

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** VIIC **DATE:** January 18, 2024

**TOPIC/TITLE:** Travel Requests

**PRESENTER:** Administrator

**ORIGIN:**

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

**BACKGROUND INFORMATION:**

As per Board policy the attached travel requests must be approved by the Board.

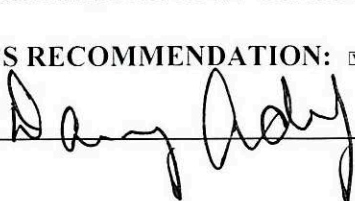
**SUMMARY OF MAJOR ELEMENTS:**

Attached: WCHS FFA Students/Staff (FFA Leadership Training Center, Hardinsburg, KY, 6/24-28/24); Technology Staff, Chief Academic Officer, Superintendent (The Kentucky Society for Technology in Education Annual Conference, Louisville, KY, 3/13-16/24); IC District Coordinator & WCHS Attendance Data Technician/IC Clerk (Infinite Campus System Administrator and End User Training, Louisville, KY, 2/27-29/24); WCHS Y Club Students/Advisor (KUNA Conf., Louisville, KY, 3/3-5/24); MTSS Coordinator (BARR National Conf., Palm Springs, CA, 4/23-26/24);

**IMPACT ON RESOURCES:** Please see attached documentation.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**  Recommended  Not Recommended

  
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**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Tracy Probst, Conner Richardson, Michaela Carpenter
<b>DATES OF TRIP:</b>	June 24-28, 2024
<b>TRIP TO:</b>	FFA Leadership Training Center
<b>METHOD OF TRANSPORTATION:</b>	WC Board Vehicle/school bus/ charter bus (cheapest option)
<b>ACCOMMODATIONS:</b>	FFA Camp Cabins
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	Students will work on leadership skills, learn more about agriculture and perform teambuilding activities.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	Daily schedule attached
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	15 FFA members from WCHS
<b>TOTAL ESTIMATED COST:</b>	\$150
<b>COST INCLUDES:</b>	Lodging, transportation, food, registration
<b>FUNDING SOURCE:</b>	FFA Fundraisers and Individual Student payments.
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Tracy Probst</i> <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>[Signature]</i> <input type="checkbox"/> Not Recommended
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Danny Adkins Jr.</i> <input type="checkbox"/> Not Recommended

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WOODFORD COUNTY  
BOARD OF EDUCATION



# Kentucky FFA Leadership Training Center- Facility Guide



Located in Hardinsburg, the Kentucky FFA Leadership Training Center serves as the host to a variety of meetings and events throughout the year. Situated on approximately 120 acres, the Leadership Training Center has a variety of buildings and facilities that makes it a great place to host camps, meetings, trainings, retreats, and other events. When not in use by Kentucky FFA, the facility is available for use by educational and agricultural groups from across the state.

To learn more about facility availability and pricing, contact:

Dr. Kristie B. Guffey  
Kristie.guffey@education.ky.gov  
270-756-2301

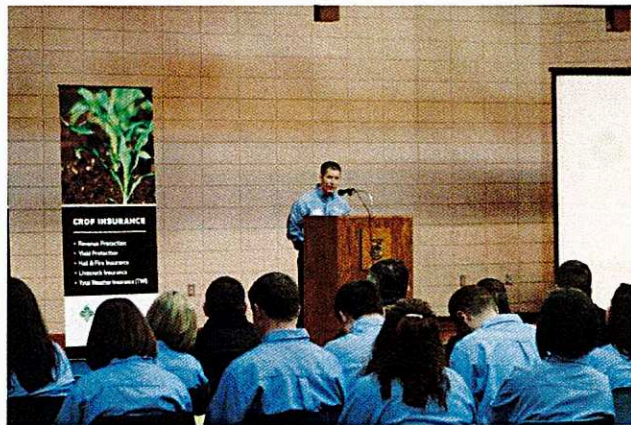
### **Administration Building**

The Administration Building houses four climate controlled classrooms, a 350 seat auditorium, a small kitchen, and staff offices. The building also has wireless internet access and plenty of nearby parking.



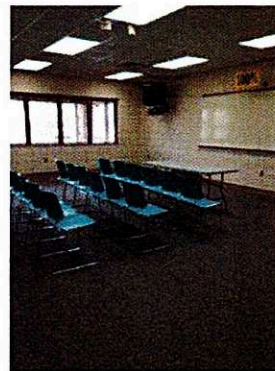
### **Joe Wright Auditorium**

Located in the Administration Building, the Joe Wright Auditorium can seat approximately 350 people for large meetings. The auditorium can be configured for smaller groups based on organizational needs.



