



# 2023-2024 Phase Two: The Needs Assessment for Schools\_10182023\_10:24

2023-2024 Phase Two: The Needs Assessment for Schools

**Woodland Elementary School**

**Dawn Tarquinio**

6000 South Woodland Drive

Radcliff, Kentucky, 40160

United States of America

---

## Table of Contents

2023-24 Phase Two: The Needs Assessment for Schools	3
Attachment Summary	8

## **2023-24 Phase Two: The Needs Assessment for Schools**

### **Understanding Continuous Improvement: The Needs Assessment for Schools**

The Needs Assessment Diagnostic will facilitate the use of multiple sources of data to determine the current reality and establish a foundation for decision-making around school goals and strategies. Once completed, the diagnostic will lead to priorities to be addressed in the comprehensive school improvement plan to build staff capacity and increase student achievement. The needs assessment is to be conducted annually as an essential part of the continuous improvement process and precedes the development of strategic goals (i.e. desired state).

While the focus of continuous improvement is student performance, the work must be guided by the aspects of teaching and learning that affect performance. An effective improvement process should address the contributing factors creating the learning environment (inputs) and the performance data (outcomes).

The needs assessment provides the framework for all schools to clearly and honestly identify their most critical areas for improvement that will be addressed later in the planning process through the development of goals, objectives, strategies and activities. 703 KAR 2:225 requires, as part of continuous improvement planning for schools, each school to complete the needs assessment between October 1 and November 1 of each year and include: (1) a description of the data reviewed and the process used to develop the needs assessment; (2) a review of the previous plan and its implementation to inform development of the new plan; and, (3) perception data gathered from the administration of a valid and reliable measure of teaching and learning conditions.

#### **Protocol**

1. Clearly detail the process used for reviewing, analyzing and applying data results to determine the priorities from this year's needs assessment. Include names of school councils, leadership teams and stakeholder groups involved, a timeline of the process, the specific data reviewed, and how the meetings are documented.

Upon receipt of state test results (KSA), the staff is briefed on overall results. In the following weeks, teachers work in Action Teams (SBDM committees) to disaggregate data utilizing the KASC test score graphs guidance. During Action Team meetings, parents and community members are invited. This data is considered in weekly PLC meetings and emphasized when analyzing iReady Diagnostic data, common assessments, PBIS data, unit assessments and other formative assessment data. Individual student data sheets are shared with parents by enclosing in the first quarter report cards. A parent night is held annually in conjunction with a Title I Parent meeting so that parents can have individual iReady and KSA data interpreted for them and any questions answered.

#### **Review of Previous Plan**

2. Summarize the implementation of the goals, objectives, strategies and activities from the previous year's Comprehensive School Improvement Plan (CSIP). What was successful? How does it inform this year's plan?

Please review the highlighted copies of the Woodland CSIP from the SBDM Action Team meeting August 23, 2023. Leadership Team has reviewed preliminary data. Action teams were given the following directions:

-After familiarizing, please review the pages of the CSIP assigned to your team using the KDE rubric and on the copy marked "OFFICIAL"

-Highlight BLUE items that indicate HIGH QUALITY PLANNING

-Highlight YELLOW items that indicate MEETS EXPECTATIONS

-Highlight PINK items that indicate NEEDS IMPROVEMENT

-PLEASE add notes for anything that was marked "Needs Improvement"

Additionally, please add any missing items you find (such as a missing strategy or program)

Also attached: **Woodland 23-24 Common Assessment Dates**

### Trends

3. Analyzing data trends from the previous two academic years, which academic, cultural and behavioral measures remain significant areas for improvement?

### Example of Trends

- The number of behavior referrals increased from 204 in 2021-22 to 288 in 2022-23.
- From 2021 to 2023, the school saw an 11% increase in novice scores in reading among students in the achievement gap.

No longer in TSI status for Students with Disabilities

-Based on KSA, while we saw an increase in students P/D in both reading and math and a reduction in novice, we still have a significant number of students scoring in the novice category for both:

-Math - Increase in P/D from 22% to 30%, but a small reduction in novice from 43% to 37%

-Reading - Increase in P/D from 31% to 34%, but a small reduction in novice from 47% to 38%

-Science - Increase in P/D from 14% to 23%, but a small reduction in novice from 29% to 19%

-Social Studies - Increase in P/D from 24% to 26%, but a novice increased from 43% to 49%

-Combined Writing - P/D decreased from 37% to 33%. Novice decreased from 27% to 19%

### Current State

4. Plainly state the current condition of the school using precise numbers and percentages as revealed by multiple sources of outcome data. Cite the source of data used.

