

OLDHAM COUNTY MIDDLE SCHOOL
Purchase Order - School Activity Funds

F-SA-7

Vendor Name: YMCA
Address: 20 Quality Place
Buckner Ky 40010

PO #: 20240265

Vendor #: _____
Activity Account: GIRLS SOCCER

Deliver To: N/A
Bill to: GEMS - invoice
attached

1099 Vendor:	Yes	No	WS required on new & 1099 vendors
Tax Exempt: B-1197			
Important Notice: Conflict of Interest, gratuities and kickbacks are prohibited by policy of the Oldham County Board of Education			

Purchases (must be approved before ordering)				
Qty.	Item #	Item Description	Unit Cost (\$/ea.)	Total(s)
		Indoor Soccer		\$ 400
		Rental for 6 dates		
		1/19/24, 1/26/24		
		2/2/24, 2/9, 24		
		2/23/24, 3/8/24		
		Girls Soccer Tryouts		
Estimated Total:				\$ 400

Requested By: Michael Markwell
(Sponsor Requesting Purchase)

Date Requested: 1/2/24

Approvals - FOR OFFICE USE ONLY

*Purchases involving changes to school site or property (indoor/outdoor) require an approved Building & Site Improvement Modification Form.		*Technology orders must be submitted to the Technology Department for purchase.	
By signing below, I authorize this order and have verified there are sufficient funds available for this purchase. Hand-written signatures and dates ONLY...not typed			
<u>Austin M. Burley</u>		<u>[Signature]</u>	<u>1/2/24</u>
Bookkeeper Review (certifies funds are available/being collected)		Principal Signature	Date Approved
Level Director Signature (required on purchases > \$5,000)	Date Approved	Superintendent Signature (required on purchases > \$20,000)	Date Approved

Purchase Order Payment Details

Account Code	Invoice Date	Invoice Number	Amount
<u>288-49</u>			

MODEL PROCUREMENT

Bid Law	Non-Competitive D&F (Attached)	Small Purchase D&F (Attached)	Intergovernmental	N/A	X
Bid Law #					

Check Number: _____
Date Paid: _____
Amount Paid: _____



Oldham County YMCA Indoor Arena Rental Agreement

Today's Date: 10.06.23 Printed Name: Michael Markwell

Organization: OCMS Contact No.: 502.819.9678

Address: _____

E-mail address: james.markwell@oldham.kyschools.us

Rental Date(s): 1.19,1.26,2.2,2.9,2.23,3.8 Hours Needed: 5p-7p

Purpose of Rental: Club

Field 1 or 2 rented: Field 1 and 2

Fees

Rental Fee- Per field \$ \$25/hr 4 Dates

Birthday Party Rental

\$50/hr 2 dates

1 hour on the field, 1 hour in the multipurpose Room

Popcorn and small sodas included

Fee- \$ _____

Terms and Conditions

Please read carefully and sign below to agree to these terms and conditions. My signature affirms:

1. I will give 72 hour cancellation notice for single field, 7 day notice for multiple field or multiple consecutive day rental or will pay full rate per rental agreement.
2. I will notify the arena director of any changes I would like to make at least 7 days ahead of my event.
3. I acknowledge that the YMCA Indoor Arena is a "smoke/alcohol/weapons/drug free" facility.
4. I am entitled to use only the hours and area that I have rented as printed on this contract.
5. All setup and cleanup time shall be included in my rental time block.
6. I am responsible for my own property and will not hold the Oldham County Family YMCA or any of its agents liable for damage/thefts etc... The Participant(s) shall indemnify and hold harmless the Oldham County Family YMCA, its agents and employees from and against all claims, damages and losses and expenses including attorney fees and cost, for any claim, damage or loss arising on the premises.
7. I will not have animals at any time in the facility unless approved by the director.
8. You will be held responsible for any damage to the Oldham County Family YMCA Indoor Arena during your event either caused by the renter or any guest attending the event
9. Tennis shoes/ non-cleated shoes must be worn to utilize the turf floor unless otherwise approved by the director.

Renter's signature *Jason Ruff* 1.4.24

Staff signature *Christopher Cassada*

If no fee due write reason here: _____

Rental Fee: \$400.00

Amount Due Deposit: _____ Amount Paid: Due Check # (if applicable) _____