

## RECORD OF BOARD PROCEEDINGS (MINUTES)

Ft. Mitchell, KY, January 22, 2024

The BEECHWOOD Board of Education and Elementary and High School SBDM councils met in the Beechwood Cafeteria at 6:00 PM with the following Board members present:

### **Attendance Taken at 6:00 PM:**

#### Present Board Members:

Mrs. Jeanne Berger  
Mrs. Amy Sleet  
Mrs. Melanie Stricker

#### Absent Board Members:

Mr. Bradford Hood

### **I. Call to Order**

The mission of Beechwood Independent School District is to provide innovative education grounded in tradition. Our educational vision is to inspire students to embrace responsibility, productivity and compassion of a global community. Our vision is communicated to students, faculty, and our community by various media from the printed word to the internet and is exemplified by our district slogan: Innovative education grounded in tradition.

#### **I.A. Call to Order / Roll Call**

#### **I.B. Staff & SBDM members present**

##### Cabinet Members

Justin Kaiser, Director of Operations  
Sarah Schobel, Director of Curriculum  
Alan Yanke, High School Principal  
Jana Bromley, Asst High School Principal  
Alicia Wittmer, Asst Elementary Principal  
Lauren Steltenkamp, Dir of Special Education  
Kristi Ward, Director of Finance  
Stephanie Layton, Business and University Liaison  
Lori Reed, Board Secretary

##### Elementary SBDM Members

Jonathan Fong Parent Representative  
Amanda Rosen Parent Representative  
Jennifer Withrow Parent Representative  
Kendall Niemeyer Teacher Representative  
Dawn McGuire Teacher Representative  
Ashley Chaiken Teacher Representative  
Josh Grooms Teacher Representative

##### High School SBDM

Alan Yanke Principal/Chair  
Beth Pabst - Parent Representative  
Sandeep Reddy Parent Representative  
Erin Goetz Teacher Representative  
Lisa Sletto Teacher Representative  
Michael Brinkman Teacher Representative  
Abby Smith Student Representative

## **II. District Goals/Focus for the Year - Sarah Schobel**

### **II.A. Beechwood Way**

Discussion:

We have been observing the "Beechwood Way" for the last 8 years.

### **II.B. Anchored in Excellence**

Discussion:

This is the 2023-2024 school year "theme" that was decided as a District.

### **II.C. Comprehensive District Improvement Plan (CDIP)**

The CDIP is the improvement plan for the District. We feel our plan goes over and above what the State requires. Areas of strength (surpassing 3-year goal) are elementary science, middle grades reading and math and high school writing. We are "on track" with elementary social studies, middle grades social studies and writing and high school reading, math and ACT. Areas of growth are elementary reading and math, middle grades science and high school science and social studies. Other areas to note on the Plan are the English learners, quality of school climate and safety, graduation rate of 100%, postsecondary readiness 98.8%, blue ratings and EDGE program.

### **II.D. Blueprint for Excellence - 5 District Goals**

The current strategic plan ends this school year. We will be working on our next 3-year strategic plan this summer. The cohorts that align with our goals allow teachers to have leadership and decision making roles in the next strategic plan.

## **III. Comprehensive School Improvement Plans (CSIPs)**

### **III.A. Elementary - Zach Ashley**

Discussion:

The elementary CSIP was presented by Elementary Assistant principal, Alicia Wittmer.

Their highlights include:

- 83.7 KSA Blue (highest) Rating
- Avg. 25 percentage points higher than state average in most grade/subject tested for P/D
- Science 69% (BES)- 35%(State)
- Writing 78% (BES) - 39% (State)
- 5th Math 77% (BES) - 41% (State)
- 82% Kindergarten Ready (State Avg 43%)

The areas for growth:

- 3rd Grade Reading/Math P/D on KSA 48% to 60%+
- F/R Lunch GAP Group Proficiency on KSA
- 4th Grade Dip in P/D Reading and Math

Other areas that elementary is working on:

- New Math program (Envision) & ELA (english language arts) Program in 2024
- Common Assessment Process/Protocol
- RtI Data in Reading and Math Fall-Spring Growth

### III.B. High School - Alan Yanke

The high school's highlights:

- Graduation Rate 99.1% from 94.5%
- AP Pass rate (3+) 67.20% from 45.6%
- ACT mean Composite Score 22.88 from 22.5
- Subscore increase in English, Math, Science
- Increase in KSA areas of 7th/10th Reading, 8th & 10th Math, 11th Writing

Areas of improvement:

- ACT Reading drop 23.1 to 22.5
- Increased use of CERT/Albert IO ACT questions embedded in the daily classroom + ACT after school sessions
- AP: AB/BC and Physics
- AP Action Plans and review, PLC's, meeting with other schools teaching the same classes, AP Saturday and after school sessions
- KSA Science 7th & 11th
- KSA questions embedded into daily classroom lessons
- EDGE Programs
  - Continuation of EDGE Challenges
  - Utilization of outside business partners
- ELL
  - NKCES - Emma Hoffman
  - Teacher PD specific to our ELL students

### IV. Safety Committee Update - Justin Kaiser

Per board policy: The Board shall adopt a plan (SAFETY PLAN) for immediate and long-term strategies to address school safety and discipline, which shall be reviewed annually and revised, as needed. The committee that develops the plan for Board consideration shall include: at least one (1) representative from each school in the District, as well as representatives from the community as required by law.

