

Board of Education Special Meeting
January 16, 2024 6:00 PM
Conducted via Video Teleconference
with a primary physical location for public
participation and observation being:
Professional Development Center
631 North Green Street
Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Mr. Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

Mr. Michael Waller led the Pledge of Allegiance.

II. Approval of Agenda

Due to inclement weather and the schools being on NTI, there will be no students and staff recognitions for this meeting. We will recognize the students and staff planned for this meeting at a later date.

Order #73 - Motion Passed: A motion to approve the agenda as listed without the students and staff recognitions passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. School Board Recognition Month

With January being School Board Recognition Month, Dr. Bob Lawson thanked the Board for everything they do for the students and staff of Henderson County Schools. A follow up to this recognition will be held at the February meeting.

IV. Community Partner Spotlight

This month's community partner spotlight is the Henderson Community College Associate Degree Nursing Program. The program conducts the Vision Screenings for students in the 1st, 3rd, 5th grade, and 7th grade. In addition, the Director of Nursing, Sarah Crick, was recently named the 2023 Outstanding Young Alumna.

V. Public Participation & Recognition of Guests

There were no requests to speak to the Board.

VI. Approve Minutes from Prior Meetings

Order #74 - Motion Passed: A motion to approve the Minutes from the December 18, 2023 Regular Meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII. Reports

A. Strategic Plan Update

The cultivate character education in our schools initiative was presented by Dr. Bob Lawson and Mr. Ryan Reusch. A video from elementary, middle, and high school teachers discussing implementation of this initiative was shown.

VIII. Old Business

Due to the HVAC needs presented in the October 2023 District Facilities Plan update, Mr. Michael Waller reminded the Board and administration of the history we have with Harshaw Trane and the energy savings program that has paid us back. As we look at the significant HVAC needs in the District and as a point of reference, he asked that we keep Chris Jagers and Ernie Tacogue involved in the loop. An overview of district facilities and the HVAC needs was requested for the February meeting.

IX. New Business

A. Approve 2024 Regular Board of Education Meeting Dates

Dr. Bob Lawson presented for Board approval the 2024 regular meeting dates. Mr. Wes Smith asked that we go ahead and set the Council of Councils meeting for November in the Media Center at the High School.

Order #75 - Motion Passed: A motion to approve the 2024 regular Board of Education meeting dates as presented, except to designate the November 18, 2024 council of councils meeting and regular meeting to be held in the Media Center at Henderson County High School passed with a motion by Mr. Wesley Smith and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Board Attorney Contract

Per Board Policy, the board attorney contract shall be reviewed every two years alternating with the organizational meeting of the election of officers. With Mrs. Elizabeth Bird's acceptance, Mr. Michael Waller made the motion to renew Mrs. Bird's contract for two years.

Order #76 - Motion Passed: A motion to renew the contract for Board Attorney with Mrs. Elizabeth Bird for two (2) years passed with a motion by Mr. Michael Waller and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Approve First Reading of the District Improvement Plan

Mrs. Brandy Haley presented for Board approval the first reading of the District Improvement Plan. Dr. Bob Lawson requested Board approval of the first reading of the District Improvement Plan as presented.

Order #77 - Motion Passed: A motion to approve the first reading of the District Improvement Plan as presented passed with a motion by Mr. Joe McGarrh and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. Consent Agenda

Order #78 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. Approve Bus Purchase

2. Approve Student Overnight Trip Requests

- Retroactive approval for North Middle School KYA students to travel to Frankfort, KY December 14-16, 2023 to participate in Kentucky Youth Assembly (KYA);
- Retroactive approval for the HCHS Leo Club to Hopkinsville, KY January 13-15, 2024 to attend the Emerging Lions Leadership Institute;
- HCHS Cheer Team to travel to Orlando FL February 7-12, 2024 to compete in the UCA Cheer Nationals; and
- North Middle School Cheer Team to travel to Orlando, FL February 8-13, 2024 to compete for National Title.

3. Approve the 2023-2024 Comprehensive School Improvement Plans

4. Accept School Facilities Construction Commission (SFCC) Offer of Assistance

5. Approve School Activity Fund Fundraiser Requests

- HCHS JV/Varsity Winter Guard (Poppy and Clover candles) to raise funds to provide instruction, supplies, uniforms, and silks for students. This will replace Calendar Box Donations fundraiser; and
- HCHS SoFA (Valentine's) to raise funds for SoFA students.

