

Decision Paper

TO: Hardin County Board of Education

FROM: Teresa Morgan, Superintendent

DATE: January 18, 2024

SUBJECT: Request for John Hardin Class of 2024 Senior Trip to Gatlinburg using a commercial carrier.

FACTS/DISCUSSION:

John Hardin instituted a senior class trip for its graduating class the past few years. The senior class sponsors and administration have outlined a trip that provides an educational experience as well as an opportunity that some students may not have the chance to experience again. An itinerary is outlined below. Students will experience a mixture of the many outstanding venues Gatlinburg has to offer. We will contract with a private carrier for motor coach transportation for cost and time efficiency.

◆ *Classes Participating:*

The Field Trip will be offered to members of the Senior Class of 2024.

- *Gatlinburg Field Trip Tentative Itinerary: May 9-11, 2024*

May 9, 2024	May 10, 2024	May 11, 2024	
12:30 Leave JHHS giving students time to eat lunch at JHHS 3:00 Stop for break 6:00 Dinner at Hard Rock Cafe 7:30 Mysterious Mansion 9:30 Hotel Check in 12:30 Curfew	7:30 Breakfast @ Hotel 9:00 Ripley's Aquarium 11:30 Wonderworks 2:30 Alcatraz East 4:30 Hiking/shopping 6:30 Dinner at Mama's Farmhouse 8:00 Ripley's Believe it or not Group Picture 10:00 Load charter bus and head to hotel 11:00 Curfew	7:00 Breakfast @ Hotel 9:00 Titanic 11:00 Load bus for Dollywood 5:00 Dinner at Dollywood 6:00 Leave for home **Return around 11:59 pm	

(See attached itinerary educational descriptions and supporting standards for each excursion.)

Estimated Cost per person:

- Chartered Bus transportation to and from Gatlinburg (including driver tips and tolls) -\$150.00
- Hotel room for 2 nights- \$100.00
- Security Guard for 2 nights at Hotel) \$50.00
- Sight-seeing excursions, games and/or shows (examples: Titanic Museum, Mysterious Mansion, Ripley's Aquarium, WonderWorks, Alcatraz East, Ripley's believe it or not, Dollywood .) – approximately \$150.
- 3 Prepaid meals at Mama's Farmhouse, Hard Rock Café' (or similar venues) - \$75.00

Total Cost: \$525.00-550.00 (estimate prior to fundraising)

Fundraiser: The Kroger Community Rewards program is being offered to the class of 2024 to create a fund to pay for excursions offered during the educational instructional time. To date, the account has 538.02 towards the excursions. Additional deposits made in December and March will go towards these expenses. Sponsors will be sought for students that qualify for fee waiver and have turned in the appropriate paperwork.

◆ **Payment Schedule:**

- Payment #1: \$ 125.00 Due on or before January 1, 2024
- Payment #2: \$ 125.00 Due on or before February 1, 2024
- Payment #3 \$ 125.00 Due on or before March 1, 2024
- Payment # 4 Balance on the trip will be due by April 1, 2024 (This price will be adjusted based on fundraising proceeds and number of people committed to trip)

Cancellation Policy:

After February 1, 2024, no refunds will be allowed because of reserving the bus, hotels, excursions, etc. After these deposits have been made, there will be absolutely no refunds. Students must sign up prior to January 1, 2024 because of contracts being signed for bus, room and excursions. If a student needs to back out after February 1, 2024, they must find a replacement to be able to obtain a refund.

- ◆ **Chaperones:** We will adhere to the 10:1 student to chaperone ratio. Parents who have a background check on file will be encouraged to participate in order to avoid the expense of substitute teachers at the school.

4. Points of Contact: Melissa Field and Teresa Punjack, Co-Senior Class Sponsors

5. Recommendation: The Hardin County Board of Education approve the request for JHHS Class of 2024 Senior Trip to Gatlinburg, TN

6. Recommended Motion: I move to approve the request for the JHHS Class of 2024 Senior Trip to Gatlinburg, TN on May 9-11, 2024, via commercial carrier for cost and time efficiency.

_____ Approved

_____ Not approved