

DATE:

12/13/2023

AGENDA ITEM (ACTION ITEM):

Consider/Approve Addendum to the School Food Authority (SFA) Agreement for the Fresh Fruit and Vegetable Program (FFVP) in addition to the Kentucky FFVP application signature page that was previously approved at the August 2023 meeting.

APPLICABLE BOARD POLICY:

Legal Status 01.1

HISTORY/BACKGROUND:

The Division of School and Community Nutrition (SCN), KDE, and USDA mistakenly awarded grants for free fresh fruits and vegetables to children during the school day for multiple schools: RR, BG, WT, CY, TM, and FW, which were all previously approved by the Board. The Student Nutrition Director applied for a grant for BG only. Once SCN, KDE, and USDA realized their error, they withdrew grants for all schools except BG. The signature page also needs to be updated since the Director of Student Nutrition has changed since the FFVP grant was awarded.

FISCAL/BUDGETARY IMPACT:

\$0

RECOMMENDATION:

Approval of the addendum to the SFA Agreement for the FFVP and approve the Kentucky FFVP application signature page

CONTACT PERSON:

Jennifer Notton, Student Nutrition Director


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

Andy Beshear
Governor



Jamie Link
Secretary, Education and
Workforce Development Cabinet

Jason E. Glass, Ed.D.
Commissioner of Education and Chief Learner

KENTUCKY DEPARTMENT OF EDUCATION
300 Sower Boulevard • Frankfort, Kentucky 40601
Phone: (502) 564-3141 • www.education.ky.gov

December 14, 2023

Jenny Notton, RD
Director of Student Nutrition
Kenton County Board of Education
1055 Eaton Dr.
Ft. Wright, KY 41017-9655

Re: Notice of SY 2023-2024 Grant Award

Dear,

On behalf of the Division of School and Community Nutrition, Kentucky Department of Education, and the USDA, it is my pleasure to inform you that a Fresh Fruit and Vegetable program grant to Kenton County Board of Education in the amount of \$41,414.65 has been approved for SY 2023-2024 beginning July 1, 2023, and ending June 30, 2024. The Fresh Fruit and Vegetable Program as authorized by Section 4304 of Public Law 110-234, The Food, Conservation, and Energy Act of 2008.

Funds are to be provided to the approved school:

Sponsor	Site Name	Oct 23 - June 24	Total Allocation
Kenton County Board of Education	Beechgrove Elementary School	\$ 41,414.65	\$ \$41,414.65

The Division of School and Community Nutrition is grateful and proud to support your Fresh Fruit and Vegetable Program. Thank you for introducing school children to a variety of produce that they otherwise might not have the opportunity to sample! And thank you for your efforts to improve healthy eating habits and to help elementary schools create healthier school food environments.

Sincerely,

Lauren E. Moore
Director, Division of School and Community Nutrition
Office of Finance and Operations
Kentucky Department of Education
300 Sower Boulevard, 5th floor
Frankfort, KY 40601-4311
(502) 564-5625, ext. 4929 | Fax (502) 564-5519
Email: Lauren.Moore2@education.ky.gov

Addendum to State Agency – School Food Authority Agreement
Fresh Fruit and Vegetable Program

This agreement is between the Division of School and Community Nutrition (State Agency) and SPONSOR NAME (School Food Authority (SFA)).

The undersigned has the authority to enter this Agreement to participate in the Fresh Fruit and Vegetable Program (Program) (FFVP) as authorized by Section 4304 of Public Law 110-234, the Food, Conservation, and Energy Act of 2008.

A. It is mutually agreed between the State Agency and School Food Authority that:

1. The School Food Authority agrees that the funds will only be used for the purposes authorized by Section 4304 of the Food, Conservation, and Energy Act of 2008, (Public Law 110-234).
2. The School Food Authority agrees to abide by all of the requirements for administering the Program as stated in Section 4304 of the Food, Conservation, and Energy Act of 2008 (Public Law 110-234).
3. The School Food Authority agrees to provide funds to the School Food Authority's approved FFVP sites under its jurisdiction for the service of approved fresh fruits and vegetables in accordance with local, State, and Federal regulations and requirements.

B. General Conditions

1. This Agreement is non-transferable.
2. Neither the State Agency nor the School Food Authority has an obligation to renew this agreement.

Signatures

State Agency Division Director

District Superintendent

Date

Date

THIS ARRANGEMENT does not constitute the entire agreement between the parties with respect to subject matter thereof.

Kentucky Fresh Fruit and Vegetable Program (FFVP) Application

Signature Page

We have reviewed this application and attest to the information provided. If selected, we agree to implement the project in a manner consistent with the policies and procedures established by USDA and NHS. Further, we agree to participate in USDA and/or State-sponsored trainings and evaluations, and to provide the information requested by the specified deadlines. Please provide the contacts listed below or equivalent positions as determined by the school.

Signatures: (All original signatures are required to be in ink)

District Nutrition Program Director	Jennifer Notton (Print Name)	_____ (Signature)	_____ Date
School Cafeteria Manager	Sherry Winters (Print Name)	_____ (Signature)	_____ Date
School Principal	Andrea Krumpelman (Print Name)	_____ (Signature)	_____ Date
District Superintendent	Dr. Henry Webb (Print Name)	_____ (Signature)	_____ Date

USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete the [USDA Program Discrimination Complaint Online Form](#) (AD-3027) found online at [How to file a Complaint](#), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (833) 256-1665 or (202) 690-7442; or

(3) email: program.intake@usda.gov.