### **Classrooms**

The administration building can be configured with two classrooms for 50 people each or four classrooms for 25 people each. Each classroom is equipped with a television, whiteboard, and wireless internet.





### **Dormitory**

The dormitory building contains 12 sleeping rooms that sleep up to four people each. Rooms are equipped with bunk beds, restrooms, and are fully climate controlled. The dormitory also has a small commons area that can be utilized between meetings.



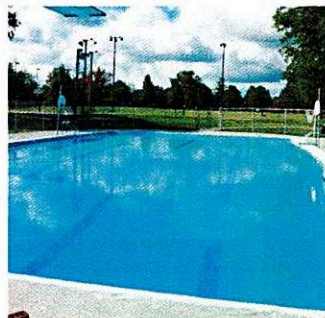
### **Dining Hall**

The newly renovated dining hall can be used for meals or meetings. The space is completely climate controlled and is available year round. Food service availability varies by season.



### **Swimming Pool**

The LTC swimming pool is available for summer events. Certified life guards are employed by the Center to insure the safety of guests



### **Low Ropes Course**

The Leadership Training Center is fortunate to have a low ropes course which is available for team building activities. The course contains a number of elements that fit the ability levels of various participants.





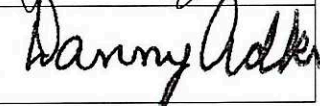
### **Other Facilities**

The Kentucky FFA Leadership Training Center has a number of other facilities available for use. These include:

- Eight non-climate controlled classrooms seating approximately 20 people each.
- 20 non-climate controlled cabins that sleep from 16-20 each.
- Volleyball courts, softball fields, tennis courts, a basketball court, and various recreation equipment.
- A small lake with canoes and fishing.
- A scenic hiking trail.

**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Possible attendees: Josh Rayburn, James Tuttle, Nik Kubik, Liz Pitcher, Turner Shepherd, LaShannon Stratton, Holly Tincher, Drew Smith, Mona Romine, Kim Joyner, Dena Beck, Melinda Caldwell, Renee Boss, Ryan Asher, Danny Adkins
<b>DATES OF TRIP:</b>	March 13-16, 2024
<b>TRIP TO:</b>	Louisville, KY
<b>METHOD OF TRANSPORTATION:</b>	Car
<b>ACCOMMODATIONS:</b>	Hotel
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	The Kentucky Society for Technology in Education annual conference held in Louisville, KY provides technical and instructional professional development in the areas of Ed Tech, STEAM, Library Sciences, and Blended Learning/Deeper Learning. This conference is geared toward both technical and instructional technology staff as well as media specialist and administrators.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	<a href="https://sites.google.com/kyste.org/kyste24">https://sites.google.com/kyste.org/kyste24</a>  Sessions: <a href="https://sites.google.com/kyste.org/kyste24/session-matrix">https://sites.google.com/kyste.org/kyste24/session-matrix</a>
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	Up to 15
<b>TOTAL ESTIMATED COST:</b>	~\$1100/person
<b>COST INCLUDES:</b>	Hotel, Registration, and Travel Reimbursements
<b>FUNDING SOURCE:</b>	Technology, KETS, and DLC grant money

<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended 
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended 
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended 



**WOODFORD COUNTY SCHOOLS  
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TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	LaShannon Stratton & Dana Hash
<b>DATES OF TRIP:</b>	February 27-29, 2024
<b>TRIP TO:</b>	Louisville, KY
<b>METHOD OF TRANSPORTATION:</b>	Car
<b>ACCOMMODATIONS:</b>	Hotel
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	Infinite Campus- System Administrator & End User Training
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	<p>Three-day Schedule</p> <p>Day 1</p> <p>Intro/Basic Nav</p> <p>District &amp; School Information &amp; Calendars Census</p> <p>User Security</p> <p>Day 2</p> <p>Courses/Sections</p> <p>Scheduling</p> <p>Grading Setup</p> <p>Posting Grades &amp; Transcripts</p>

	Day 3 Attendance End User Campus Instruction Behavior Management Ad hoc
<b>NUMBER OF PARTICIPANTS/SCHOOLS:</b> (If more than one school, attach list of participants and their schools.)	2
<b>TOTAL ESTIMATED COST:</b>	~\$900/person
<b>COST INCLUDES:</b>	Registration, per diem, mileage, parking, and hotel accommodations
<b>FUNDING SOURCE:</b>	Technology
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Josh</i>
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Josh</i>
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Danny Adkins Jr.</i>

