



FLOYD COUNTY BOARD OF EDUCATION  
Anna Whitaker Shepherd, Superintendent  
442 KY RT 550  
Eastern, KY 41622  
Telephone (606) 886-2354 Fax (606) 886-4550  
www.floyd.kyschools.us

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**Action/Discussion Item:** Consider/Approve the Memorandum of Understanding with the Floyd County Schools and Teach for America.

**Applicable Statutes or Regulations:** BOE Policy 01.11 Powers and Duties of the Local Board of Education.

**Fiscal Budgetary Impact:** No cost to the district.

**Background and major Policy Implications:** Teach for America's Ignite Program provides Fellows and Coaches to the partnering school/district at no cost. The role of these individuals is to provide mentoring and tutoring to students.

**Recommended Action:** To approve the agreement with Teach for America.

**Contact Person:** Angela Duncan

  
Principal

  
Director

  
Superintendent

**Date:** December 14, 2023

**Teach For America**  
**Future Forward X Ignite Fellowship 2023-2024 (Spring 2024)**  
**School Memorandum of Understanding**

In Spring 2024, Teach For America's Future Forward Program (hereafter FF) is partnering with TFA's Program Ignite. Ignite accelerates learning and fosters belonging through mentoring, leveraging research-based best practices as defined by the National Student Support Accelerator. Ignite Fellows lead learning experiences for a minimum of 2 hours per week, at least one time per week in a virtual setting in partnership with local education coaches (here provided by TFA's FF Program).

School partners play a crucial role in creating conditions of success for this hybrid program, enabling Coaches and Fellows to lead effectively and build meaningful relationships with students. This MOU is made as of December 18 by and between Teach For America, Inc. and the school partner, Floyd County Schools for the Spring 2024 (February 5 - May 3, 2024) Ignite Fellowship semester.

**Responsibilities-- Teach For America:**

- Shall serve as a liaison for the FF X Ignite Fellowship and shall act as the main point of contact for all program-related matters.
- Prioritizes school embeddedness so that we accelerate what the school is already working on with students:
  - Sets customized vision for student impact together with the school
  - Recruits, selects and supports an exceptional, equity-oriented near-peer local education Coach (Future Forward Coach) who customizes learning objectives, works directly with students to accelerate their learning and long-term goals, and provides ongoing support to mentors
- Recruits, selects, matches exceptional, equity-oriented college students who are near-peers to serve as Fellows (mentors):
  - The screening process will include an online application and background checks, including a Social Security Number search, County Criminal Records, National Sex Offender Database, and National Criminal Database searches.
  - Ignite Fellows must successfully clear each background check to be matched to a school. See Addendum A for a detailed description of the background check process facilitated by Teach For America.
  - Notwithstanding the foregoing, Teach For America makes no representations as to the Fellows' performance or quality of work, and Teach For America shall not be held responsible for any acts or omissions of any of the Fellows.
- Onboards Fellows and Coaches and provides ongoing collaboration spaces.
- Provides relationship-building tools and supplementary pedagogical resources to Fellows.
- Shall enforce a Fellow Terms of Participation and responsibilities outlined in the Ignite Trainer Agreement

- Shall provide a financial fellowship award for Fellows and Coaches.
- Provides short pre- and post-surveys and qualitative interviews for students, Coaches, and Fellows to understand programmatic impact and inform program improvements.

**Responsibilities-- School Partner:**

- Determine the strategic focus area for high-impact mentoring in partnership with Teach For America
- The Coach (provided by TFA) will be the primary liaison with the Teach For America FF X Ignite Fellowship team. The principal/school leader (hereafter SL) will join for beginning of year, middle of year, and end of year conversations regarding the program.
- The School Leader (SL) shall be responsible for Identification of students to participate in FF X Ignite mentoring sessions each semester, share the Ignite Family Info and Consent sheet with parents of participating students, and manage any opt out requests appropriately.
- Identify consistent schedules for Coaches and Fellows to work with students in-person and/or virtually during the school day, and share with Teach For America. The Coaches and Fellows should work with the same students at least 1 time per week, with each session running approximately 30-60 minutes.
- The School Partner Principal/school leader (SL) will help maximize student learning time in Ignite mentoring sessions by supporting Coach and other school staff to protect mentoring session times, to the extent possible
- Provide individual devices and headphones with microphones to students to work virtually with Fellows (ex. iPads, computers), relatively quiet space for students to attend virtual Ignite sessions, and tech platforms (such as Zoom, etc.) that Fellows and students can use to conduct sessions.
- Share student data ("Student Record Data") with Teach For America to understand Fellowship impact and to further support student achievement in the program, in a form, format, frequency, and security feature mutually agreed by the Parties:
  - Student ID number or other unique identifier
  - Student grade level and Ignite subject area
  - Interim Assessment Data (Beginning of Year, Mid-Year, End of Year) (including growth goals/targets, grade level equivalency, mastery, percentile rank, or other scales available) Access to the individual Student Record Data described above will be limited solely to appropriate Teach For America staff for the purposes of reviewing and improving programming. Teach for America agrees to comply with all FERPA and all state of Kentucky student privacy provisions.)
- Authorize and support Teach For America to administer 2 student surveys (pre- and post-) each semester to all students participating in FF X Ignite program ("Student Survey Data").
  - Coaches will receive a unique link for student survey administration through Panorama's Survey Administration Tool; links and individual access codes will be shared with students and responses will be kept confidential and stored on secure servers.
  - Access to FF X Ignite student Survey Data will be limited solely to Teach For America employees, Coaches and school leaders for ongoing program improvement and development of current and future Ignite Fellows.

- No identifiable student information will be reported and all data will be reported in the aggregate.
- Teach For America agrees that the Survey Data may not be loaned, used or otherwise conveyed to anyone other than internal staff and current and future Trainers, using software services to securely house and host this data.
- For participants surveys, the School Partner agrees that Teach For America can use aggregate, de-identified data (the "Aggregate Data") to drive programmatic learning and share programmatic impact at scale ("Additional Uses")
- Acknowledges that Teach For America shall review recordings of Ignite mentoring sessions and other content in order to support development and enhancement of programs for Fellow Training and student learning.
- The School Partner/District shall pay Teach For America **\$0 per Ignite fellow, per semester** to defray expenses Teach For America incurred in recruiting, selecting, onboarding and training Fellows, supporting Coaches during the program, and paying Trainers a financial award. The School Partner/District agrees that all payments for fees shall be in the form of a check delivered to Teach For America or wire transfer to an account designated by Teach For America in writing.

Prestonsburg High School  
 School Partner Name (please print)      Signature      Title      Date

Name of School: Floyd County Schools

**Addendum A**

Check Type and Descriptions. All checks below will be conducted through the vendor, Truescreen.

*Ignite fellows must successfully clear each background check below to be matched to a school.*

<b>Background Check Type</b>	<b>Check Description</b>
Social Security Number Search	Social Security Number (SSN) Validation and Verification services help to confirm the fellow's identity while uncovering past addresses, revealing alias names and helping to spot identity theft.
County Criminal Records Search	County criminal record searches conducted in all counties of residence for the fellow in the past 7 years.
National Sex Offender Registry Website (NSOPW)	A website operated by the U.S. Department of Justice; confirms that an individual is not listed on the sex offender registry.
National Criminal Database Search	Multi-state National Criminal Database search collected from around the country. Government sources include court systems, corrections departments, law enforcement, sex offender registries and state, county and municipal agencies. Criminal searches will cover the past 7 years of a fellow's history.