

Enc.



| It's about A.C.E. kids.

# Issue Paper

**DATE:**

November 21, 2023

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the contract between Dixie Heights High School and Executive Charter for bus transportation to and from Frankfort, KY on February 13, 2024.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

FBLA members will be going to Frankfort, KY as part of a CTSO trip to experience State legislation and learn about their role in representative democracy as part of Student Leadership Day for CTE students.

**FISCAL/BUDGETARY IMPACT:**

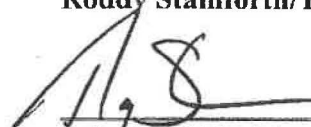
#1,445.00 from the Dixie Heights High School LAVEC budget.

**RECOMMENDATION:**


Approval of the contract between Dixie Heights High School and Executive Charter for bus transportation to and from Frankfort, KY on February 13, 2024.

**CONTACT PERSON:**

Roddy Stainforth/Teresa Catchen

  
\_\_\_\_\_  
Principal/Administrator

  
\_\_\_\_\_  
District Administrator

  
\_\_\_\_\_  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

**Executive Charter, Inc.**  
1810 Monmouth St. Newport KY 41071  
859-261-8841  
reservations@executivetransportation.org

Account Name: **DIXIE HEIGHTS HIGH SCHOOL / FBLA** Acct ID: **7485772**

Address: **3010 DIXIE HWY EDGEWOOD, KY 41017**

Client Contact: **PHOEBE SWANK** Phone#: **6067485772**

<b>2/13/2024 6:30:00AM</b>	<b>DIXIE HEIGHTS HIGH SCHOOL / FBLA</b>	<b>Confirmation# 2942675</b>
<b>MOTOR COACH 55</b>	<b>FROM: SIMON KENTON HIGH SCHOOL / DIXIE HEIGHTS HIGH SCHOOL</b>	<b>FARE: \$1,395.00</b>
	<b>TO: FRANKFORT HIGH SCHOOL / KY STATE CAPITOL</b>	<b>TIPS: \$50.00</b>
<b>TRIP REMARKS:</b>		<b>Total Fare \$1,445.00</b>
<b>TAKE TO FRANKFORT HIGH SCHOOL (328 SHELBY ST, FRANKFORT, 40601), WAIT AND TAKE TO THE STATE CAPITOL (700 CAPITAL AVE, FRANKFORT, 40601), WAIT AND DEPART FRANKFORT AROUND 3PM</b>		

**Invoice Total: \$1,445.00**

**DEPOSIT:** A \$100 deposit per motorcoach is required to reserve service. To avoid cancellation, the balance of the payment is due thirty (30) days prior to the event. If balance is not paid in full 30 days prior, trips can be cancelled without notice to fulfill company needs.

**CANCELLATION:** We have a 2 week cancellation policy. Cancellation less than two (2) weeks prior to service will result in forfeiture of all monies paid.

**PAYMENTS:** We accept credit card, check or EFT. Please make checks payable to: Executive Charter, Inc.

**CREDIT CARD PROCESSING FEE:** A processing fee of 3% will be added to all credit card payments.

**PAST DUE AMOUNTS:** A Finance Charge of 2% Per Month, 24% Annual Percentage Rate will be charge on all past due accounts.

**PRICE VARIATIONS:** The price quoted above is from terminal to terminal and is based upon the information originally given. Any changes may affect the final price quote.

**AMENITIES** such as wi-fi, PA system, electrical outlets, DVD players and TV monitors are provided at no charge. Therefore no refund will be issued for the failure of such amenities.

**DAMAGE AND CLEAN UP FEES:** If excessive clean up is required there will be an additional charge of \$250. You will be liable for any damage caused by the passengers of the bus.

**ITINERARY:** A specific itinerary is required 2 weeks before the trip, listing all locations and expected times for the driver(s).

**NOTES:** Please check the information above regarding your trip. Please contact us with any changes, corrections, or additions to your itinerary. Our staff is anxious to help you.

Please sign and return with your deposit to ensure your coach reservation.

Signature \_\_\_\_\_ Date \_\_\_\_\_