**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Allison Avsar /WCHS Y Club Advisor
<b>DATES OF TRIP:</b>	March 3-5, 2024
<b>TRIP TO:</b>	KUNA Conference
<b>METHOD OF TRANSPORTATION:</b>	bus
<b>ACCOMMODATIONS:</b>	Crowne Plaza, Louisville, Ky
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	This conference addresses contemporary global issues in a model United Nations setting. Students will research issues in assigned world nations, write proposals and represent their assigned nation's culture and world view. In addition, one of our students was elected last year to serve on the Leadership Team for this conference.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	An updated agenda will be released at a later time on the kymca.org website
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	Approximately 20 students, two adult chaperones
<b>TOTAL ESTIMATED COST:</b>	\$7,850.00
<b>COST INCLUDES:</b>	student registration, accommodation, transportation, substitute coverage
<b>FUNDING SOURCE:</b>	Students will pay for their own registration and accommodation, and the rest will be paid through additional student fees and Old Kentucky Chocolate fundraising
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Clatterson</i>
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>[Signature]</i>
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Danny Adkins</i>

WOODFORD COUNTY  
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**WOODFORD COUNTY SCHOOLS  
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<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Platteron</i>
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>[Signature]</i>
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Danny Adkins Jr.</i>

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Reviewed/Revised: 05/19/19

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WOODFORD COUNTY  
BOARD OF EDUCATION

**WOODFORD COUNTY SCHOOLS  
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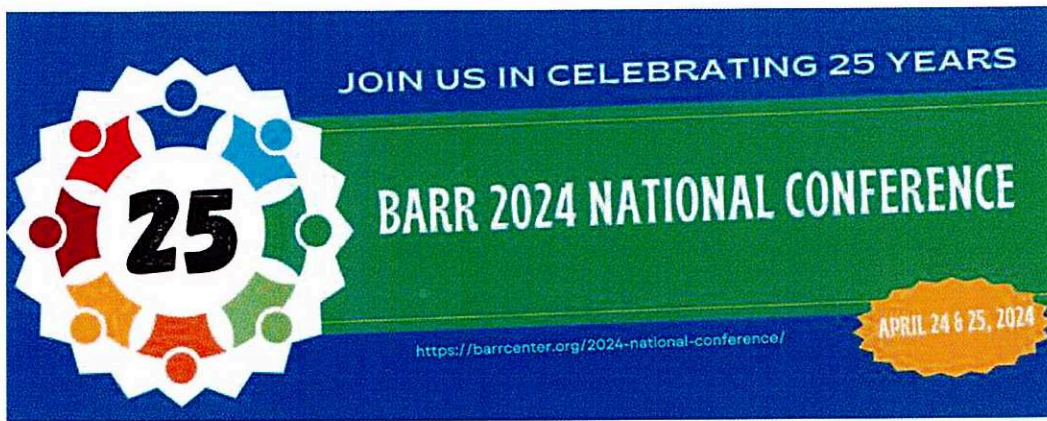
<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Amy Oates
<b>DATES OF TRIP:</b>	4/23/24-4/26/24
<b>TRIP TO:</b>	Palm Springs, CA
<b>METHOD OF TRANSPORTATION:</b>	Flight
<b>ACCOMMODATIONS:</b>	Westin Rancho Mirage Rancho Mirage, CA
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	The BARR National Conference is regarded as a premier professional educational and networking event for attendees to enhance the BARR model in their schools. Educators and officials from state, district and school levels will be joined by national leaders and education advocates to share ideas and learn from each other.  This conference will help enhance our middle and high school's implementation of the BARR program
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	
<b>NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)</b>	2 middle school staff 2 high school staff (2 additional staff requested in January)
<b>TOTAL ESTIMATED COST:</b>	\$10,000 previously approved (\$15,000 with 2 additional staff members)
<b>COST INCLUDES:</b>	Registration (early-bird member rate), hotel, flights, ground transportation, meal reimbursement
<b>FUNDING SOURCE:</b>	Stronger Connections Grant
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

**SUPERINTENDENT  
RECOMMENDATION:**

- Recommended
- Not Recommended

*Darryl A. Abery*





## School Information to Attend BARR National Conference

The BARR National Conference is regarded as a premier professional educational and networking event for attendees to enhance the BARR model in their schools. Educators and officials from state, district and school levels will be joined by national leaders and education advocates to share ideas and learn from each other.

