

FIELD TRIP REQUEST FORM

Name of School: Conner High School
Date of Field Trip: 2/8/24 - 2/12/24
Days of School Missed: 3
Location of Field Trip: Orlando, Florida
Grade Level and Number of Students Attending: 8th - 12th - 24 Students
Number of Chaperones Attending: 4
What form of transportation will be used?* Be Specific. Airplane
Have field trip rules been explained to the students and chaperones? YES ☒ NO ☐
Are there students being denied the right to attend due to finances? YES ☐ NO ☒
Does this trip comply with Title IX equity issues? YES ☒ NO ☐

Brief Description (Be specific regarding educational purpose):

Our biggest competition of the year - Nationals in Orlando, Florida! Showcasing how hard we have been working all year long & Representing CHS to the Best of our ability.

Please check the appropriate box:

<input type="checkbox"/>	To be used for 1 (one) day trips using school bus or private automobile.* <u>NEEDS PRINCIPAL APPROVAL ONLY.</u> PLEASE SEND ALL FORMS TO DISTRICT OFFICE.
<input type="checkbox"/>	To be used for overnight trips, trips of more than one instructional day and Co-curricular/ Extracurricular trips. TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.
<input checked="" type="checkbox"/>	To be used for trips taken by common carrier. TO BE APPROVED BY THE BOARD OF EDUCATION.

NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.

Sponsor Signature: [Signature]

Principal Signature: [Signature]

Date Approved: 11/14/23

DISTRICT OFFICE USE ONLY

Approved by: _____ Date: _____

* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.