

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VIIF **DATE:** January 18, 2024

TOPIC/TITLE: Grants

PRESENTER: Administrators

ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

Per Board policy - grant applications must be pre-approved.

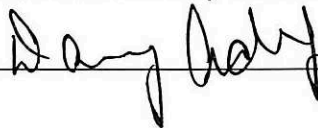
SUMMARY OF MAJOR ELEMENTS:

We are requesting Board approval to apply for and to accept if awarded: WCHS Allied Health Pathway and WCHS Culinary Pathway (KDE CTE Showcase MiniGrant); Huntertown/Southside Family Recoure Center (Plan With Purpose Preschool Development Grant from National Center for Families Learning); WCHS Volleyball (Life Adventure Center).

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended



**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:** January 8, 2024

TOPIC/TITLE: KDE CTE Showcase Mini-grant

PRESENTER: Mr. Tyler Reed



ORIGIN:

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY

- STATE OR FEDERAL LAW OR REGULATION
- BOARD OF EDUCATION POLICY
- OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION

- DATE:
- ACTION:

BACKGROUND INFORMATION:

All grants must be preapproved by the BOE

SUMMARY OF MAJOR ELEMENTS:

Request is apply for and to receive if awarded the following grant: CTE Showcase Mini-grant. See Grant information attached.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended

Woodford County Schools

Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent’s Office.

1. Project title: CTE Showcase Mini-Grant
2. School(s): Woodford County High School
3. Your name: Jessica Knight, Health Science Teacher; Tyler Reed, Principal
4. Your e-mail address: jessica.knight@woodford.kyschools.us
5. Phone number: 859-753-3225
6. Source of grant: The Kentucky Department of Education ARP ESSER Funds
7. Amount of request: \$5000
8. Proposal deadline: 1/12/24
9. Today’s date: 1/8/24
10. Briefly describe the project: WCHS CTE Students will design and develop a display focusing on the Allied Health Pathway to celebrate and share our high quality programs. Students will present the display at KSBA on March 1st . Grant will include Sub cost \$150, transportation cost, and cost of materials. This will promote and boost educational opportunities for WCHS students.
11. What items do you plan to purchase? Transportation, Sub, Materials for display board and hands on health related items that can be reused in the classroom.
12. What will you ask Woodford County Schools to contribute? \$0
13. What is the duration of this grant? Not renewable. 2024 only.
14. Who will write the grant proposal? Jessica Knight

Approved to complete grant application

Not approved. Reason:

CTE SHOWCASE MINI-GRANT APPLICATION

Funding Application

December 14, 2023 - March 30, 2024

Overview:

February is Career and Technical Education (CTE) Month, an awareness campaign to celebrate the value, achievements and accomplishments of Career and Technical Education. The Kentucky Department of Education is pleased to make funding available under American Rescue Plan-Elementary and Secondary School Emergency Relief Fund (ARP ESSER) Learning Loss “to prevent, prepare for, and respond to” COVID-19 through combatting the effects of learning and loss and low enrollment in CTE and CTSO programs. Funds will be competitively available for **20 schools** to showcase high quality CTE Programs from across the Commonwealth through displays with students sharing the benefit of learning as a result of CTE.

The theme of the showcase, ***United We Learn: Empowering Kentucky CTE Students!*** will celebrate Career and Technical Education by providing a unique opportunity for students to explain the benefits of learning as a result of CTE. The showcase is an opportunity for schools to share their displays at **Kentucky School Board Association (KSBA) on March 1st, from 11:00 AM - 2:00 ET at The Galt House Hotel in Louisville, KY.**

Showcase Audience:

- Superintendents, Central Office, School Board Members and Schools
- Kentucky School Board Association
- General public

Goals:

1. Provide authentic examples showcasing what is taking place in high schools and area technology centers (ATCs) across the Commonwealth.
2. Provide district leaders an opportunity to observe first-hand how Career and Technical Education is meeting Kentucky’s high expectations for students and preparing the future workforce.
3. Demonstrate high quality CTE through displays that span the 16 career clusters with geographical representation across the Commonwealth.

Funding:

This is a competitive grant for a single award amount (i.e., not multiple years). The Office of Career and Technical Education (OCTE) has approximately \$100,000 available for this grant competition. The total award amount for each mini grant will be a one-time up to \$5,000 award.