- Justin Kaiser: Director of Operations/School Safety Coordinator
- Jana Bromley: High School Assistant Principal
- Alicia Wittmer: Elementary School Assistant Principal
- Tim Pangallo: SRO/Ft. Mitchell Police Department
- Dave Slusser: Assistant Chief/Chief Ft. Mitchell Fire Department
- Nick Benge: School Psychologist
- Michael Brinkman: HS Counselor
- Nicole Dirks: Elementary Counselor
- Jay Hubbard: Maintenance
- Katie Wischer: Elementary School Parent
- Rob Nader: High School Parent
- Mike Murphy: Elementary Teacher
- Mike Gerst: HS Teacher
- Brad Hood: Board Member

Safety Updates for SY 2023-24

- Review significant legislative changes related to safety (AED, Cardiac Plan)
- Altered routes for evacuation and altered shelter locations
- Reviewed Crisis Response Manual
- Reviewed Safety Plan Manual
- Updated Safety/Evacuation Reference Card and Reunification
- Code Of Conduct Review and Discipline Data Review - SPRING
- Specifically: as it relates to instructional placement options for threatening/violent students.

Utilize information gathered from the Risk assessment and student discipline required by law and shall include the Board's code of acceptable behavior and discipline and a description of instructional placement options for threatening or violent students.

Trauma-Informed Care Update (Nick Bengé)

- Trauma-Informed Care Plan 23-24 Review with changes
- Review "What is Trauma-Informed Care"
- Review of Main components of a Trauma-Informed PLAN

SRO Training Update (Officer Tim Pangallo)Construction Planning Related to Safety Planning

- New Fire Drill
- Evacuation Route Changes (School Admin)
- Collaboration with FMFD and FMPD
- Fire panel and map work Summer 2024
- Camera locations altered for broader coverage

Safety Marshal

- Risk Assessments, Threat Assessments, Numbering system, Camera additions

Safety Committee Reviews and provides inputCrisis Response

- What to do after a crisis or major event how to respond and support

Safety Plan

- Primarily for major events such as fire, active threat, evacuation, etc.
- The safety plan may guide an staff member to discipline and the code of conduct, but once it does then process is handle within the school.
- The Crisis Plan and the Safety Plan are both reviewed by SBDM and then BOE for approval in closed session due the nature.

Code of Conduct/Discipline Data for input/suggestions to SBDM

SBDM and each school develops, writes, and implements

- Crisis Response
- Safety Plan
- Student Parent Handbook
  - HS Embedded C of C All attendance, academic, and behavior processes including. Elementary is separate from their Code
- Code of Conduct (Embedded in HS, Separate in Elem - will look at revisions for alignment this year)
  - SBDM reviews discipline data to review code of conduct each year
  - The school handbook/code is approved by the SBDM and submitted to BOE for approval.
  - Referral process, Consequences/Resolutions
  - Can guide staff on what steps to take
  - These may reference school policies, KAR, KRS, as well
  - Actions taken by a school within the SBDM approved code are school based decisions/actions
- If any event would rise beyond the level of the code - references involving law enforcement, board attorney, and central office staff in more extreme cases.

**V. Modes of Communication Update - Justin Kaiser**External

- Website
- Social Media - Facebook, Twitter, Instagram
- Press Releases/Videos
- Tiger Talk (elementary weekly)
- This Week @ BHS (high school weekly)
- District Newsletter
- Infinite Campus
  - General
  - Emergency
- Classroom Communications

Internal

- Weekly Voyage (Elementary)
- News You Can Use (High School)
- This Week @ Beechwood (District)
- Infinite Campus
  - Emergency

**VI. Agenda in Official Board Minutes**

**Motion Passed:** Approval of making the agenda part of the official board minutes passed with a motion by Mrs. Melanie Stricker and a second by Mrs. Amy Sleet.

Mrs. Jeanne Berger	Yes
Mr. Bradford Hood	Absent
Mrs. Amy Sleet	Yes
Mrs. Melanie Stricker	Yes

**VII. Adjourn**

**Motion Passed:** Motion to adjourn the meeting passed with a motion by Mrs. Melanie Stricker and a second by Mrs. Amy Sleet.

Mrs. Jeanne Berger	Yes
Mr. Bradford Hood	Absent
Mrs. Amy Sleet	Yes
Mrs. Melanie Stricker	Yes

**ATTEST:** \_\_\_\_\_  
Secretary

**APPROVED:** \_\_\_\_\_  
Chairman

Joint Meeting January 22, 2024