



PROPOSAL FOR SUPERINTENDENT SEARCH SERVICES

Date: _____

To: *Dayton Independent Schools*

Kentucky School Boards Association ("KSBA") hereby submits this Proposal in accordance with KRS 160.352. School districts are required by this administrative regulation to appoint a screening committee to facilitate the selection of a new superintendent.

The purpose of this Proposal is to set forth the **services offered** by KSBA in serving as a facilitator for the Superintendent Search services and the **cost** for such services. The facilitator does not select nor hire the new superintendent; all decisions related to the hiring are made by the screening committee and local board of education.

Services offered: In consideration for payment of the fees set forth below, KSBA as Facilitator shall:

- * Provide the board with advice regarding the legal requirements relating to search.
- * Help define criteria for the superintendent.
- * Develop a timeline for all search activities.
- * Develop advertising materials and/or handle advertising.
- * Handle correspondence throughout the process.
- * Recruit applicants.
- * Provide expertise regarding the job market and candidates.
- * Assist the screening committee with the screening process.
- * Prepare an interview guide.
- * Assist the board with interview techniques and process.
- * Provide a source of expert advice and assistance.

Fee Schedule: The facilitator services are offered at the following rate.

Facilitator Services: \$7000 Fee plus mileage

This fee includes all developmental work and meetings related to the service and attended by the facilitator.

Thank you very much for your interest in the Superintendent Search Facilitator Service. If you have any questions or concerns, please contact Don Martin at 859-991-4932 or by email at Don.Martin@ksba.org

This action was approved by the _____ Board of Education on _____ with board action item number _____.

Chair of the Board of Education

Date

KSBA Facilitator

Date