Criteria:

- Create a display focusing on one pathway to celebrate and share authentic examples of high-quality CTE programs
- Funds may be used for the following:
 - Transportation
 - Substitute reimbursement - KDE reimburses \$150.00 per day.
 - Materials/equipment to support the display.
- Unallowable Activities and Expenses. Funds may not be used for the following:
 - Capital construction projects.
 - Rent or lease of building space.
 - Computers, iPads, televisions, etc.
 - Food or refreshments
 - Gifts, rewards, or prizes
 - Entertainment or social activities
 - Scholarships

- Furniture
- Applications must be emailed to Lynda.Jackson@education.ky.gov by 4:00 p.m. ET on **January 12, 2024**.
- Applications should be no more than **3 pages**.
- Final budget reports will be due by **March 29, 2024**.

The competitive application is due to OCTE on **January 12th by 4:00 p.m. EST**. The committee will review each submitted application based on the attached scoring rubric with specific criteria and awardees will be notified around **January 19, 2024**.

Application: Please provide a detailed narrative for the following sections not to exceed **THREE** pages.

Part 1: **Description and design of display** to include pathway being highlighted and why this pathway was selected.

Woodford County High School is proud to showcase the Allied Health Pathway to represent our esteemed Health Science Department. This pathway has been meticulously designed to provide students with a comprehensive understanding of various healthcare professions and prepare them for future endeavors in the medical field. At WCHS, we focus on the Portrait of a Learner, developing a well rounded student.

The decision to incorporate the Allied Health Pathway stems from the growing demand for healthcare professionals and the diverse opportunities this sector offers. By integrating this pathway, we aim to further develop the existing pathways we offer, creating a holistic educational experience that produces well-rounded students. The Allied Health Pathway not only offers specialized training but also instills values like empathy, teamwork, and critical thinking, essential for success in any healthcare setting.

Our display will vividly depict the core components of the Allied Health Pathway, highlighting its curriculum, hands-on learning opportunities, and potential career pathways. Through engaging visuals, testimonials, and interactive elements, attendees will gain insights into why this pathway is essential and how it aligns with current healthcare trends and demands. We plan to design and have professionally printed a display board with pictures of students performing simulated skills. With the grant money we also plan on purchasing Allied Health equipment like a BP cuff on a rolling stand, ultrasound machine on a rolling cart, simulation manikin, blood pressure simulation arm, and other vital sign supplies needed to teach important skills in the classroom. These items can be brought to be put on display to showcase the pathway.

Part 2: **Presentation and Leadership:** Explain how the students will be able to clearly explain the content knowledge and Program of Study (POS) standards that support the display? How have the students been empowered through voice and choice in researching and creating the display?

Students enrolled in the Allied Health Pathway at Woodford County High School are equipped with comprehensive content knowledge and adhere to rigorous program of study standards. Our curriculum is designed in alignment with industry standards, ensuring that students acquire relevant skills and competencies necessary for success in the healthcare sector.

To ensure authenticity and relevance, students have been empowered through voice and choice in researching and creating the display. They have actively participated in selecting key components, designing visuals, and crafting narratives that reflect their experiences and insights. This collaborative approach not only enhances student engagement but also fosters a sense of ownership and pride in showcasing their achievements and aspirations. WCHS HOSA Future Health Professionals officers have formed a committee to work on this project. This promotes ownership and leadership by connecting CTSO and the classroom.

Through ongoing reflection, feedback, and mentorship, students have developed a deep understanding of the Allied Health Pathway, enabling them to articulate their learning experiences, skills acquired, and future aspirations with confidence and clarity.

Students will develop the Display by researching and designing. My classes are currently making individual displays for career exploration to showcase at a local health career fair in January, then they can provide input and combine ideas on a larger group display using pictures taken from the health science simulation lab at WCHS.

Part 3: **Contribution and Research:** Describe how the pathway in your display contributes to the growth of your local community, region and/or state? Explain how the display impacts the economic workforce of the region/state? Are the students able to connect their work to the job market using KYSTATS data?

The Allied Health Pathway at Woodford County High School plays a pivotal role in contributing to the growth of our local community, region, and state. By preparing students for careers in high-demand healthcare professions, we are addressing critical workforce needs and ensuring a steady supply of skilled professionals to meet evolving healthcare challenges.

Our display will highlight how the Allied Health Pathway aligns with regional and state economic priorities, emphasizing its role in workforce development, innovation, and economic prosperity. Through partnerships with local healthcare providers, internships, and hands-on training opportunities, students gain real-world experience and develop skills that are directly applicable to the job market.

