

**DANNY CLEMENS, DIRECTOR**  
GEORGE BROCK, MAINTENANCE SUPERVISOR  
THOMAS STOKES, CUSTODIAL SUPERVISOR  
ANDREA ROCK, ENERGY MANAGER

**DEPARTMENT OF FACILITIES**

**MEMO**

**TO:** Dr. Jesse Bacon, Superintendent *JB*  
**FROM:** Danny Clemens, Director of Facilities  
**Date:** December 7, 2023  
**RE:** Football Stadiums - COOP Toadvine Substantial Completion Certificate **EDC**

Presented is the Certificate of Substantial Completion for the High School Football Stadium Project, BG 23-157. The work performed under this contract has been reviewed and found to be to the architect's best knowledge, information and belief to be substantially complete. This certificate covers the grandstands and press boxes at all three high schools.

**I recommend approval of this request.**

**Attachment:**

- Final - 002 - Sub. Completion Cert. *For Board Signature*
- All Fields - Electrical and Data Punch Inspection - 9-20-2023 (Issued 9-25-2023)- *For Board reference*
- All Fields - Architectural Punch Inspection - 9-20-2023 (Issued 9-25-2023) - *For Board Reference*

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> High School Football Stadiums - Bullitt County	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: February 20, 2023	<b>CERTIFICATE INFORMATION:</b> Certificate Number: 002  Date: October 23, 2023
<b>OWNER:</b> <i>(name and address)</i> Bullitt County Public Schools Board of Education 1040 Hwy 44 East Shepherdsville, KY 40165	<b>ARCHITECT:</b> <i>(name and address)</i> Studio Kremer Architects, Inc.  1231 S. Shelby Street Louisville, KY 40203	<b>CONTRACTOR:</b> <i>(name and address)</i> Vine & Branch, LLC  PO Box 188 Fisherville, KY 40023

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.  
*(Identify the Work, or portion thereof, that is substantially complete.)*

Studio Kremer  
Architects, Inc.  
\_\_\_\_\_  
ARCHITECT *(Firm Name)*

  
\_\_\_\_\_  
SIGNATURE

Catherine Noble Ward,  
AIA, Partner  
\_\_\_\_\_  
PRINTED NAME AND TITLE

September 1, 2023  
\_\_\_\_\_  
DATE OF SUBSTANTIAL COMPLETION

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

See Punch Inspection List attachments. Work includes the architectural scope at the Bleachers, Grandstands and Pressboxes.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Seventy-Five (75) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$54,258.70

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Vine & Branch, LLC

**CONTRACTOR** (Firm Name)

Bullitt County Public Schools Board of Education

**OWNER** (Firm Name)

*[Handwritten Signature]*

SIGNATURE

CHRIS TOLSTY / COO

PRINTED NAME AND TITLE

12/5/23

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE



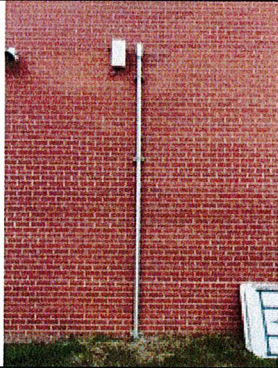

**FINAL PUNCH LIST:**

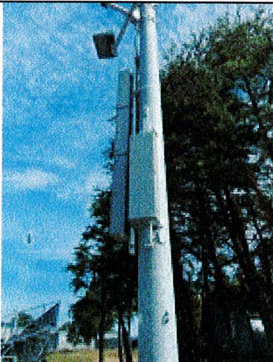

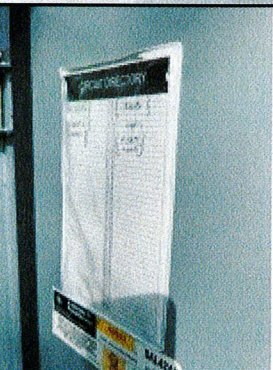

**Project:** bullitt co football Bullitt Central  
**CMTA Project No.:** VBHF22  
**Location:** bullitt co  
**Site Visit Date:** 09/20/2023  
**Date issued:** 09/21/2023  
**Prepared By:** rjh





