

**HEARTLAND ELEMENTARY  
SITE BASED COUNCIL  
MINUTES  
November 21, 2023  
4:00PM**

**ATTENDANCE** - Emily Campbell, Sarah Mraz, Jennifer Miller, Kim Huggins, Krystal Waddell. Nichelle Waters was absent.

Meeting was called to order by Emily Campbell at 4:04 pm.

**1. OPENING BUSINESS**

A. Agenda Approval - After the Council reviewed the Agenda, Sarah Mraz made a motion to accept the agenda and Kim Huggins seconded the motion. Consensus was reached by the Council.

B. October Meeting Minutes -Motion was made by Krystal Waddell and seconded by Kim Huggins to approve the October meeting minutes. Consensus was reached by the Council.

C. Good News Report

- Fall Literacy Night went well.
- Over 700 meals were served during our November Family Feast.
- Nine 5th grade boys represented HES at the Boys Leadership Conference.
- More than 60 veterans attended our Veteran's Day program.
- The Honor Roll assembly was well attended.

Mrs. Rose had her baby!

D. Public Comment/Visitors -

**2. STUDENT ACHIEVEMENT -**

A.. KSA data was presented to the Council. No action required.

**3. PLANNING -** CSIP Phase I & II have been successfully completed and approved.

**4. BUDGET REPORT**

A. PER PUPIL - The council looked over the budget. Sarah Mraz motioned to approve. Krystal Waddell seconded the motion. Consensus was reached.

B. LOCAL - The local budget was approved by Kim Huggins. Sarah Mraz seconded the motion. Consensus was reached.

**5. OLD BUSINESS -**

**6. NEW BUSINESS -**

A. The Student Accident Report was provided to the Council. No action required.

**7. EXECUTIVE SESSION TO DISCUSS PERSONNEL**

**8. ANNOUNCEMENTS**

- November 22-24 - Thanksgiving Break
- November 27-29 - Dental Screenings
- November 29 - Parent Cafe
- December 1 - Holidays Around the World Program

- December 12 - Staff Holiday Party
- December 14 - Family Feast (K, 1st & 5th grade)
- December 20- January 1 - Winter Break
- January 2 - Professional Learning Day (No school for students)
- January 15 - Martin Luther King, Jr. Day (No school for students)

9. **ADJOURNMENT** -The next meeting will be held on Tuesday, December 19th at 4:00 p.m. With no further items to discuss, Motion was made by Jennifer Miller and seconded by Sarah Mraz to adjourn the meeting. Consensus was reached. Meeting adjourned at 4:44 pm.