### LEARN AND APPLY!

#### Sample Agenda

#### Tuesday, April 23rd, 2024 (all times PT)

- Optional Golf Scramble, early morning event
- 5:30-8:30 pm Welcome Reception for all schools

#### Wednesday, April 24th, 2024 Day One (all times PT)

- 7:00 am, General Breakfast and Coordinator Breakfast
- 8:30 am, Welcome and Morning General Session with National Keynote Speakers
- 10:45 am, Breakouts for Professional Development
  - BARR 101 for attendees new to BARR
  - 1-2 years BARR implementation breakouts
  - 3+ years BARR implementation breakouts
  - Elementary BARR Pathway
- 12:00 pm, Lunch and Learn
- 1:15 pm, Breakouts for Professional Development
  - 1-2 years BARR implementation breakouts
  - 3+ years BARR implementation breakouts
  - Elementary BARR Pathway
- 2:30 pm, Afternoon General Session with National Keynote Speakers
- 6:00-8:00 pm, An Evening Together to Network- Dinner

#### Thursday, April 27th, 2023 Day Two (all times in PT)

- 7:00 am, General Breakfast and Administrator Breakfast
- 8:30 am, Morning General Session with National Keynote Speakers
- 10:45 am, **Breakout Sessions** presented by BARR Schools
- 12:00 pm, Lunch
- 1:15 pm, **Breakout Sessions** presented by BARR Schools
- 2:30 pm, Afternoon General Session with National Keynote Speakers
- 4:30 pm Conference Close

Experience a variety of interactive **breakouts**, reflecting grades K-12, that provide practical knowledge and tools presented by educators and administrators from across the nation to improve student outcomes.

*Some examples from previous years of the BARR National Conference:*

- Leveraging BARR to increase Staff-to-Staff Relationships
- Partnering with Your Community for Student Success
- Administrator's Panel: Best Practices
- BARR 101
- BARR Elementary 101
- Successful Student Interventions
- Increasing Staff Buy-in and Engagement
- Family Engagement
- Beyond I-Times-More than Meets the Eye
- Utilizing Data and Action Planning

## **NETWORK!**

Quote from a 2023 Conference attendee: *"I learned a lot through networking with other people from other areas of the country. I learned that BARR is making a significant difference for many schools/districts. I borrowed and utilized many things shared at the conference."*

During the many breakouts, there will be time to make connections with other schools, in addition to work time for your school team. Schedule time during the on-campus breakfasts, lunches or dinners to continue the connection and strengthen your work.

## **REGISTRATION AND LOGISTICS**

**For the most up-to-date conference information**

<https://barrcenter.org/2024-national-conference/>

### **2024 BARR National Conference**

April 24-25, 2024

[Westin Rancho Mirage Golf Resort & Spa](#)

71333 Dinah Shore Dr, Rancho Mirage, CA 92270

### **BARR Member Admission**

Early Bird Rate: \$825 on or before February 16, 2024

Regular Rate: \$950 after February 16, 2024

### **General Admission**

Early Bird Rate: \$1,100 on or before February 16, 2024.

Regular Rate: \$1,250 after February 16, 2024

### **What meals are included with registration?**

**All meals from Tuesday evening through Thursday lunch are included with your registration!** Past conference attendees can attest that food is amazing at a BARR Conference Full meals every day at a \$550 value.



- **Tuesday April 23 meals:**

- Evening welcome reception with food stations

- **Wednesday April 24 meals:**

- Full breakfast with hot and cold offerings
- Morning snack and refreshments
- Themed buffet style lunch and outdoor patio seating
- Afternoon snack and refreshments
- Dinner stations at outdoor evening event

- **Thursday April 25 meals:**

- Full breakfast with hot and cold offerings
- Morning snack and refreshments
- Themed buffet style lunch and outdoor patio seating
- Afternoon snack and refreshments

**What else is included in the registration fee?**

- Attendance to all main stage keynotes, interactive breakout sessions for professional learning and networking areas on Wednesday and Thursday
- Meals and refreshments listed above (valued at \$550)
- Tuesday evening welcome reception (food and entertainment)
- Swag bag with popular BARR items
- Complimentary Shuttle to downtown Palm Springs restaurants, art fair, and food trucks

**Are discounts available?**

- Yes, Members: \$825 Early Bird rate on or before February 16, 2024. Regular Rate: \$950 after February 16, 2024

**Funding options:** ESSER, Title II, Title IV; In CA, learning recovery emergency block grant

**Questions:** Email: [conference@barrcenter.org](mailto:conference@barrcenter.org)

**Quote from a 2023 Conference attendee:** *" I now have a great network of schools and colleagues to reach out to about BARR."*