**General Notes:**





Bullitt, Central





**Items:**

Item #	Location	Issue	Photo	Status
1	college career center	Paint, fiber conduit		OPEN
2	fiber pull box	fiber pull box labeled electric - not fiber. revise  all in grade quazite pull box covers to be factory engraved per their use (fiber, comm or elec)		OPEN



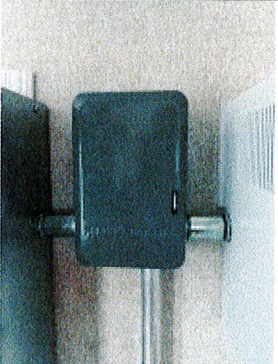
3	MUSCO polls	label circuits - typical of all sports lighting		OPEN
4	Visitor bleacher, electrical box	Handle broken replace		OPEN
5	480 V panel	provide updated typewritten schedule		OPEN
6	480 V panel	Provide blank for dead front		OPEN

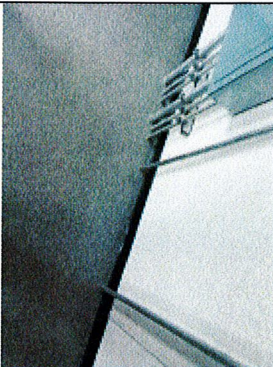



7	480 V panel	<p>Provide arc flash labels per study</p> <p>provide nameplate for musco control transformer</p>		OPEN
8	Cabinet behind visitor bleachers with musco and 480 panel	<p>exposed conductors to be in raceway - cabinet installation does not allow regular operation of musco cabinet or circuit breakers front protection of dead front assembly - arc flash danger if conductor insulation were to break down during short or ground fault</p>		OPEN
9	Visitor bleacher	<p>Turn off bolts flush with ground</p>		OPEN
10	Scoreboard	<p>Disconnect, not heavy duty replace typical of all scoreboard disconnects</p>		OPEN

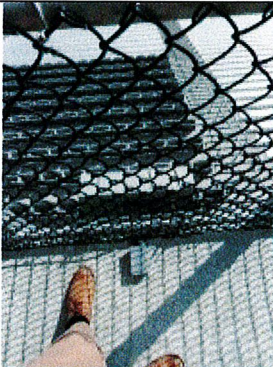

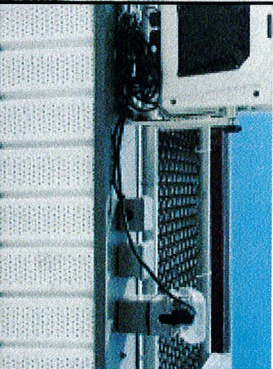
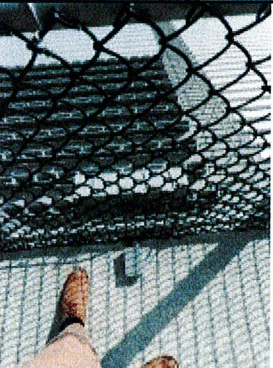
11	Scoreboard	Label circuits on load center  label panel name and circuit from pressbox		OPEN
12	Scoreboard	Disconnects not heavy duty replace  typical of (3)		OPEN
13	Scoreboard  and all pull boxes	Secure lid on Pull box  screw down lid on pull boxes (typical of all)		OPEN
14	Delay of game timer	Label circuit		OPEN

15	Delay of game timer	Sealtite not steal core replace		OPEN
16	Delay of game timer towards college and career center	same comment as all delay of game timers - label circuit at switch and sealtite to be steel core		OPEN
17	Electrical under bleachers	apply arc flash labels  label equipment name and circuit		OPEN
18	Conduit	raceways and boxes shall be painted (typ of exterior raceways a junction boxes)		OPEN




