



**JESSE BACON, SUPERINTENDENT**  
ADRIENNE USHER, ASSISTANT SUPERINTENDENT  
BRANDY HOWARD, CHIEF ACADEMIC OFFICER  
TROY WOOD, CHIEF OPERATIONS OFFICER

To: Jessie Bacon, Superintendent & Darrell Coleman, BOE Chairperson

From: Megan Hatter, FRYSC & Migrant Supervisor/District Grant Writer

Date: January 10, 2024

Re: Approval of FRYSC Assurance Certification for CHFS' Contract July 2024-June 2026

Please review and give signature to the attached District Assurance Certification form which acknowledges the binding agreement with the Cabinet for Health and Family Services' contract for the thirteen Family Resources and Youth Services Centers in BCPS during the 2024-2025 and 2025-2026 school years.

By March 1, 2024 each Family Resource and Youth Services Center will submit Continuation Program Plans FY25 and FY26 mandated by legislation (KRS156.496) and in accordance with the following Core Components:

**FRCs- Elementary Schools:**

- Assistance with after-school care for ages 4 to 12;
- Health and education services for assistance with full-time child care for 2- and 3-year-olds, new and expectant mothers;
- Education to enhance parenting skills and education for preschool parents and their children;
- Support and training for day-care providers;
- Health service and referrals to health agencies.

**YSCs- Middle and High Schools:**

- Health service and referrals to community health and social agencies;
- Substance abuse services or referrals;
- Family crisis and mental health services or referrals;
- Employment counseling, training, and placement for young people;
- Summer and part-time job development for youths;(high school only).

**The signed District Assurances Certification form will accompany each center's Continuation Program Plan FY25-26.**

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**

**Family Resource and Youth Services Centers  
School District  
Assurance Certification  
2024-2026**

I certify that, to the best of my knowledge, the information submitted as documentation for Family Resource and Youth Services Center Continuation Program Plan is correct and complete. The school district has authorized me as its representative to obligate this school district to conduct any ensuing program or activity in accordance with all applicable Federal and State laws and regulations and the following program assurances:

- Compliance with all FRYSC-related statutes and any policies or procedures set forth by the Cabinet for Health and Family Services through its Contract with the school district;
- District Contact/Designee representation at required FRYSC meetings designed specifically for these individuals;
- The center Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
- Student and family records will be kept following the guidelines set forth in the FRYSC School Administrators Guidebook;
- Each Center will maintain written documentation verifying:
  - The development of Action Component Plans for each core and optional component provided by the center (with evidence of collaboration with other school district programs);
  - Current needs assessment data that supports programs and activities included in the center's Action Components;
  - An active Advisory Council as outlined in the Contract; and
  - Center staff has access to Infinite Campus
  - Center staff receives monthly detailed MUNIS reports and/or desktop access to MUNIS.

It is understood that the submission of this certification and accompanying center budget constitutes an offer, and if accepted by the Cabinet for Health and Family Services or negotiated to acceptance, a contract will form a binding agreement.

Bullitt County Public Schools  
School District

\_\_\_\_\_  
Board Item No. & Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Chairperson Signature

\_\_\_\_\_  
Date

