

Homeless Children and Unaccompanied Youth

The District shall support homeless children and unaccompanied youth (HCUY) by:

1. awarding and accepting of credit, including partial credit, for all coursework satisfactorily completed by a student while enrolled at another school;
2. allowing a student who was previously enrolled in a course required for graduation the opportunity, to the extent practicable, to complete the course, at no cost to the student, before the beginning of the next school year;
3. awarding a diploma, at the student's request, by a district from which the student transferred, if the student transfers schools at any time after the completion of the student's second year of high school and the student is ineligible to graduate from the district to which the student transfers, but meets the graduation requirements of the district from which the student transferred; and
4. exempting the student from all coursework and other requirements imposed by the Board that are in addition to the minimum requirements for high school graduation established by the Kentucky Board of Education in the district to which the student transfers, if the student transfers schools at any time after the completion of the student's second year of high school and the student is ineligible to graduate both from the district to which the student transfers and the district from which the student transferred.

AWARDING CREDIT FOR COURSEWORK SATISFACTORILY COMPLETED

Consistent with KRS 156.160, and to the extent feasible, homeless children and unaccompanied youth shall be awarded credit, including partial credit, for all coursework satisfactorily completed.

To ensure credit, including partial credit, is awarded for all coursework satisfactorily completed by homeless children and unaccompanied youth, the District shall adopt written procedures addressing:

1. the tool or methodology the District shall use to calculate credit, including partial credit, to be awarded for all coursework satisfactorily completed by **HCUY**:
 - **Upon enrollment of HCUY, registrars shall immediately request the academic transcript and other educational records from the previous school. Guidance counselors will review records in order to calculate credits, including any partial credits, and contact the previous school with any questions as needed. Seat time and completed coursework at the time of transfer will be used to calculate and award credits and partial credits. In order to complete partial credits efficiently, HCUY will be placed in corresponding courses at the point where they left off at the previous school (e.g., traditional courses; online courses via electronic platforms).**
2. the consolidation of partial credit, where appropriate, to provide opportunities for credit accrual that eliminate academic and nonacademic barriers for **HCUY**:

Homeless Children and Unaccompanied Youth**AWARDING CREDIT FOR COURSEWORK SATISFACTORILY COMPLETED (CONTINUED)**

- Upon enrollment of HCUY, registrars shall immediately request the academic transcript and other educational records from the previous school. Guidance counselors will review records in order to calculate credits, including any partial credits, and contact the previous school with any questions as needed. Where appropriate, staff will consolidate partial credits of “like courses” to eliminate redundancy and provide for efficient credit accrual.
3. how the District shall provide students experiencing homelessness access to extracurricular and summer programs, credit transfer and electronic course services, and after-school tutoring and other extended school services available in the District to the fullest extent practicable and at nominal or no costs:
- HCUY shall have access to extracurricular and summer programs available within the District, including summer school and extended school services (e.g., tutoring services). HCUY shall also have access to credit recovery services (e.g., summer school; online courses via electronic platforms). HCUY shall have priority scheduling in these programs and any fees or costs will be waived per Board Policy 09.15.
4. the ways in which the District shall lessen the impact of school transfers for HCUY, which shall include:
- a) identifying systems that are in place to ease the transition of students experiencing homelessness, particularly during the first two (2) weeks at a new school:
 - For HCUY who transfer into the District, supports and services are in place to ease their transition, including guidance and counseling services, FRYSC services, and homeless/transition services. During a HCUY student’s first two (2) weeks of transferring into a new school, a guidance counselor and the District homeless coordinator will meet with the student (and parent/guardian) to review credit status, individual graduation plan, and other information in order to consider any supports and interventions as appropriate (e.g., economic, housing, social/emotional, etc.) to ease overall transition into the new school;
 - b) requiring counselors to provide timely assistance and advice to improve college and career readiness for students experiencing homelessness:
 - No less than annually, a guidance counselor and the District homeless coordinator will meet with each HCUY to provide guidance and assistance regarding college and career readiness and post-secondary planning.
 - c) granting priority placement in classes offered by the District that meet state minimum graduation requirements for students who change schools at least once during a school year as a result of homelessness:

Homeless Children and Unaccompanied Youth**AWARDING CREDIT FOR COURSEWORK SATISFACTORILY COMPLETED (CONTINUED)**

- **HCUY who transfer into the District during the school year as a result of homelessness shall be granted priority scheduling and placement in classes that meet state minimum graduation requirements. Opportunities for credit recovery (e.g. traditional courses, online courses via electronic platforms) will also be considered in such circumstances.**
5. how and in what circumstances the District shall allow a student experiencing homelessness who was previously enrolled in a course required for high school graduation to complete that course at no cost before the beginning of the next school year as required by KRS 156.160:
- **HCUY who fail to complete a course required for graduation shall be granted priority scheduling and placement in order to earn/recover those credits at no cost during the spring and/or summer prior to the beginning of the next school year (e.g. traditional courses, online courses via electronic platforms or summer school).**
6. the required review of credit accrual and the personal graduation plan for each homeless student and unaccompanied youth that is not on track to receive a high school diploma before the fifth year of high school enrollment:
- **A guidance counselor and the District homeless coordinator shall monitor the credit/graduation status of each HCUY no less than semesterly. If any such student is not on track to graduate in four (4) years, a guidance counselor and the District homeless coordinator shall meet with the student (and parent/guardian) to review credit status and individual graduation plan, and implement supports as appropriate to help the student recover credits and get back on track (e.g. academic tutoring, credit recovery via traditional courses, online courses via electronic platforms, or summer school, social/emotional supports, assistance with housing and/or basic needs).**

REFERENCES:

KRS 156.160
704 KAR 7:090
42 U.S.C. § 1143

RELATED POLICY:

08.113