19	pressbox penetrations	seal penetrations into conditioned space from exterior. duct seal conduits in panel at pull box below pressbox before entering conditioned space.		OPEN
20	Press box	label outlet circuit		OPEN
21	Press, box, electrical panel	label panel and provide arc flash label		OPEN
22	Pressbox time clock	Provide circuit label		OPEN

23	Press, box penetrations	seal penetrations into conditioned space from exterior. duct seal conduits in panel at pull box below pressbox before entering conditioned space.		OPEN
24	Pressbox roof	install outlets per change order at pressbox roof		OPEN
25	Press box rouge	Speaker cable connection not water tite with cable glad at pressbox connection		OPEN
26	Press, box roof	<p>eyehook rusting - should be stainless steel or galvanized to prevent rusting</p> <p>all speaker strut to be painted</p> <p>Speaker cable connection not water tite with gland at press box</p>		OPEN

27	Press box	<p>Speaker not correctly installed under soffit where rough-in is.</p> <p>Speaker cable connection not water tite with gland</p> <p>pressbox roof penetrated in installation causing potential water infiltration issues.</p>		OPEN
28	Press box	rough-open not water tite		OPEN
29	Press box	<p>camera connection to pressbox not water tite</p> <p><b>ALL EXTERIOR PRESSBOX PENETRATIONS AND CONNECTIONS SHALL BE WATERTITE</b></p>		OPEN
30	Speakers	<p>Speaker not correctly installed under soffit where rough-in is.</p> <p>Speaker cable connection not water tite with gland</p> <p>pressbox roof penetrated in installation causing potential water infiltration issues.</p> <p>speaker safety wire: center channel - wrap around pressbox roof posts only - not fence</p>		OPEN

side speakers and front fills:  
wrap around fence rail studs only  
(between fence bracket and pressbox) -  
not fence

31	Outlet boxes	clean debris from field outlet boxes typical	No Image	OPEN
32	Scoreboard raceway	confirm crushed raceway under track from pressbox to scoreboard is repaired - otherwise provide new directional bored raceway with pullstrings	✘	OPEN
33	Pull Box	remove temporary box ropes typical of all site pull boxes  secure lids with factory bolts		OPEN
34	pull box covers	all in grade quartzite Pull boxes covers to be factory engraved per their use  fiber, comm or elec	No Image	OPEN



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35	electrical cabinet behind visitor bleachers	label musco control xfmr		OPEN
36	EXPOSED RACEWAYS AND JUNCTION BOXES	paint all exposed raceways and junction boxes		OPEN
37	field outlet boxes	provide velcro cover for turn on all field electrical boxes label circuit on wall of in grade box white white marker		OPEN
36	pressbox electrical disconnects and transformers	Press box xfmr primary electrical disconnects where designed to be at the interior of the pressbox (with the transformer directly on the underside of the pressbox)  Primary disconnects and transformers were moved by contractor to ground level - accessible to unauthorized personell. Provide fencing with access door to enclose.		OPEN
				OPEN
				OPEN



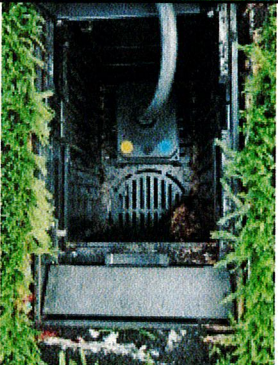

**FINAL PUNCH LIST:**

**Project:** bullitt co football Bullitt East  
**CMTA Project No.:** VBHF22  
**Location:** bullitt co  
**Site Visit Date:** 09/19/2023  
**Date issued:** 09/21/2023  
**Prepared By:** RJH




