



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

January 16, 2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve the contract between Dixie Heights High School and Executive Charter for bus transportation to and from the University of Kentucky on March 22, 2024 .

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

Dixie Heights High School FBLA will be attending the Stock Market Challenge

FISCAL/BUDGETARY IMPACT:

Charter bus transportation cost of \$1445.00 will be split with Simon Kenton High Schools. The Dixie Heights High School portion of \$722.50 will be paid using Dixie LAVEC funds.

RECOMMENDATION:

Approval of the contract between Dixie Heights High School and Executive Charter for bus transportation to and from the University of Kentucky on March 22, 2024.

CONTACT PERSON:

Roddy Stainforth/Teresa Catchen

Principal/Administrator

District Administrator

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

Executive Charter, Inc.
 1810 Monmouth St. Newport KY 41071
 859-261-8841
 reservations@executivecharter.org

Account Name: **DIXIE HEIGHTS HIGH SCHOOL / FBLA** Acct ID: **7485772**

Address: **3010 DIXIE HWY EDGEWOOD, KY 41017**

Client Contact: **PHOEBE SWANK** Phone#: **6067485772**

| Pickup_Time | Passenger | Confirmation |
|----------------------------|---|----------------------------------|
| 7485772 | | |
| 3/22/2024 6:30:00AM | DIXIE HEIGHTS HIGH SCHOOL / FBLA | 2959311 |
| MOTOR COACH 47 | FROM: SIMON KENTON HIGH SCHOOL / DIXIE HEIGHTS HIGH SCHOOL | Fare \$1,395.00 |
| | TO: UNIVERSITY OF KENTUCKY K CLUB: 1398 SPORTS CENTER DR, LEX, KY 40502 | Tips \$50.00 |
| TRIP REMARKS: | PICK UP AT SIMON KENTON HIGH SCHOOL, (11132 MADISON PIKE, INDEPENDENCE, KY 41051), THEN AT DIXIE HEIGHTS (3010 DIXIE HWY, EDGEWOOD, KY 41017) WAIT AND RETURN AROUND 1PM | TotalFare \$1,445.00 |
| | | Invoice Total: \$1,445.00 |

DEPOSIT: A \$100 deposit per motorcoach is required to reserve service.

PAYMENT OF BALANCE: To avoid cancellation, the balance of the payment is due thirty (30) days prior to the event. If the balance is not paid in full 30 days prior, trips can be cancelled without notice to fulfill company needs.

CANCELLATION: We have a 2 week cancellation policy. Cancellation less than two (2) weeks prior to service will result in forfeiture of all monies paid.

ADDITIONAL CHARGES: You will be responsible for any tolls, city fees and applicable parking for the bus.

AMENITIES such as wi-fi, PA system, electrical outlets, DVD players and TV monitors are provided at no charge. Therefore no refund will be issued for the failure of such amenities.

DRIVER ACCOMODATIONS: You are responsible for a hotel room for the driver. This includes booking and payment of the room.

PAYMENTS: We accept credit card, check or EFT. Please make checks payable to: Executive Charter, Inc.

CREDIT CARD PROCESSING FEE: A processing fee of 3% will be added to all credit card payments.

PAST DUE AMOUNTS: A Finance Charge of 2% Per Month, 24% Annual Percentage Rate will be charge on all past due accounts. **PRICE VARIATIONS:** The price quoted above is from terminal to terminal and is based upon the information originally given. Any changes may affect the original price quote. A revised quote will be given at the time of change.

DAMAGE AND CLEAN UP FEES: If extraordinary clean up is required there will be an additional charge of \$250. You will be liable for any damage caused by the passengers of the bus.

LIMITATIONS ON DRIVE TIMES: Please NOTE the following:

The bus will not be driven between 1:00 am and 5:00am. Please adjust your itinerary to accommodate this.

The D.O.T. only allows a driver to be on duty for 15 consecutive hours and to drive for 10 hours of the 15 hours before an 8 hour break is required.

It is important to communicate with us prior to your trip regarding any itinerary that may exceed these requirements so accommodations for a second driver can be made. A second driver will increase the cost of your charter.

ITINERARY: A specific itinerary is required 2 weeks before the service, listing all locations and expected times for the driver(s).

NOTES: Please check the information above regarding your trip. Please contact us with any changes, corrections, or additions to your itinerary. Our staff is anxious to help you.

Please sign and return with your deposit to ensure your coach reservation.

Signature _____ Date _____