

Grading

ACHIEVEMENT

Teachers shall maintain detailed, systematic ongoing records of each student's performance, including writing to publish folders, performance events, open-ended questions, and anecdotal records. These records shall be maintained in a manner that will allow the teacher to interpret progress to the appropriate school personnel, the student and parent(s).

PERFORMANCE REPORTS

Performance reports shall provide a vehicle for teachers to report a student's performance as determined by authentic assessment.

Primary Performance Reports

Documentation for these reports shall be in the form of anecdotal records, observations, work samples and one or more of the following: write to publish folders, journals, computer discs, video and/or audio recordings, etc.

Intermediate (grades 4 and 5) Performance Reports

Teachers shall use Infinite Campus, or the letters S, N, U, and A, B, C, D, I, and F, with percentage, to inform parents of student performance.

Teachers shall use the following scale for letter/percentage grades:

A = 90-100	(Excellent)	S = Satisfactory
B = 80-89	(Good)	N = Needs Improvement
C = 70-79	(Average)	U = Unsatisfactory
D = 60-69	(Poor)	
I = Incomplete		
F = 59 and below	(Failing)	

Primary Reporting Shall Include:

AL	Above Level
OL	On Level

Middle and High School Performance Reports

Teachers shall use the following scale for letter/percentage grades:

A = 90-100	(Excellent)
B = 80-89	(Good)
C = 70-79	(Average)
D = 60-69	(Poor)
I = Incomplete	
F = 59 and below	(Failing)

S/N/U shall be used to indicate conduct grades on the performance report for students in grades six through eight (6-8).

Grading**REPORTING CYCLE**

Performance reports shall be issued every twelve (12) weeks for elementary students, every twelve (12) weeks for middle school students (6-8) and every twelve (12) weeks for high school students (9-12). Beginning in the 2024-2025 school year, the performance reports shall be issued every nine (9) weeks for all grade levels. These evaluations shall provide a record of academic progress, conduct, and attendance.

ALTERNATIVE INSTRUCTION PLAN

An Alternate Instruction Plan may be written for a student who has been unable to be successful at class level, even though effort has been good, and/or a student who does not qualify for special education or who does qualify but whose parent(s)/ guardian(s) have declined services. Copies of the AIP shall be sent to parents. If a student is working below class level, a "W" may appear on the performance report.

INCOMPLETE GRADES

The Superintendent shall develop procedures for Incomplete grades.

EXCEPTIONAL STUDENTS

Exceptional students may receive regular grades, depending on the extent of the exceptionality and the recommendation of the ARC.

DISCIPLINE

A student's grade shall not be lowered as a disciplinary action.

PARENT/TEACHER CONFERENCES

The Superintendent shall develop procedures for parent/teacher conferences.

ALTERNATE REPORTING

A school council may use an alternate method of reporting to parents on student's performance. Alternate methods must be approved in council minutes and a copy of the alternate scoring must be submitted to the Superintendent prior to issuing to parents.

REFERENCES:

KRS 158.140; KRS 161.200; KRS 158.860

RELATED POLICIES:

08.113, 08.22, 08.222, 09.123, 09.4294