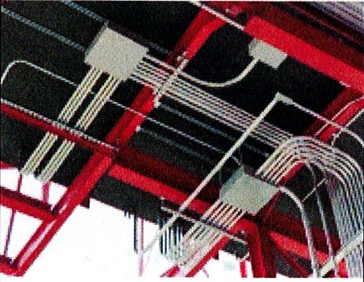
**General Notes:**
**Items:**





Item #	Location	Issue	Photo	Status
1	east scoreboard	label panel name and arc flash label and circuit from pressbox		OPEN
2	east scoreboard	provide typewritten panel schedule		OPEN


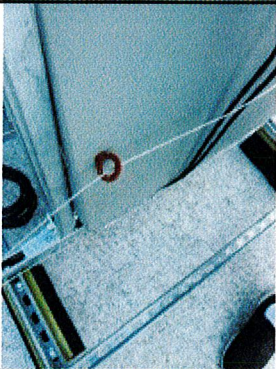

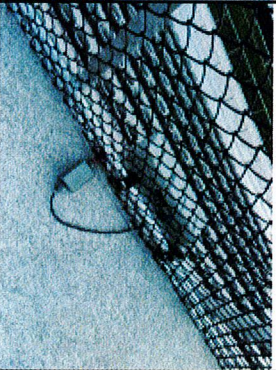
3	east scoreboard	switch not HD replace (typ of 3) label circuit		OPEN
4	delay of game east	label circuit		OPEN
5	delay of game east	liquidtite to be steel core per spec		OPEN
6	east home field outlet	drain clogged - clean all field outlets (typical)		OPEN

7	delay of game south	liquidtite to be steel core per spec		OPEN
8	delay of game south	label circuit		OPEN
9	Southfield plug	Clean debris out		OPEN
10	MUSCO poles	label circuits - typical of all sports lighting		OPEN


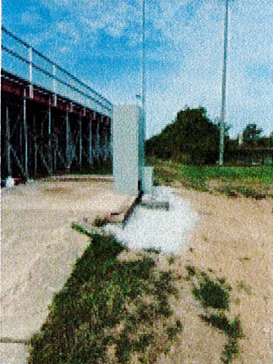




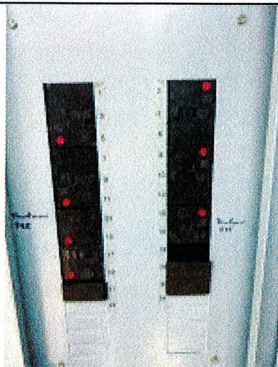
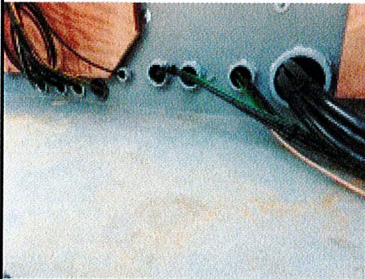


11	elec under bleacher	label equipment name and circuit - see ID spec		OPEN
12	Elec under bleachers	Apply arc flash labels		OPEN
13	Pull boxes under bleachers	<p>remove rope from pulling eyes</p> <p>screw down lid on pull boxes (typical of all)</p>		OPEN
14	exterior raceways	raceways and boxes shall be painted (typ of exterior raceways a junction boxes)		OPEN


15	Grounding electrode under bleacher	Touch up paint around steel connection		OPEN
16	inverter	Label circuit		OPEN
17	Press, box penetrations	<p>seal penetrations into conditioned space from exterior. duct seal conduits in panel at pull box below pressbox before entering conditioned space.</p> <p><b>ALL EXTERIOR PRESSBOX PENETRATIONS AND CONNECTIONS SHALL BE WATERTITE</b></p>		OPEN
18	pressbox	repair raceway connection - patch wall		OPEN