Furthermore, our students utilize KYSTATS data to explore career opportunities, analyze employment trends, and make informed decisions about their educational and career pathways. By connecting their work to the job market, students are better prepared to pursue post-secondary education, secure employment, and contribute to the economic growth and vitality of our community, region, and state.

In summary, the Allied Health Pathway at Woodford County High School is a testament to our commitment to providing students with high-quality educational opportunities, fostering workforce development, and contributing to the overall health and prosperity of our community, region, and state.

Complete a detailed budget request.

BUDGET DETAIL

OPERATING COSTS:

Description	Total Operating Costs	For Office Use Only
Display Board	\$ 450	
Allied Health Equipment	\$ 155	
BP Cuff on Stand		
Ultrasound Machine	\$ 1400	
Ultrasound machine stand , rolling cart	\$290	
Simulation Manikin	1000	
Vital Sign Supplies	655	
BP Training Arm Model Simulator	\$ 500	
TOTAL OPERATING COSTS	\$4450	

WAGES & FRINGE

*Note: KDE reimburses \$150.00 for substitutes

Name	Service Provided	Total Wages & Fringe	For Office Use Only
Jessica Knight	Substitute for March 1st	\$150	
Jessica Knight	Transportation for teacher and students to Louisville from Versailles	\$400	
	TOTAL WAGES & FRINGE	\$550	

TOTAL AMOUNT REQUESTED:

\$ 5000

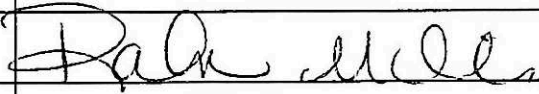
CTE Showcase Rubric

	Exceeds (9-10 pts.)	Meets (6-8 pts.)	Approaches (3-5 pts.)	Does Not Meet (0-2 pts.)
Part 1: Description and design of display to include pathway being highlighted and why this pathway was chosen to highlight (short answer) Please provide a detailed description and/or illustration of your display proposal based on a six-foot table.	Narrative includes a detailed description and/or detailed illustration of the design proposal based on the school's pathway being highlighted and what makes this pathway high quality. The description includes a detailed explanation of how the display will focus on academic, technical and 21st Century skills standards using data and artifacts	Narrative includes a description and/or illustration of the design proposal based on the school's pathway being highlighted. The description includes an explanation of how the display will focus on academic, technical and 21st Century skills standards using data and artifacts	Narrative includes a minimal description and/or illustration of the design proposal based on the school's pathway being highlighted. The description includes an explanation of how the display will focus on the standards using data and artifacts	Narrative does not include description and/or illustration of the design proposal and only list the pathway with little explanation of how the display will support standards using data and artifacts.
Part 3: Presentation and Leadership: Explain how the students will be able to clearly explain the content knowledge and POS standards that support the display. How have the students been empowered through voice and choice in researching and creating the display?	Narrative provides a detailed plan for how the students will be involved in creating the display and their preparation to clearly explain the content standards of the pathway.	Narrative provides a plan for how the students will be involved in creating the display and their preparation to explain the content standards of the pathway.	Narrative provides a minimal outline of how the students will be involved in creating the display and their preparation to explain the content standards of the pathway.	Narrative fails to outline how the students will be involved in creating the display and their preparation to explain the content standards of the pathway.
Part 4: Contribution and Research: Describe how the display contributes to the growth of your local community, region and/or state. Explain how the display impacts the economic workforce of the region/state. How will you connect the work to the job market using KYSTATS data?	Narrative uses KYSTATS and other workforce data to clearly demonstrate the need of the pathway locally, regionally and state.	Narrative uses KYSTATS and other workforce data to demonstrate the need of the pathway locally, regionally and state.	Narrative minimally uses KYSTATS and other workforce data to demonstrate the need of the pathway locally, regionally and state.	Narrative does not cite KYSTATS and other workforce data to demonstrate the need of the pathway locally, regionally and state.
TOTAL NUMBER OF POINTS				
TOTAL Points Available: 30 Points				


CTE SHOWCASE MINI-GRANT APPLICATION
Funding Application
December 14, 2023 - March 30, 2024

Woodford County High School
School Name

My school is: _____ CTC _____ ATC X Comprehensive High School

Contact/Applicant Name	RaAnn Miller
Contact/Applicant Signature	
Principal's Name	Tyler Reed
Principal Email	tyler.reed@woodford.kyschools.us
School	Woodford County High School
Street Address	180 Frankfort Street
City, State, Zip	Versailles, KY 40383
Phone: Office/Cell	859-879-4630
Contact Applicant's E-mail Address	raann.miller@woodford.kyschools.us

- If approved, funding may be used only for costs identified in the budget section of this proposal.
- Any changes to the project budget during the fiscal year must be requested and approved by OCTE
- Objectives must be completed and requests for reimbursement submitted to OCTE by March 31, 2023

 _____ Date 1/12/24

For Office Use Only

APPROVED:

Dr. Beth Hargis, Associate Commissioner

Date:

Total Amount Approved: \$ _____

Accounting Template:

Activity: Location: Program: Budget:

Application: Please provide a detailed narrative for the following sections not to exceed **THREE** pages.

