

**Lincoln Elementary School
SBDMC Minutes
November 30, 2023**

Opening Business:

Members present: Heather Dragan, Troy Clifton, Julie Griffith,
Guests: Tim Chenot

- A. Tentative Agenda Approval
 - *Troy Clifton made a motion to accept the agenda and Julie Griffith seconded the motion.
- B. Approval of October Minutes
 - * Julie Griffith made a motion to accept October minutes and Troy Clifton seconded the motion
- C. Good News Report
 - *LES Family Partnership Conference was held October 25th. We have over 96% participation.
 - *Renewal of Family Friendly School certification was approved by the state. We are only one of 52 schools in the state of Ky.
 - *Effective Family Communication with our QR-code reader on a magnet for all family members to access updated newsletter.
 - *We had 97 4th, 5th, and 6th grade honor roll for the 1st quarter.
 - *Attendance update- We have 50 less students this school year who have missed 5 days or more compared to last year.
 - *Successful Fall Fest on Oct. 28th.
 - *All the grade levels have finished at least one field trip in the fall.
 - *100% completion of the staff surveys this school year.
- D. Public Comment
 - *No comment

Student Achievement Report/Data

- A. State Test Results-shared with members
- B. Fall MAP Results -shared with members
- C. Upcoming Benchmark Assessments

School Improvement Planning

- A. SBDM Committee Updates

- a. Curriculum/Instruction Committee-Reviewed CSIP, WIN program, benchmark assessments, and staff book studies
- b. PBIS/Student Recognition Committee-Review assemblies, incentives for attendance, incentives for PBIS, PBIS data, and Devil Card
- c. Family Engagement/Strength Committee- Brainstormed how to show parents work that students are completing at school.

Budget

- A. Budget Reports
 - a. Current SBDM Funds-\$22,175
 - b. Student Activity Funds update
- B. Requisitions
 - a. Media funds request
 - *Media specialist request to purchase a variety of reading materials for the library with a cost of \$3,925. Troy Clifton made a motion to allocate \$3,925 to the library and Julie Griffith seconded the motion.

New Business/On-going Learning

- A. Comprehensive School Improvement Plan (CSIP) – Discuss and Approve
Julie Griffith made a motion to accept the CSIP and Troy Clifton seconded the motion.
- B. Select 2nd semester dates – We will select at next meeting
- C. Enrollment Report- current enrollment is 495 preschool-6th grade

Next meeting will be January 18th 4:00 pm

Troy Clifton made a motion to adjourn the meeting and Julie Griffith seconded the motion.