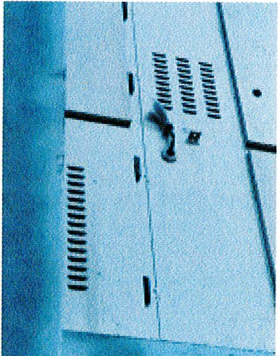
19	Press, box, power panel	Provide arc flash label and equipment name plate		OPEN
20	top of pressbox	<p>eyehook rusting - should be stainless steel or galvanized to prevent rusting</p> <p>all speaker strut to be painted</p> <p>Speaker cable connection not water tite with gland at press box</p>		OPEN
21	Top of pressbox	Cover not heavy duty outlet not labeled typical of all press, box, roof outlets		OPEN
22	Top of pressbox	<p>Speaker not correctly installed under soffit where rough-in is.</p> <p>Speaker cable connection not water tite with gland</p> <p>pressbox roof penetrated in installation causing potential water infiltration issues.</p> <p>speaker safety wire: center channel - wrap around pressbox roof posts only - not fence</p>		OPEN

side speakers and front fills:  
wrap around fence rail studs only  
(between fence bracket and pressbox) -  
not fence

23	Pressbox time clock	Circuit not labeled		OPEN
24	Visitor bleacher	Box not level with grade		OPEN
25	Behind visitor bleachers	remove ropes from pulling eyes		OPEN
26	Cabinet behind visitor bleachers	Update schedule typewritten		OPEN

27	Cabinet behind visitor bleachers	blank off open dead front		OPEN
28	Cabinet behind visitor bleachers	exposed conductors to be in raceway - cabinet installation does not allow regular operation of musco cabinet or circuit breakers front protection of dead front assembly - arc flash danger if conductor insulation were to break down during short or ground fault		OPEN
29	Cabinet behind visitor bleachers	Turnover keys to owner or confirm if he wants left in cabinet		OPEN
30	Cabinet behind visitor bleachers	Remove abandon brackets on roof		OPEN

31	Electrical box behind visitor bleachers	provide nameplate for musco control transformer		OPEN
32	EXPOSED RACEWAYS AND JUNCTION BOXES	paint all exposed raceways and junction boxes		OPEN
33	Field, Outlet, Boxes	provide velcro cover for turf on all field electrical boxes		OPEN
34	pull box covers	all in grade quazite Pull boxes covers to be factory engraved per their use  fiber, comm or elec		OPEN

35	field outlets	label circuit of all field outlets on wall of in grade box white white marker		OPEN
36	pressbox electrical disconnects and transformers	<p>Press box xfmr primary electrical disconnects where designed to be at the interior of the pressbox (with the transformer directly on the underside of the pressbox)</p> <p>Primary disconnects and transformers were moved by contractor to ground level - accessible to unauthorized personell. Provide fencing with access door to enclose.</p>		open
37	Scoreboard	Open cable on back of scoreboard		open

*This report is carried out in accordance with the General Conditions of the Contract for Construction and does not imply that the Engineer has made exhaustive or continuous onsite observations on portions of the work to determine that such portions are in proper condition to receive subsequent work. Omission of nonconforming items within this report does not imply that the Engineer accepts work not in conformance with the Contract Documents.*



**FINAL PUNCH LIST:**

**Project:** bullitt co football North Bullitt Field  
**CMTA Project No.:** VBHF22  
**Location:** bullitt co  
**Site Visit Date:** 09/20/2023  
**Date issued:** 09/21/2023  
**Prepared By:** rjh