Part 1: **Description and design of display** to include pathway being highlighted and why this pathway was selected.

We have selected the Culinary & Food Services pathway in the Family and Consumer Sciences program. This pathway has our largest enrollment, with 327 students in these courses. Our goal is to build the program to be self-sustaining by incorporating more student-enterprise catering opportunities within our school and community. Our county is currently growing with more food-related businesses. We hope to continue to grow our relationships with these establishments to provide our students with more opportunities to complete the pathway with a co-op or internship in culinary & food services. This would be beneficial to our students, as well as the businesses in our community. The Culinary & Food Services pathway is more expensive to operate in keeping current with industry-related supplies and equipment. This grant would allow us to purchase related and needed supplies and equipment for our students to gain hands-on experience.

Students in our pathway have had several different opportunities to participate in catering events. These events include Woodford County Hall of Fame reception, teacher lunches, middle school block party rewards for students, take-home meals and dishes for staff, hospitality rooms for district basketball games, Vallozzi Bowl hospitality, desserts for KAFCS annual meeting, etc. Having students plan, prepare, and serve at these events provides them with the opportunity to apply knowledge and skills gained in our classes.

These skills will be highlighted in our display, which will showcase the process of catering as a student-led process. Students have designed a table that will be set up as if they are catering an event. The table will first have a menu on display, with a description of how students plan for an event and draft a menu specifically for the people they are serving. This will be on display as if it is the menu for what is being served. There will also be an example of a purchase order, as students will be able to explain the prep and detail that goes into purchasing. A copy of the lab procedures will be on the table as well, with descriptions of the standards and guidelines from the industry that are implemented in the classroom. Then, our students have designed a catering setup. At the end of the table, a final plate of the food will be on display, highlighting the importance of presentation. Guests will be able to see how catering is a process, from start to finish. The display will be designed by students including FCS/FCCLA banners that we can use at all events, as well as pictures of our students catering in the past. Our goal is that through our table, students can truly inform about the intricate process and hard work that goes into a culinary event and that they can not only talk about what they have done but exhibit the collaborative effort that takes place in the classroom, and the skills they have gained through this.

Part 2: **Presentation and Leadership:** Explain how the students will be able to clearly explain the content knowledge and Program of Study (POS) standards that support the display? How have the students been empowered through voice and choice in researching and creating the display?

FCS students will assist with creating the display to showcase their work and knowledge gained through courses they have completed in the pathway. In every culinary class, we are focused on teaching content that is aligned with state, national and ServSafe (industry) standards. The goal is for every student in the culinary pathway to pass the ServSafe industry exam. In the culinary pathway, students fulfill many catering orders throughout the year. Events they have helped cater within the community allow them to apply the content learned in class in real-life settings. Culinary students have truly grown in their confidence and ability as they are given multiple, large tasks to complete. These tasks take planning, collaboration and knowledge of the ServSafe standards they are learning. Catering is a highlight of these courses for students, and they will be able to share this with the people in attendance.

Part 3: **Contribution and Research:** Describe how the pathway in your display contributes to the growth of your local community, region and/or state? Explain how the display impacts the economic workforce of the region/state? Are the students able to connect their work to the job market using KYSTATS data?

As previously stated, our community is growing with culinary and food related business with more to come in the future. This is a great way for our department and school to educate and train students for future jobs/careers. This pathway is also growing within the region and state. All establishments have a high demand and are continually seeking employees. Kentucky has a large amount of tourism that is continuing to grow so it is important to train students for potential future jobs/careers.

In Woodford county, there has already been an increase in culinary students gaining jobs in the industry. We currently have students in our culinary co-op program who are gaining jobs in the community, due to their performance in these classes. This has strengthened the relationship between the school and local employers. Students are able to connect their work to the job market through opportunities like these.