X. Financial

A. 2024-2025 Draft Budget

Ms. Cindy Cloutier presented for board review the 2024-2025 Draft Budget.

B. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending December 31, 2023. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #79 - Motion Passed: A motion to approve the Treasurer's Report for the month ending December 31, 2023 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between December 19, 2023 and January 16, 2024. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #80 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between December 19, 2023 and January 16, 2024 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XII. Adjourn

Order #81 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:34 p.m. passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chair

Secretary

HENDERSON COUNTY BOARD OF EDUCATION
January 16, 2024
PERSONNEL ACTIONS

CERTIFIED:

Elect New Hires

Poynter, Jermaine	High School Classroom Instructor (Law Enforcement), Henderson County High School	Effective 1/2/2024
Westbrook, Susan	Elementary Classroom Instructor, Bend Gate Elementary School	Effective 12/31/2023

Resignations

Bachman, Nicole	High School Classroom Instructor, Henderson County High School	Effective 12/31/2023
Polley, McKenzie	Middle School Classroom Instructor, South Middle School	Effective 01/20/2024
Trammel, Kimberly	Middle School Classroom Instructor, South Middle School	Effective 01/03/2024

Reduction in Contracted Days

Gary, Randa	Library Media Specialist, Thelma B. Johnson Early Learning Center from 195 days to 175 days	Effective 12/10/2023
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Retirement

Cummins, Phyll Ann	Elementary Classroom Instructor, A.B. Chandler Elementary School	Effective 7/1/2024
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CLASSIFIED:

Elect New Hires

Clement, Tristan	Computer Lab Technician, East Heights Elementary School	Effective 01/05/2024
Kelsey, Tracey	Bus Driver, Transportation	Effective 01/05/2024
Little, Megan	Bus Monitor/Driver in Training	Effective 01/08/2024
Mays, Edythe	Lunchroom Monitor, East Heights Elementary School	Effective 01/09/2024
Shehorn, Teresa	Bus Driver, Transportation	Effective 12/16/2023

Elect New Substitute Bus Drivers (Employed in other Positions)

Butler, Ron	Substitute Bus Driver, Districtwide	Effective 1/2/2024
Douglas, Jon	Substitute Bus Driver, Districtwide	Effective 1/2/2024
Gordon, Kris	Substitute Bus Driver, Districtwide	Effective 1/2/2024
Grace, Nathan	Substitute Bus Driver, Districtwide	Effective 1/2/2024
Reusch, Ryan	Substitute Bus Driver, Districtwide	Effective 1/2/2024
Steiner, Steven	Substitute Bus Driver, Districtwide	Effective 1/2/2024
Thompson, Chad	Substitute Bus Driver, Districtwide	Effective 1/2/2024
Willingham, Stacy	Substitute Bus Driver, Districtwide	Effective 1/2/2024

Elect New Paraprofessionals

Greenwell, Joseph	Asst. Basketball Coach, South Middle School	Effective 12/7/2023
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Resignations

Beals, Nicholas	Computer Maintenance Technician, Central Office	Effective 01/13/2024
Beaven, Brook	Lead Custodian, Henderson County High School	Effective 12/18/2023
Blair, Ronald	Bus Driver, Transportation	Effective 12/13/2023
O'Nan, Sharon	Computer Lab Technician, East Heights Elementary School	Effective 12/31/2023

Reduction in Contracted Days

Hallmark, Wallace	Custodian, Niagara Elementary School from 5 days per week to 3 days per week	Effective 01/15/2024
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Extra Service Resignation

Southard, Lisa	Lunchroom Monitor, North Middle School	Effective 01/08/2024
Watkins, Nancy	Lunchroom Monitor, East Heights Elementary School	Effective 12/26/2023

Resignation Rescinded

Blair, Ronald Bus Driver, Transportation Effective 12/13/2023

Reassignments/Transfers

Anderson, Mary Instructor I Childcare, Thelma B. Johnson Early Learning Center to Instructional Assistant II, Thelma B. Johnson Early Learning Center Effective 12/23/2023

VanMeter, Amber FRYSC I, North Middle School to FRYSC III, North Middle School Effective 12/12/2023