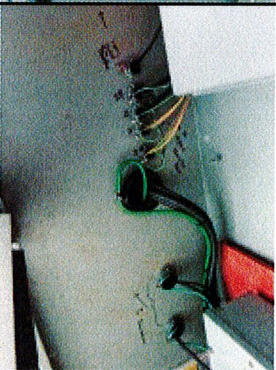

**General Notes:**




North Bullitt


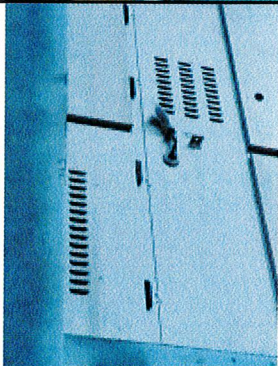


**Items:**


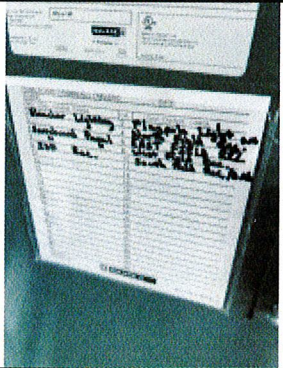
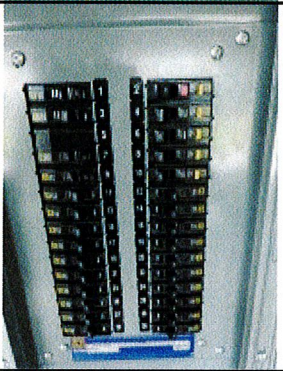

Item #	Location	Issue	Photo	Status
1	MUSCO light poles	label circuits - typical of all sports lighting		OPEN
2	Electrical under bleachers	apply arc flash labels  label equipment name and circuit  Press box xfmr primary electrical disconnects where designed to be at the interior of the pressbox (with the transformer directly on the underside of the pressbox)  Primary disconnects and transformers were moved by contractor to ground level - accessible to unauthorized personell. Provide fencing with access door to enclose.		OPEN

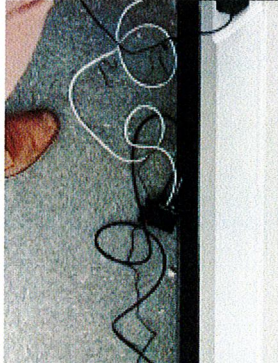

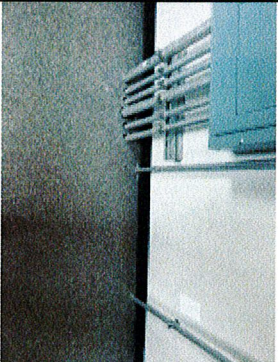





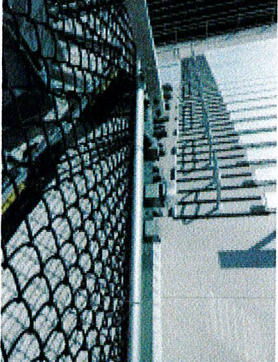

3	Electrical raceways	raceways and boxes shall be painted (typ of exterior raceways a junction boxes)		OPEN
4	480 V panel	provide updated typwritten schedule		OPEN
5	electrical cabinet under bleachers with musco and 480v panel	exposed conductors to be in raceway - cabinet installation does not allow regular operation of musco cabinet or circuit breakers front protection of dead front assembly - arc flash danger if conductor insulation were to break down during short or ground fault		OPEN
6	electrical cabinet under bleachers with musco and 480v panel	Provide arc flash labels proide nameplate for musco control transformer		OPEN

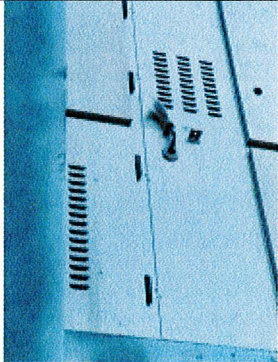
7	Electrical junction boxes under bleachers	seal penetrations into conditioned space from exterior. duct seal conduits in panel at pull box below pressbox before entering conditioned space.		OPEN
8	Delay of game timers	Same comments as east and central		OPEN
9	Outlet boxes	clean debris from field outlet boxes typical	<p data-bbox="1127 951 1222 978">No Image</p>	OPEN
10	Scoreboard	Disconnects to be heavy duty  typ of 4		OPEN

11	Scoreboard	Disconnect to be heavy duty		OPEN
12	Scoreboard	Open cable on back of scoreboard		OPEN
13	Scoreboard Pull Box	Pull box to be flush with grade		OPEN
14	pullbox	Label pull box		OPEN