BUDGET DETAIL

OPERATING COSTS:

Description	Total Operating Costs	For Office Use Only
FCS/FCCLA/Culinary Pathway retractable banners (3)	\$500 x 3 = \$1500	
Stainless steel chafing dish set (4)	\$400	
Metal serving utensil set (2)	\$40	
	\$99.80	
Travel to Louisville on Mar 1, 2024 (board car/mileage, parking)		
Plastic paper display sign holders (6 pack)	\$25	
Mini food labels	\$20	
Large 3 tier serving display (2)	\$80	
Chilled 5 compartment condiment server caddy (2)	\$70	
Chalkboard easel sign for menu	\$70	
Drink dispenser with stand	\$33	
Set of 2 charger plates	\$25	
serving platters and bowls	\$300	
Fake food set for culinary	\$500	
Plastic cups with lid	\$20	
Chafing fuel	\$25	
Insulated beverage dispensers 5 gallon (2)	\$300	
Catering food warmers hot box	\$250	
Printing pictures, menus, labels, etc.	\$300	
Wagon for transporting catering supplies	\$100	
Items to enhance presentation	\$75	
TOTAL OPERATING COSTS	\$4,232.80	

WAGES & FRINGE

*Note: KDE reimburses \$150.00 for substitutes

Name	Service Provided	Total Wages & Fringe	For Office Use Only
TBD	Substitute - Mar 1, 2024	\$150	
	TOTAL WAGES & FRINGE	\$150	

TOTAL AMOUNT REQUESTED:

\$4,382.80

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:** 1/4/24

TOPIC/TITLE: Plan With Purpose Preschool Development grant from the National Center for Families Learning

PRESENTER: Deann Watts

ORIGIN: 

- TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ACTION REQUESTED AT THIS MEETING
- ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ACTION REQUESTED AT FUTURE MEETING: (DATE)
- BOARD REVIEW REQUIRED BY
 - STATE OR FEDERAL LAW OR REGULATION
 - BOARD OF EDUCATION POLICY
 - OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- PREVIOUS REVIEW OR ACTION
 - DATE:
 - ACTION:

BACKGROUND INFORMATION:

Deann Watts requests approval to apply for and serve as the implementer of the Play with Purpose grant sponsored by the National Center for Families Learning (NCFL) in connection with the Kentucky Governor's Office of Early Childhood. Grant recipients will be awarded \$1500.00 to implement the Play with Purpose group. I acknowledge all grants must be approved by the Woodford County Board of Education.

SUMMARY OF MAJOR ELEMENTS:

The Play with Purpose model requires a cohort of 10-15 caregivers with newborn children to three years old. The duration of the group is a 9 week period. As an overview, Play with Purpose groups provide families with evidenced-based strategies to support their child's development through playful interactions. Additional goals include strengthening caregiver/child attachment, enhancing kindergarten readiness (with a focus on oral language development and emergent literacy), and connecting caregivers to the community. The playgroup will provide children a structured environment to support the caregiver's role as the child's first teacher, while also providing positive parenting support for caregivers.

Deann Watts requests the Board's approval to apply for and receive \$1500.00 in direct funding if awarded. The funding will be utilized for program implementation. Deann Watts would serve as the grant contractor.

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: **Recommended** **Not Recommended**

Woodford County Schools

Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent’s Office.

1. Project title: Life Adventure Center Team Building Scholarship
2. School(s): Woodford County High School Volleyball
3. Your name: Meghan Bottom
4. Your e-mail address: meghan.bottom@woodford.kyschools.us
5. Phone number: 859-753-3963
6. Source of grant: Life Adventure Center
7. Amount of request: \$ to be determined by Life Adventure Center (Depending on number of players who make the team on July 15th, total cost could range from \$3,000-\$4,000.)
8. Proposal deadline: No specific deadline (but as soon as possible to get team building activity scheduled for August)
9. Today's date: 1/22/24
10. Briefly describe the project: Life Adventure Center offers scholarship to assist organizations that do not have the funds to pay the price per person for participation.
11. What items do you plan to purchase? 7 hour team building session (low and high ropes course) for all players on the WCHS volleyball team
12. What will you ask Woodford County Schools to contribute? \$0 - Additional funds, if needed, will come from the volleyball funding sources (school and/or booster account).
13. What is the duration of this grant? day of event
14. Who will write the grant proposal? Meghan Bottom - It is a four question application consisting of these four questions: 1) Tell us more about your group and what makes you all special. 2) How would Life Adventure Center's Resilience-Building programming help your group or team? 3) Briefly share more about your group's financial situation and the current funding you have available for programming. 4) Would you be interested in partnering with LAC on future grant opportunities?