### Example of Current Academic State:

- Thirty-four percent (34%) of students in the achievement gap scored proficient on Kentucky Summative Assessment (KSA) in reading.
- Fifty-four percent (54%) of our students scored proficient in math compared to the state average of 57%.

### Example of Non-Academic Current State:

- Teacher attendance rate was 84% for the 2022-23 academic year.
- Survey results and perception data indicated 62% of the school's teachers received adequate professional development.

#### Academic Current State:

Students in the achievement gap (disabilities) Reading - 49% novice, 28% apprentice, 21% proficient, 2% distinguished

Students in the achievement gap (disabilities) Math - 49% novice, 26% apprentice, 23% proficient, 2% distinguished

At the time of this submission, district and state data is unknown for comparison.

#### Non-Academic Current State:

School Safety perception data decreased from 73.2 to 72.3 (while Climate increased, safety decreased)

### Priorities/Concerns

5. Clearly and concisely identify the greatest areas of weakness using precise numbers and percentages.

---

**NOTE:** These priorities will be thoroughly addressed in the Comprehensive School Improvement Plan (CSIP) diagnostic and template.

**Example:** Sixty-eight percent (68%) of students in the achievement gap scored below proficiency on the Kentucky Summative Assessment (KSA) in reading as opposed to just 12% of non-gap learners.

In reading, 77% of students in the achievement gap (disabilities) scored below proficiency in KSA as opposed to 66% of non-gap learners

In math, 75% of students in the achievement gap (disabilities) score below proficiency in KAS as opposed to 70% of non-gap learners.

### Strengths/Leverages

6. Plainly state, using precise numbers and percentages revealed by current data, the strengths and leverages of the school. Explain how they may be utilized to improve areas of concern listed above.

**Example:** Reading achievement has increased from 37% proficient to its current rate of 58%. The systems of support we implemented for reading can be adapted to address our low performance in math.

-Math - Increase in P/D from 22% to 30%, reduction in novice from 43% to 37%

-Reading - Increase in P/D from 31% to 34%, reduction in novice from 47% to 38%

-Science - Increase in P/D from 14% to 23%, reduction in novice from 29% to 19%

-Social Studies - Increase in P/D from 24% to 26%

-Combined Writing - Novice decreased from 27% to 19%

### Evaluate the Teaching and Learning Environment

7. Consider the processes, practices and conditions evident in the teaching and learning environment as identified in the six Key Core Work Processes outlined below:

[KCWP 1: Design and Deploy Standards](#)

[KCWP 2: Design and Deliver Instruction](#)

[KCWP 3: Design and Deliver Assessment Literacy](#)

[KCWP 4: Review, Analyze and Apply Data Results](#)

[KCWP 5: Design, Align and Deliver Support](#)

[KCWP 6: Establish Learning Environment and Culture](#)

Utilizing implementation data, perception data, and current policies and practices:

a. Complete the [Key Elements Template](#).

- **b. Upload your completed template in the attachment area directly below.**

**ATTACHMENTS**

**Attachment Name**

---

 Woodland Key Elements 11-23

8. After analyzing the Key Elements of your teaching and learning environment, which processes, practices or conditions will the school focus its resources and efforts upon in order to produce the desired changes?










Note that all processes, practices and conditions can be linked to the six Key Core Work Processes.

**NOTE:** These elements will be thoroughly addressed in the Comprehensive District Improvement Plan (CSIP) diagnostic and template.

KCWP 1: Design and Deploy Standards

KCWP 2: Design and Deliver Instruction

# Attachment Summary

Attachment Name	Description	Associated Item(s)
 23-24 Woodland Common Assessment KSA Preparation	Protocol for Common Assessments in 23-24	•
 ASP Action Team Minutes 8-23-23	Minutes from Implementation and Impact check for CSIP for ASP Committee	•
 Budget Action Team Minutes 8-23-23	Minutes from Implementation and Impact check for CSIP for Budget Committee	•
 CIT Action Team Minutes 8-23-23	Minutes from Implementation and Impact check for CSIP for CIT Committee	•
 CWR Action Team Minutes 8-23-23	Minutes from Implementation and Impact check for CSIP for CWR Committee	•
 PPL Action Team Minutes 8-23-23	Minutes from Implementation and Impact check for CSIP for PPL Committee	•
 Woodland Fall 2023 iReady Data		•
 Woodland Key Elements	Woodland Key Elements	•
 Woodland Key Elements 11-23		• 7