



Kenton County School District | It's about ALL kids.

## Issue Paper

**DATE:**

11/27/2023

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve A one-year Equipment Maintenance agreement with DSC Office Systems for continued maintenance on River Ridge Elementary duplicator.

**APPLICABLE BOARD POLICY:**

"0.1 Legal Status of the Board"

**HISTORY/BACKGROUND:**

Annual renewal of our maintenance agreement with DSC Office Systems for our duplicator.

**FISCAL/BUDGETARY IMPACT:**

\$ 632.00 SBDM Budget

**RECOMMENDATION:**

Approval A one-year Equipment Maintenance agreement with DSC Office Systems for continued maintenance on River Ridge Elementary duplicator.

**CONTACT PERSON:**

Natalie Ewald

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



Official Document Solutions Provider of the Cincinnati Bengals



Scan & Pay

730 Centre View Boulevard  
Crestview Hills, KY 41017  
[www.waltzbusiness.com](http://www.waltzbusiness.com)

INVOICE #	601584
Invoice Date	11/27/2023
Your PO #	
Due	Net 30
Account #	10KC03-DSC
Page #	Page 1 of 2
Invoice Amount	\$ \$632.00

Our Federal Tax ID# is 31-0641553 (an Ohio corporation).  
You can pay this invoice at [www.paywaltz.com](http://www.paywaltz.com)

**Bill to:** RIVER RIDGE-KENTON COUNTY BOE  
2772 AMSTERDAM RD  
  
VILLA HILLS KY 41017-4401

**Equipment**

**Location:** RIVER RIDGE-KENTON COUNTY BOE  
2772 AMSTERDAM RD  
  
Villa Hills KY 41017-4401

Equipment Detail/Maintenance Agreement & Meter Information

Price

\*\*\*\*\* GENERAL MAINTENANCE AGREEMENT \*\*\*\*\*

SF 5130

Serial Number 42290452-2

ID Number 4458

2772 AMSTERDAM RD

Villa Hills

KY

41017-4401

BASE CHARGE is Annually 1/18/2024 to 1/18/2025

\$632.00

Duplicates--\*\* No Meter Reading Available \*\*

Previous Reading On 1/18/2023 was 213998

Subtotal

\$632.00

Total Due

\$632.00

**DSC Office Systems has merged with Waltz Business Solutions! Please see our remit-to address above.**



If you would prefer to have your invoices emailed to you, or if you would like us to automatically charge your credit card, please call 859-814-2165 or email [ar@waltzbusiness.com](mailto:ar@waltzbusiness.com).

Supply & Service Team  
Billing, Contracts & Accounting  
Sales Team  
Document Management & Destruction

(859) 814-2175  
(859) 814-2165  
(859) 814-2200  
(859) 814-2184



Main Phone Number (859) 426-4000  
Toll-Free Number (888) 225-9274  
Main Fax Number (859) 426-4015  
Accounting Fax Number (859) 814-2202

Waltz Business Solutions reserves the right to charge 1.5% finance charge per month on all balances not paid within 30 days of the invoice date.





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2772 AMSTERDAM RD  
VILLA HILLS KY 41017-4401

#### Equipment

Location: RIVER RIDGE-KENTON COUNTY BOE  
2772 AMSTERDAM RD  
VILLA Hills KY 41017-4401

Form W-9  
Request for Taxpayer Identification Number and Certification

Rev. October 2019  
Department of the Treasury  
Internal Revenue Service

1 Name (as shown on your income tax return). Name is required on this form; do not leave this blank.  
WALTZ BUSINESS SOLUTIONS, INC.

2 Business name (disregarded entity name, if different from above)

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  
☐ Individual proprietor or single-member LLC  
☐ C Corporation  
☐ S Corporation  
☐ Partnership  
☐ Trust/estate  
☐ Limited liability company. Enter the tax classification (C-Corporation, S-Corporation, P-Partnership) in the space below the box.  
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  
☐ Other (see instructions) >

4 Address (number, street, and apt. or suite no.) See instructions.  
730 CENTRE VIEW BLVD

5 City, state, and ZIP code  
CRESTVIEW HILLS, KY 41017

6 Use account number(s) from (optional)

7 Taxpayer Identification Number (TIN)  
Enter your TIN in the appropriate box. The TIN provided must match the name shown on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN, later.

8 Social security number  
3 1 - 0 6 4 1 5 5 3

9 Employer identification number  
3 1 - 0 6 4 1 5 5 3

10 Print or type.  
See Specific Instructions on page 3.

11 Give Form to the requester. Do not send to the IRS.

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am acting for a number to be issued to me), and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Signature of U.S. person  
Date

01/03/2023

General Instructions  
Section references are to the Internal Revenue Code unless otherwise noted.  
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/form990](http://www.irs.gov/form990).

Purpose of Form  
An individual or entity (from W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amounts received, that are not subject to the backup withholding rules. Do not leave this blank.

From 1099-K (gross earned or paid)

From 1099-DIV (dividends, including those from stocks or mutual funds)

From 1099-MISC (various types of income, prizes, awards, or gross proceeds)

From 1099-B (stock or mutual fund sales and certain other transactions by brokers)

From 1099-S (proceeds from real estate transactions)

From 1099-K (merchant card and third party network transactions)

From 1099-M (mortgage interest), 1099-E (student loan interest), 1099-T (tuition)

From 1099-C (canceled debt)

From 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See "What's backup withholding."

Form W-9 (Rev. 10-01-09)

Waltz Business Solutions reserves the right to charge 1.5% finance charge per month on all balances not paid within 30 days of the invoice date.