15	Pressbox electrical panels	Provide arc flash label and equipment name plate  label timeclock circuit		OPEN
16	Press, box, electrical panel	Schedule to be typewritten		OPEN
17	Press, box, electrical panel	Flag pole circuit tripped review		OPEN
18	Pressbox emergency inverter	Inverter not operational always charging review and correct  performed test - no operation  label circuit on front panel		OPEN

19	Press box	Secure av sxtender		OPEN
20	Press box	label outlet		OPEN
21	Press box	Seal penetrations  ALL EXTERIOR PRESSBOX PENETRATIONS AND CONNECTIONS SHALL BE WATERTITE		OPEN
22	Press, box roof	eyehook rusting - should be stainless steel or galvanized to prevent rusting  all speaker strut to be painted  Speaker cable connection not water tite with gland at press box		OPEN

23	Press, box roof	<p>speaker safety wire: center channel - wrap around pressbox roof posts only - not fence</p> <p>side speakers and front fills: wrap around fence rail studs only (between fence bracket and pressbox) - not fence</p>		OPEN
24	Pressbox, Bruce	<p>Speaker not correctly installed under soffit where rough-in is.</p> <p>Speaker cable connection not water tight with gland</p> <p>pressbox roof penetrated in installation causing potential water infiltration issues.</p>		OPEN
25	Dispatch Bruce	complete outlet change order		OPEN
26	Press, box roof	Tie center speakers to structure only not rail		OPEN

27	EXPOSED RACEWAYS AND JUNCTION BOXES	PAINT ALL EXPOSED RACEWAYS AND JUNCTION BOXES		OPEN
28	Field, Outlet, Boxers	Provide Velcro cover for turf on all filled out the boxes		OPEN
29	pull box covers	all in grade quazite Pull boxes covers to be factory engraved per their use		OPEN
29	field outlets	label circuit of all field outlets on wall of in grade box white white marker		OPEN
30	Scoreboard	Open cable on back of scoreboard		open

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September 20, 2023 (Issued 9-25-2023)

## **ARCHITECTURE PUNCH LIST INSPECTION NO.2** ***Bullitt Central High School***

**PROJECT:** Bullitt County High School Football Stadiums  
BG# 23-157  
ska# 2022-57

**LOCATION:** Bullitt Central High School

**DISTRIBUTION:** Troy Wood Bullitt County Public Schools  
via email Danny Clemens Bullitt County Public Schools  
Joel Pittard Calhoun Construction  
Tonya Lyons Calhoun Construction  
Matt Roberts Toadvine Enterprises  
Brad D'Agnillo The Kleingers Group – Sportworks  
Robin Mills Buzick Construction, Inc.  
Ryan Harvey CMTA  
Jeremy Lewis CMTA

2022-57 file

**PREPARED BY:** Cate Noble Ward, Studio Kremer Architects

### **GENERAL NOTES:**

- o Photos included showing correction item where referenced in the list below.
- o Civil Punch List FOR BEHS Attached – from Buzick Construction, Inc.
- o Electrical Punch List Attached – from CMTA.

### **VISITOR BLEACHERS – All Fields :**

- General Notes:
  - o Remove trash and excess materials below bleachers.
  - o Broom sweep floorboards at seating areas to remove all metal shavings.
  - o Touch-Up powder coating at riser closures below bleachers.
  - o Secure all aisle handrails.

### **SCOREBOARDS – All Fields :**

- General Note: Steel posts to be painted – color to be selected by BCPS. *See photo.*
- At Bullitt East Field: Threaded bolts are above finished turf surface. *See photo.*



**HOME GRANDSTAND SEATING – BULLITT CENTRAL:**

- General Notes:
  - Broom sweep floorboards at seating areas to remove all metal shavings.
  - Secure all aisle handrails.
  - Secure all Drink Rails.
  - Complete fencing installation below bleachers. See RFP for fencing revisions around electrical gear and omission of fencing along foundation line "A". [See photo](#)
- Ramp posts not making contact with slab, below. Non-secured shims present.

