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# Issue Paper

**DATE:**

01/26/2024

**AGENDA ITEM (ACTION ITEM):**

Consider / Approve the revised BG-1 (Buildings and Grounds Application Form) for the RC Hinsdale – 500 Dudley Rd Property Acquisition Project 23-460.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; 702 KAR 4:160

**HISTORY/BACKGROUND:**

The Board approved the initial BG-1 (Buildings and Grounds Application Form) for the RC Hinsdale – 500 Dudley Rd Property Acquisition Project 23-460 on May 1, 2023. The revision allows for an increase to the contract purchase price related to the final real estate appraisal on 500 Dudley Rd.

**FISCAL/BUDGETARY IMPACT:**

\$103,862.21 from the District Building Fund.

**RECOMMENDATION:**

Approve the revised BG-1 (Buildings and Grounds Application Form) for the RC Hinsdale – 500 Dudley Rd Property Acquisition Project 23-460.

**CONTACT PERSON:**

Matt Rigg, Chief Operations Officer

\_\_\_\_\_  
*Principal/Administrator*

  
\_\_\_\_\_  
*District Administrator*

  
\_\_\_\_\_  
*Superintendent*

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda  
Principal – Complete, print, sign and send to your Director. Director – if approved, sign and put in the Superintendent's mailbox*

PROJECT IDENTIFICATION Initial: \_\_\_\_\_ Revised: X Emergency

District: KENTON COUNTY District Code: 291 Facility Name: RC HINSDALE ELEMENTARY School Code: 045

Grade Level Served: P-5 Current Student Capacity: 720 District Organization Plan: \_\_\_\_\_

1. DESCRIPTION AND SCOPE OF PROPOSED PROJECT

A. Check and complete the applicable items:

- 1. New Building
- 2. Addition
- 3. Renovation or Alteration (Describe) \_\_\_\_\_

- 4. Relocatable Classroom. Number \_\_\_\_\_ Size \_\_\_\_\_
- 5. Equipment/Furnishings Procurement (Describe) \_\_\_\_\_

6. Other (Describe) \_\_\_\_\_

- 7. Site (Complete the Following)
  - a. Site Acquisition ADJACENT PROPERTY Expansion X Number of Acres .38
  - b. A site has been acquired in accordance with 702 KAR 4:050 regulations \_\_\_\_\_
  - c. Location DIRECTLY ADJACENT TO EXISTING SCHOOL SITE pidn 030-10-15-010.00
  - d. Proposed site currently owned by District (Y) (N) NO

B. Compliance with 702 KAR 4:180 and 702 KAR 4:160

This application is being submitted for (refer to current District Facility Plan):

- 1. Priority Category:
- 2. Discretionary Item Number:
- 3. Minor project not listed on Facility Plan:

If none of the above apply, your District Facility Plan will need to be amended.

C. Provide a complete narrative of the proposed project.

THE GRADES SURROUNDING THE EXISTING ELEMENTARY SCHOOL BUILDING PROVIDE NO ABILITY TO CONSTRUCT MUCH NEEDED PARKING AND VEHICULAR STACKING. THIS PROPERTY ACQUISITION WILL ALLOW THE EXPANSION OF PARKING AND THE RECONFIGURATION OF DRIVE LANES

D. Proposed work related to the project but excluded from the scope of this BG1: \_\_\_\_\_

Local board order authorizing project and narrative justification must be attached.

II. PROPOSED PLAN TO FINANCE APPLICATION

A. Statement of Probable Costs:

1. Total Construction Cost	_____
2. Architect/Engineer Fee	_____
3. Construction Manager Fee	_____
4. Bond Discount	_____
5. Fiscal Agent Fee	_____
6. Contingencies	_____
7. Site Acquisition	<u>\$1,070,464.08</u>
8. Equipment/Furnishings	_____
9. Equipment/Computers	_____
10. Technology Network Sys. (KETS)	_____
11. Other* Legal	<u>\$7,198.13</u>
12. Other*	_____
13. Other*	_____
14. Other*	_____
Total Estimated Cost	<u>\$1,077,662.21</u>

B. Funds Available:

1. SFCC Cash Requirement	<u>\$0.00</u>
2. SFCC Bond Req.	<u>\$0.00</u>
3. SFCC Bond Sale	<u>\$0.00</u>
4. Local Bond Sale	<u>\$0.00</u>
5. Cash - General Fund	<u>\$0.00</u>
6. Cash - Capital Outlay	<u>\$0.00</u>
7. Cash - Building Fund	<u>\$777,338.21</u>
8. Cash - Investment Earni	<u>\$0.00</u>
9. KETS	<u>\$0.00</u>
10. (Const. Fund(BG 16-007)	<u>\$300,324.00</u>
11. Other	<u>\$0.00</u>
12. Other	<u>\$0.00</u>
13. Other	<u>\$0.00</u>
14. Other	<u>\$0.00</u>
Total Funds Available	<u>\$1,077,662.21</u>

\*Define

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.

**TO BE COMPLETED ON INITIAL & REVISED APPLICATION:** The signing of this financial document certifies the above stated funds are available and designated for this project during this fiscal year.

_____	Superintendent	_____	Date
_____	Finance Officer	_____	Date
_____	Chairman	_____	Date

ORIGINAL SIGNATURES REQUIRED

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should discuss the financing with the Director/Branch Manager, Division of District Operations.

**TO BE COMPLETED ON INITIAL APPLICATION:**

This building project application is approved by the Division of Facilities Management indicating compliance with current Facility Plan or minor project under 702 KAR 4:180.

Comments: \_\_\_\_\_

Director/Branch Manager, Facilities Management

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL & REVISED APPLICATION:**

Tentative financial approval based upon information provided to this office in support of projected cost.

Comments: \_\_\_\_\_

Director/Branch Manager, Division of District Operations

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL APPLICATION:**

This building project application is hereby approved according to the conditions outlined in the application. Proceed in accordance with the attached submittal checklist.

Comments: \_\_\_\_\_

Associate Commissioner, District Support Services

Date: \_\_\_\_\_