

Lincoln Trail Elementary
Site Base Decision-Making Council
December 11, 2023
Meeting Minutes

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:48 pm. Members present were Mr. Almasarweh, Lindsey Garverich, Jenny Hack, Tracy Hardeman via call, and Casey Robichaud.

Casey Robichaud made the motion to approve the meeting agenda. Jenny Hack seconded. **Motion 24-18 Carried.**

Lindsey Garverich made the motion to approve the November 2023 meeting minutes. Tracy Hardeman seconded the motion. **Motion 24-19 Carried.**

Good News Report- Mrs. Miller reported that all the teachers received great reviews from their O.G. or Morphology walkthroughs. The school's annual Safety Audit was conducted and all is well.

Student Achievement- KSA data- Our school is 2nd overall in the region. 1st in Reading, 3rd Math, 2nd in Science and 1st in School Climate Survey!

Reviews/ Readings and Approvals- The council reviewed the 2023-24 ESS Budget. Jenny Hack made the motion to approve. Casey Robichaud seconded the motion. **Motion 24-20** Carried.

The council had a second reading of the Parent Involvement Policy. No additional revisions requested. Lindsey Gareverich made the motion to approve the Parent Involvement Policy Revision. Tracey Hardeman seconded the motion. **Motion 24-21** carried.

The Site Base had a second reading of the school's Discipline Policy revision. No additional revisions recommended. Casey Robichaud made the motion to approve. Mr. Almasarweh seconded the motion. **Motion 24-22** carried.

The Site Base reviewed the Writing Policy revisions recommendation. A second reading of the policy will be conducted at the next meeting.

CSIP Phases I, II and III were reviewed by the council. Jenny Hack made the motion to approve. Lindsey Garverich seconded the motion. **Motion 24-23** carried.

Reports- The council reviewed the school's Enrollment, PBIS Data and Student Activity Fund Reports for the month of November. There were no Accidents Reported for November.

Upcoming Events/Deadlines- Writing Policy 2nd Reading.

PLD Day January 2nd.

The next site base meeting will be held in the school's conference room on Monday, January 8, 2024 at 2:45 PM.

Adjournment- Jenny Hack made the motion to adjourn. Lindsey Garverich seconded the motion. **Motion 24-24** Carried.

The meeting ended at 3:08 PM.