting Norms- The council members reviewed the adopted set of meeting norms.

2. Student Achievement Report/Data

- a. Measuring Student Achievement- Mrs. Tarquinio shared with the council that all the goals and objectives of the CSIP have been set based on what was approved by the board last year with the end time of 2025. At this time, there isn't newly completed data from the data tracker to review. iReady data is still being collected. There have been some exciting preliminary results from individual student progress as determined by the winter iReady diagnostic.
- b. State Test Results - Climate and Safety Survey- Five questions are the current focus (Safety 1. Adults from my school work hard to make sure students are safe. Safety 2. Adults from my school handle safety concerns quickly. Safety 3. Adults from my school stay calm when dealing with bad behavior. Safety 4. I feel safe in my classes. Safety 5. Adults from my school care about my physical safety.) Mrs. Tarquinio shared that she will

look into possible resources from the Kentucky Center for School Safety to assist with addressing these questions with our students. Other possible ideas include having an assembly, utilizing the announcements and action team discussions.

3. School Improvement Planning

a. Monthly Review

- i. **November** - 1st-required staff meeting; 2nd-Foundational Numeracy Team training, KKids Field Trip, Family Literacy Night; 3rd-First Grade Field Trip to the zoo; 6th-7th-no school; 8th-optional staff support meeting; 9th-Glow Dance; 10th-Veteran's Day celebration, foundational numeracy SLICE walkthroughs; 16th-Family Thanksgiving Lunch, SBDM Parent election; 17th-2nd quarter midterm ends; 22nd-24th-Thanksgiving holidays; 27th-November SBDM; 29th-Soar Awards
 - ii. **December** - 1st - second quarter progress reports go home, November Writing Wall of Fame celebration, Special Education Appreciation Day; 6th-administer Fast Facts Assessments, staff meeting; 11th-iReady window opens, December PBIS meeting; 13th - Foundational Numeracy team PD, optional staff support meeting; 14th-Fast Facts data due in spreadsheet, 1st/2nd grade family meal; 15th-December birthday celebration; 18th-December SBDM meeting; 20th-January 2nd-Winter Break
 - iii. **January** - 2nd-Professional Learning Day (conferences); 3rd-school resumes; 4th-FLuency, PA, Phonics data due in spreadsheet, K-Kids Meeting; 5th-End Of 2nd quarter, 21st CCLC Advisory Council Meeting; 10th- Staff meeting; 12th - 2nd Quarter report cards go home; 15th - no school MLK Day; 16th-19th - dental screenings; 19th - awards day; 24th - Action Teams meeting; 26th- Writing Wall of Fame breakfast; 30th - SB 9 grade level discussions
- b. CSIP- The council was provided with the proposed CSIP. Mrs. Tarquinio shared that the CSIP was created based on our most recent KSA data, input from action teams and in alignment with the Kentucky Key Core Work Processes. The goals were written for a five year period and the objectives are created for the current school year. The council members reviewed and analyzed the various components of the proposed CSIP. Revisions were made to reflect current information. A motion was made to approve the proposed CSIP by *Mariyam Lewis* and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the proposed CSIP. The CSIP will be uploaded to EProve for the next step of board approval.

4. Budget Report

- a. November Schedule of Balances- Mrs. Tarquinio provided the council with a copy of the November Monthly Schedule of Balances. A motion was made to approve the November Schedule of Balances by *Samantha Walker* and seconded by *Mariyam Lewis*. The council members agreed unanimously with the motion to approve the November Schedule of Balances.

5. Committee Reports

- a. November Accident Report- The council was provided with and reviewed the November Accident Report. It was noted that there were numerous incidents during outside play.
- b. PBIS Committee- The council was provided with and reviewed the November PBIS Meeting Minutes. Highlighted topics included updates from our behavior interventionist regarding students who are receiving tier two and tier three interventions as well as a review of the guidance and flow chart of the procedures for behavior referrals and calls for behavioral assistance.
- c. Action Teams- CSIP work was discussed in the past two action team meetings.

6. Bylaw/Policy Review/Readings/Adoption

- a. Curriculum Policy- the council was provided with a copy of the KASC template for the Curriculum Policy and the current policies for review. It was determined that the Curriculum, Instruction and Technology Action Team would be charged with reviewing and revising the policy.
- b. Discipline, Classroom Management, School Safety Policy- the council was provided with a copy of the KASC template for the Discipline, Classroom Management, School Safety Policy and the current policies for review. It was determined that the Culture and Wellness Action Team would be charged with reviewing and revising the policy.

7. New Business

- a. New Member Training- completed

8. Ongoing Learning

- a. Portrait of a Learner: Are your Students Engaged Citizens?- At Woodland during December, we have had a focus on community service opportunities such as donations to the Humane Society, caroling at the nursing home, and a food collection for the Room at the End Shelter.

- b. IMPACT Ky Survey and SEL- the council was provided with the results of the IMPACT Ky Survey which reflects the input regarding the working conditions for our certified staff. It is a trickle down effect as a happy staff makes a happy student body thus affecting social emotional learning.

- 9. Upcoming Deadlines
 - a. Comprehensive School Improvement Plan- due to KDE by January 1st and is done

 - b. Set gap targets - due February 1st and is done

- 10. Adjournment- A motion was made by *Barbara Cornett* to adjourn the meeting and seconded by *Hannah Hobbs*. The meeting was adjourned at 6:32 p.m.