**HOME GRANDSTAND SEATING – BULLITT EAST:**

- General Notes:
  - Broom sweep floorboards at seating areas to remove all metal shavings.
  - Secure all aisle handrails.
  - Secure all Drink Rails.
  - Complete fencing installation below bleachers. See RFP for fencing revisions around electrical gear and omission of fencing along foundation line "A". [See photo](#)
- Close off fencing below bleachers at vomitory steps. [See photo](#).
- Provide side skirt at plan west steps. [See photo](#).
- Scratched floor boards at front of grandstands. [See photo](#).

**HOME GRANDSTAND SEATING – NORTH BULLITT:**

- General Notes:
  - Broom sweep floorboards at seating areas to remove all metal shavings. [See photo](#).
  - Secure all aisle handrails.
  - Secure all Drink Rails.
  - Complete fencing installation below bleachers. See RFP for fencing revisions around electrical gear and omission of fencing along foundation line "A". [See photo](#).
- Close off fencing below bleachers at vomitory steps.
- Provide side skirt at plan north steps.

**PRESSBOXES – BULLITT CENTRAL :**

- General Notes:
  - Perform final cleaning on interior or pressbox once all construction activity is finished.
  - Adjust safety cable at roof-top speakers – secure cabling to bolted connection between guard rail and roof fascia. [See photo](#).
- Complete work on Roof-Top Outlets per CO#19.
- Bent exterior corner trim at plan north side of pressbox. [See photo](#).
- Repair hole in wall at interior coach room. [See photo](#).

- Secure floor door stops at interior coaches' rooms. *See photo.*
- Missing ceiling tile in visitor coaches' room. *See photo.*

### PRESSBOXES – BULLITT EAST :

- General Notes:
  - Perform final cleaning on interior or pressbox once all construction activity is finished.
  - Touch up paint at all hollow metal exterior doors and frames.
  - Provide corner guards full height of walls at all outside corners inside pressbox. *See photo.*
  - Touch up paint at all hollow metal exterior doors and frames.
  - Finish wood door trim as all interior doors. *See photo.*
  - Blue tape observed around wall base – glue/secure all wall base and remove blue tape.
  - Adjust safety cable at roof-top speakers – secure cabling to bolted connection between guard rail and roof fascia.
  - Touch Up paint at interior walls where sanding or marred during construction activities. *See photo*
- VCT Floor tile damaged at electrical penetrations. *See photo.*
- Touch up paint at exterior of glass lite at door leading to roof deck. *See photo.*
- Finish wood trim around P-TAC unit on plan north side of pressbox. *See photo.*
- Secure floor door stops at interior coaches' rooms.
- Patch wall and paint where wall was cut during construction activities.
- Junction box penetration at roof – remove and patch roof.
- Conduit penetrations at electrical boxes overdrilled – replace flooring or seal penetrations with insulation.

### PRESSBOXES – BULLITT NORTH BULLITT :

- General Note:
  - Provide corner guards full height of walls at all outside corners inside pressbox.
  - Touch up paint at all hollow metal exterior doors and frames. *See photo.*
  - Touch Up paint at interior walls where sanding or marred during construction activities. *See photo.*
  - Adjust safety cable at roof-top speakers – secure cabling to bolted connection between guard rail and roof fascia. *See photo.*
- Junction box penetration at roof – remove and patch roof. *See photo.*
- Complete work on Roof-Top Outlets per CO#19.
- Gaps present at exterior door thresholds and outside landings. *See photo.*
- Patch wall at convenience outlet. *See photo.*
- Bent exterior corner trim at plan north side of pressbox. *See photo.*

No other items noted. Once complete, notify the Architect to schedule review of this list.

## END OF INSPECTION NOTES





